

Meeting #9 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force

Date: June 26, 2018	Time: 12:40 PM To 2:40 PM
Location: 3322 Alameda de las Pulgas Menlo Park Fire District Station #4	Attendees: See attached sign-in sheet
Purpose of Meeting:	
Review draft questionnaire and press notice set date for release	
1) Approval of Minutes from May 29, 2018 meeting. Status: postponed	
2) Update on status of various action open items identified at previous meetings:	
a) Joe Lo Coco - Status of pathway Alameda between Y and Liberty Park - looking to post uneven sidewalk ahead until a final solution has been determined. Responsibility to repair for sidewalk rests on adjacent property owners due to damage from trees on private property. Status: pending	
b) Joe Lo Coco - Location of speed radar feedback units. Ron identified alternative locations via email to Joe. Joe reviewed Ron's suggested locations and decided to proceed with previously agreed upon locations for both solar and power units as these units require sufficient radar range in order to pick up the moving vehicles. Status: pending	
3) Discussion:	
a) Joe Lo Coco – discussion on Budget for Task Force. The current county budget did not include funding for the Alameda de las Pulgas/Santa Cruz Corridor Task Force: funding to support Kimley Horn Consultants, and DPW staff time to continue with these efforts. Jazz indicated that there was room in the September revisions but that a letter to the Supervisor urging him to continue funding this effort was beneficial to the final decision making.	



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<p>Opponents want to repeal the gas tax (SB1) in fall of 2018 which provides funding for DPW. Without SB1 funds DPW will need to find other funding sources.</p> <p>Status: pending</p>
<p>b) The sub task force completed their draft of the questionnaire. The results were shared with the Task Force. Some questions needed to be reworded for clarity and will be recirculated with the task force. Final date for release of questionnaire pending discussion with Task Force. Attached draft response results</p> <p>Status: Pending approval of final questionnaire by Task Force.</p>
<p>c) Jazz – discussed the news release. Due to the discussion about possible budget impacts, the Task Force wants to consider an appropriate time to release the questionnaire and press release. Attached draft news release for review.</p> <p>Status: pending release date</p>
<p>d) John Langbein requested a substitute for his seat for the next two meetings. He recommended Bill Kirsch who bicycles and has an office on ADLP. There were no objections.</p> <p>Status: approved</p>
<p>e) Molly requested an evening meeting so that more people could come to discuss the budget and next steps.</p> <p>Status: pending</p>
<p>4) Action items:</p>
<p>a) Diana to send out Doodle Poll to select an evening meeting for July</p> <p>Status: waiting on replies</p>
<p>b) Molly to draft a letter to Don Horsley requesting additional funds for FY 18-19 so that this task force can complete its task.</p>
<p>c) Joe to provide draft budget for Task Force for FY 18-19</p> <p>Status: pending</p>
<p>d) Jazz - News release</p>

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<p>Status: waiting on Task Force to decide on date to release.</p>
<p>e) Hanieh – 25 mph Business district on ADLP. Review traffic data on this corridor.</p> <p>Status: pending</p>
<p>f) Hanieh – signal at Y – add or not add to project – needs response to question about the frequency of peak volume in the corridor which could lead to long queues.</p> <p>Status: pending review of existing traffic counts</p>
<p>g) Diana – Add crosswalk improvements to project at Palo Alto Way to Google Docs for consideration when looking at the corridor. Need to coordinate with radar feedback sign locations if also considering pedestrian crossing lighted signs. Potential conflict if the signs are located too close together.</p> <p>Status: Pending project</p>
<p>h) Joe LoCoco - DPW ordered 4 radar feedback signs – 3 solar, 1 direct current.</p> <p>Status: pending delivery and installation</p>
<p>i) Joe LoCoco – SamTrans bus station – waiting on easement/agreements. Project is for DPW to install a pad, SamTrans to install a bus shelter near Menlo Commons.</p> <p>Status: pending notice to proceed</p>
<p>j) Hanieh Houshmandi – research information regarding general effects of road diets</p> <p>Status: not started</p>
<p>k) Kevin – Alpine Road to Junipero Serra to Sand Hill Road – additional signage to assist with traffic movements from one lane to multiple lanes. Work with county to determine if additional pavement markings would be helpful in reducing conflicts.</p> <p>Status: need to report back to task force</p>
<p>l) Diana Shu – update Google Spreadsheet on status of various tasks/action items</p> <p>Status: Completed and on going</p>
<p>Next Meeting – Tuesday, July 31, 2018</p>

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Location – Menlo Park Fire Station 3322 Alameda de las Pulgas
Time –7:00 PM to 9:00 PM
Tentative Agenda for Next Meeting
1) Approval of Minutes of 6/26/18 meeting
2) Review status of various action items identified above.
3) Letter to Supervisor Horsley urging him to continue funding this effort
4) Set date for release of final questionnaire and press release.
5) Subcommittee to develop timeline for Task Force
6) Tentative schedule for Task Force Meetings in 2018. Draft date and times in table below
Status: pending approval by Task Force Members Future meetings to follow schedule outlined below unless noted otherwise

Date	Board Meeting	Task Force Meeting	Time
July 31, 2018	No	Tuesday	7:00 to 9:00 PM (revised)
August 28, 2018	No	Tuesday	10:00 to 12:00 PM
September 25, 2018	Yes	Tuesday night	7:00 -9:00 PM
October 30, 2018	No	Tuesday	10:00 to 12:00 AM
November 27, 2018	No	Tuesday	10:00 to 12:00 AM

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List of Task Force Members Attendance Sheet

Representing	Name	Present
		6/26/2018
Alameda de las Pulgas	Hillary Stevenson	
CHP	Jason Ivey	
cyclist with Silicon Valley Bicycle Coalition	John Langbein	1
Department of Public Works	Diana Shu	1
Department of Public Works	Joe LoCoco	1
Department of Public Works	Hanieh Houshmandi	
Fire District	Virginia Chang Kiraly	1
member at large - University Park Inner	Ron Snow	1
Menlo Commons	Gwen Leonard	1
Menlo Fire District	Harold Schapelhorman	
Menlo Fire District	Tom Calvert	
Menlo Park Police Department	William Dixon	
Menlo Park resident	Troy Hayes	
Menlo Park, Department of Public Works	Kevin Chen	1
Motorists	Janet Davis	1
Pedestrian	John Loughlin	
Safe Routes to Schools	Jen Wolosin	1
Santa Cruz from Sandhill Rd to Y	Cheryl Phan	
Santa Cruz from the Y to the City limits	Alex Komoroske	
Sheriff's Office	Todd Finato	
Sheriff's Office	Chad Buck	
the Y	Molly Glennen	1
Supervisor Horsley's Office	Jazzalyn Lamadora	1
Menlo Fire District	Jon Johnston	
Supervisor Horsley's Office	Supervisor Horsley	
Cary Wiest – Town of Atherton	City Council - Guest	
CHP	Anthony Ruiz – stand in	
CHP	Chris Barshini – stand in	