



# COUNTY OF SAN MATEO PLANNING AND BUILDING

**County Government Center**  
455 County Center, 2nd Floor  
Redwood City, CA 94063  
650-363-4161 T  
650-363-4849 F  
plngbldg@smcgov.org  
www.planning.smcgov.org

## BUILDING PERMIT APPLICATION

Application Date: \_\_\_\_\_ Case Number: BLD \_\_\_\_\_  
 Project Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
 PLN \_\_\_\_\_

Assessor's Parcel Number: \_\_\_\_\_ **APPLICANT:**  Owner  Architect/Designer  Engineer  Contractor

**OWNER:**  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

**ARCHITECT/DESIGNER:**  
 Name: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ CA License #: \_\_\_\_\_  
 Email: \_\_\_\_\_

**ENGINEER:**  
 Name: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ CA License #: \_\_\_\_\_  
 Email: \_\_\_\_\_

**CONTRACTOR:**  
 Name: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ CSLB Class/#: \_\_\_\_\_  
 Email: \_\_\_\_\_

**PROJECT INFO:** Type:  One/Two Family Residential  Multi-Unit Residential  Commercial/Industrial  Mixed-Use  Conversion  Other: \_\_\_\_\_

Permit For:  Building  Electrical  Mechanical  Plumbing  Re-Roof  Solar PV  Other: \_\_\_\_\_ Valuation: \$ \_\_\_\_\_

**Description of Work:**

	Floor Area	Habitable (sq. ft.)	Non-Habitable (sq. ft.)
Existing Use: _____			
Proposed Use: _____	New:		
Occupancy Group(s): _____ # of Units: _____	Existing:		
Type of Construction: _____ # of Stories: _____	Remodel:		

Signature of Applicant/Owner: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

**\*OFFICE USE ONLY\***

**FIRE SAFETY:** Building Safety Score: \_\_\_\_\_ Fire Sprinklers Required: Y N Fire Sprinklers Exempted By: \_\_\_\_\_

**PLANNING REVIEW:** Zoning: \_\_\_\_\_ Design Review Area: Y N

For Plan Check Only: \_\_\_\_\_ Date: \_\_\_\_\_ **Planning Notes:**

For Permit Issuance: \_\_\_\_\_ Date: \_\_\_\_\_

Fees Required: \_\_\_\_\_

Planning Permit Required: \_\_\_\_\_

Grading Permit Required: \_\_\_\_\_