Amy Ow

From: Camille Leung

Sent: Monday, June 24, 2019 12:39 PM

To: Noel Chamberlain

Cc: Amy Ow; Taylor Peterson **Subject:** Next Steps for Lots 9-11

Hi Noel,

Based on our discussion this morning, please complete the following prior to issuance of Building Permits for Lots 9-11:

- 1. Complete follow-up steps identified in the MIG Memo dated 6/18/19, including installation of woodrat protection fencing prior to vegetation removal/erosion control installation
 - a. Confirmation by MIG and SWCA that follow-up measures were completed
- 2. Install Erosion Control and Tree Protection Measures
- 3. Schedule and complete Erosion Control and Tree Protection Pre-site inspection with Planning Staff and SWCA
- 4. Administrative tasks prior to issuance of BLD permits:
 - a. Pick up Sewer permit from DPW
 - b. Submit grading schedule
 - c. Provide additional info requested by Planning for sign-off of Lot 11.

I also reminded you to resolve the tree hazard issue at 2161 Bunker Hill brought up by the HCA.

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