

Hon. Susan Etezadi
Presiding Juvenile
Court Judge, Superior
Court

Sup. David Canepa
Board of Supervisors,
District 5

Judith Holiber
Deputy County Counsel

Commissioners

Monroe Labouisse
Chair

Wesley Liu
Co-Vice Chair,
Administration

Ameya Nori
Co-Vice Chair,
Administration

Karin Huber-Levy
Vice Chair, Membership

Zahara Agarwal

Paul Bocanegra

Whitney Genevro

Sathvik Nori

Johanna Rasmussen

Ruth Singh

Susan Swope

Melissa Wilson



Juvenile Justice Commission
and
Delinquency Prevention Commission

Joint Meeting

November 28, 2023
5:15pm

Location and Public participation instructions attached

AGENDA

Public comment will be accommodated under Item II for items not on the agenda. The Commission requests that members of the public, who wish to comment on items on the agenda, submit a request to the Chair prior to the start of the meeting so that they may be recognized at the appropriate time.

I. Preliminary Business

- a. Call to Order
- b. Translation Services for JJDPC meetings
- c. Swearing in of New Commissioners:
Steve Grieb, Tiffany Uhila-Hautau, and Ruchi Mangtani
- d. Roll Call and Establish Quorum

II. Oral Communications

This item provides an opportunity for public comment on items not on the agenda (Time limit – two (2) minutes per person). There will be opportunity for public comment on agenda items as they are considered.

III. Action to Set the Agenda

IV. Approval of Minutes from October 2023 Meeting

V. Updates from System Partners

- a. Court
- b. Private Defender
- c. Probation

VI. Education Reports

- a. Court Schools vs. “Regular” High Schools (Ruchi Mangtani)
- b. Education Inspection Report (Wilson)
- c. Canyon Oaks Education Report (Labouisse)

- VII. Officer Elections**
 - a. Chair
 - b. Vice Chair Administration
 - c. Vice Chair Membership

- VIII. Youth Services Center Inspection**
 - a. YSC Inspection Report (Rasmussen)

- IX. Other Announcements (if any)**

- X. Adjournment of Joint Meeting**

- XI. Convene Juvenile Justice Commission**
Commissioners only and In-Person only

JJDPC Special Meeting, November 28, 2023 Public Participation Instructions

In 2023, the Juvenile Justice and Delinquency Commission's meetings are being held in person, but will also continue to be accessible to the public by videoconference.

Translation services are available on videoconference for Spanish speakers.

Join In Person

Location:

The College of San Mateo
1700 W. Hillsdale Boulevard, San Mateo, CA 94402
College Heights Conference Room
Building 10, 4th Floor, Room 468
[Campus map](#)

Free parking is available in front of and across the street from the entrance to Building 10.

If you wish to speak to the Commission during public comment, you may raise your hand using Zoom with the Reactions button at the bottom of your screen, or indicate that you would like to speak if you are attending in person. If you have any materials that you wish distributed to the Commission and included in the official record, please send an email before the meeting to sanmateojjdpc@gmail.com and attach the materials.

Join Zoom Meeting

<https://smcgov.zoom.us/j/92713927632>

One tap mobile +16694449171,,92713927632#

Dial-in +1 669 444 9171
Meeting ID: 927 1392 7632

**Next Meeting: December 5, 2023 (if needed)
In Person Location: Same as above**

MEETINGS ARE ACCESSIBLE TO PEOPLE WITH DISABILITIES. INDIVIDUALS WHO NEED SPECIAL ASSISTANCE OR A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR WHO HAVE A DISABILITY AND WISH TO REQUEST AN ALTERNATIVE FORMAT FOR THE AGENDA, MEETING NOTICE, AGENDA PACKET OR OTHER WRITINGS THAT MAY BE DISTRIBUTED AT THE MEETING, SHOULD CONTACT SECRETARY ADRIANA CASTANEDA AT (650) 312-8876 AT LEAST 72 HOURS BEFORE THE MEETING AS NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE COUNTY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING AND THE MATERIALS RELATED TO IT. ATTENDEES TO THIS MEETING ARE REMINDED THAT OTHER ATTENDEES MAY BE SENSITIVE TO VARIOUS CHEMICAL BASED PRODUCTS.

Juvenile Justice Commission and Delinquency

Prevention Commission Special Meeting

Monday, October 30, 2023, 5:15 p.m.

MINUTES

Present: Commission Members: Wesley Liu – Attended remotely to participate but did not vote on any action items, Ameya Nori, Karin Huber-Levy, Zahara Agarwal, Paul Bocanegra, Whitney Genevro, Johanna Rasmussen, Melissa Wilson, and Chair Monroe Labouisse, Sathvik Nori, and Susan Swope

Absent: Commissioner Ruth Singh

Staff: Sukhmani S. Purewal, Assistant Clerk of the Board of Supervisors

- I.
 - a) Call to Order: The meeting was called to order by Chair Monroe Labouisse at 5:16 p.m.
 - b) Instructions for Spanish translation services were provided by Sukhmani Purewal, Clerk and Teresa M, Spanish Interpreter.
 - c) Roll Call, a quorum was established.
 - d) August 2023 Meeting Minutes: M/ Huber-Levy; S/Bocanegra to approve the August 2023 Minutes. Ayes 8; Noes None; Abstentions one. Motion approved.

September 2023 Meeting Minutes: M/Huber-Levy; S/Bocanegra to approve the September 2023 Minutes. Ayes 8; Noes None; Abstentions one. Motion approved.

- II. Oral Communications: None

Commissioners Sathvik Nori and Susan Swope arrived at 5:24 p.m.

- III. Updates from System Partners

- a. Courts - Judge Susan Etezadi: nothing to report

- IV. Facilities Inspection

- a. Canyon Oaks Report – Revised (Labouisse)

M/Labouisse, chair, on behalf of Inspection Committee to approve the amended Canyon Oaks report. Approved unanimously.

- III. b. Private Defender – Ron Reyes reported that they made 50 appointments, 10 of which were 707b allegations, had one request for record sealing, and fielded 71 calls on the Miranda hotline. He also reported that the Governor has signed SB448 which gives courts the authority to release on EMP or home detention.
- c. Probation – No report

IV. b. Camp Kemp Inspection Report (Rasmussen)

Rasmussen, Inspection Committee Chair presented this item.

M/Rasmussen; S/Bocanegra to approve the inspection report as amended. Ayes 10; Noes none; Abstentions one. Motion approved.

c. Other Inspections Updated (Rasmussen)

No other updates were provided.

V. Education Reports

b. Education Testing Report (Wilson)

Commissioner Wilson, chair of the Education Testing committee, presented the report. M/Wilson; S/Nori to approve the report. Ayes 10; Noes None; Abstentions: one. Motion passed.

a. Education Inspection Report (Wilson)

M/Swope; S/Rasmussen to postpone Items V.a (Education Inspection Report – Wilson) and V.c (Court Schools vs. “Regular” High Schools – Ruchi Mangtani) to the November 2023 meeting and add 15 minutes to the meeting to consider Item VII Officer Nominations & Youth Liaison. Ayes 10; Noes none; Abstentions one. Motion passed.

Chair Labouisse noted that Item No. VII – Officer Nominations & Youth Liaisons should have been listed as Item No. VI on the published agenda.

VI. Officer Nominations & Youth Liaisons

a. Chair: Commissioner Rasmussen volunteered to serve as the 2024 Commission Chair .

b. Vice Chair Membership: Once confirmed by the Board of Supervisors, Ruchi Mangtani volunteered to serve as JJDPC Vice Chair Membership position.

c. Vice Chair Administration: Commissioner Agarwal volunteered to serve in this position.

d. Youth Liaisons

Tara Sardana and Rikhav Shah, Liaisons to the JJDPC from the Youth Commission were introduced.

Commissioner Melissa Wilson announced that this is her last meeting as a Commissioner and that she enjoyed her time serving on the commission.

The meeting was adjourned at 7:42 p.m.

Barriers to Equal Education for Detained Youth: A Comparison of California Court Schools and Regular High Schools

By Ruchi Mangtani (Nominated Commissioner pending approval)

October 25, 2023

Introduction

Detained youth are entitled to the same right to education as other students in California per the California Department of Education's mission statement¹; however, educational experiences are often not equivalent between court and regular schools. This report compares court schools and regular high schools and details common barriers to education for youth who are currently in or have been involved in the juvenile justice system.

Comparing California Court Schools and “Regular” High Schools

A. School Day

Regular high schools offer about 20% more instructional time in 9 months (6.5+ hours/day) than court schools offer in 12 months (4 hours/day). If a student is detained during the school year, they receive only $\frac{2}{3}$ of their normal instructional time and return further behind, adding to the learning loss that already occurs each time a youth transfers schools.²

B. Teacher Credentialing

Regular high schools require a Single Subject Credential in which the teacher has demonstrated content mastery. Court schools allow both Multiple and Single Subject Credentialed teachers.³ While expert teaching is likely more important than deep subject knowledge in court schools, content mastery would make expert teaching more effective.

C. Teaching Methods

Regular high schools typically offer in-person, teacher-led instruction for most classes. Court schools often rely on online learning platforms, like Edgenuity, to provide classes required by California minimum standards to graduate (such as the required year of visual or performing arts, world language, or career technical education) and credit recovery. While online resources may increase access to secondary and post-secondary education and provide students with

¹ *Belief & Purpose*. (2022, September 8). California Department of Education.

<https://www.cde.ca.gov/eo/mn/mv/#:~:text=California%20will%20provide%20a%20world,%2C%20parents%2C%20and%20community%20partners>.

² Sparks, S. D. (2016, August 11). *Student Mobility: How It Affects Learning*. EducationWeek.

<https://www.edweek.org/leadership/student-mobility-how-it-affects-learning/2016/08>

³ Cobb, J., Horwitz, S., Uppal, A., & Whitaker, A. (2023). *Decoding Alternative Education: Student Demographics, Coursework, and Budgeting in the Five Largest California County Offices of Education & Tools for Transparency*. <https://youthlaw.org/sites/default/files/attachments/2023-03/2023%20Decoding%20Alternative%20Education%20FINAL.pdf>

missing credits,⁴ online learning may not be as effective or engaging as in-person instruction.⁵ According to a Santa Clara County community school student who uses Edgenuity, “I have not learned anything at this school, but we get credits super fast. There’s no real teaching. You can just look up the answers on Google.”⁶

D. Graduation Requirements

Most “regular” school districts require 22-26 year-long courses to prepare them for life after high school. Court schools typically require 13 courses to graduate; SMCOE requires 21 courses. Many detained youth at both regular and court schools have a 13-course path-to-graduation option through AB167/216 because they have been subject to a petition filed under WIC § 300 or § 602.

E. Issues with Transitioning

Detained youth often have difficulty acquiring the credits needed to graduate due to issues with transferring school records and credits not being properly awarded to students who have earned them. Additionally, the lack of a clearly standardized method for calculating partial credits further inhibits these youths’ track to graduation.⁷ The ability to maximize credits earned in court schools and have them properly accounted for when transferring out is necessary to prevent dropout: every academic credit earned in court schools makes students 1.2 times more likely to reenroll in school, which thereafter makes them 1.7 times more likely to earn a high school diploma.⁸

F. Suspension and Truancy

In a detention facility where attendance is compulsory, suspensions and chronic truancy are unfortunate extensions of the school-to-prison pipeline. Court schools in California have a suspension rate of 10.2%, which is more than 2.5 times the state suspension rate of 4.4%.⁹ The most common reason for these suspensions in court schools is “willful defiance,” a highly subjective offense that involves “disrupting school activities or otherwise willfully defying the valid authority of school staff.”¹⁰ “Willful defiance” can be as small as rolling one’s eyes at their

⁴ Eddy, C., & Ballenger, J. (2016). The Effectiveness of an Online Credit Recovery Program on Improving the Graduation Rates of Students at Risk of School Failure. *School Leadership Review*, 11(1).

<https://scholarworks.sfasu.edu/cgi/viewcontent.cgi?article=1061&context=slr>

⁵ *Educational Injustice: Barriers to Achievement and Higher Education for Youth in California Juvenile Court Schools*. (2016). <https://ylc.org/wp-content/uploads/2019/05/EDUCATIONAL-INJUSTICE.pdf>

⁶ Cobb, J., Horwitz, S., Uppal, A., & Whitaker, A. (2023). *Decoding Alternative Education: Student Demographics, Coursework, and Budgeting in the Five Largest California County Offices of Education & Tools for Transparency*. <https://youthlaw.org/sites/default/files/attachments/2023-03/2023%20Decoding%20AAlternative%20Education%20FI%20NAL.pdf>

⁷ *Educational Injustice: Barriers to Achievement and Higher Education for Youth in California Juvenile Court Schools*. (2016). <https://ylc.org/wp-content/uploads/2019/05/EDUCATIONAL-INJUSTICE.pdf>

⁸ *Kept Out: Barriers to Meaningful Education in the School-to-Prison Pipeline*. (2012).

<https://nicic.gov/resources/nic-library/all-library-items/kept-out-barriers-meaningful-education-school-prison>

⁹ *Educational Injustice: Barriers to Achievement and Higher Education for Youth in California Juvenile Court Schools*. (2016). <https://ylc.org/wp-content/uploads/2019/05/EDUCATIONAL-INJUSTICE.pdf>

¹⁰ Educ. Code § 48900(k)

teacher. In addition, in the 2013-2014 school year, truancy rates ranged from 28.89% to 68.55% in six court schools.¹¹

G. Post-graduation from Secondary Schooling

In the 2011-2012 school year, only 1.1% of detained youth were accepted or enrolled in post-secondary education, 7.4% joined a job-training education, and 0.01% acquired employment within 30 days of reentry.¹² This suggests court schools often do not prepare students for post-secondary education and career entry. In comparison, around 70% of high school graduates enroll in college within 12 months in California,¹³ and 63% of California's public high school students enroll in college after graduation (with local rates in the high 90s).¹⁴

H. Lack of Data

It should be noted that it is difficult to provide a complete picture of court schooling due to the lack of data available on the quality of education for detained youth. Though court schools are part of an accountability measurement system, this system tracks the year-to-year progress of students, and most students in court schools are there for only a few months, preventing an accurate assessment of their educational experience.¹⁵

¹¹ *Educational Injustice: Barriers to Achievement and Higher Education for Youth in California Juvenile Court Schools*. (2016). <https://ylc.org/wp-content/uploads/2019/05/EDUCATIONAL-INJUSTICE.pdf>

¹² *Educational Injustice: Barriers to Achievement and Higher Education for Youth in California Juvenile Court Schools*. (2016). <https://ylc.org/wp-content/uploads/2019/05/EDUCATIONAL-INJUSTICE.pdf>

¹³ Perez, C. A., Johnson, H., & Hsieh, V. (2021, September 15). *Geography of College Enrollment in California*. <https://www.ppic.org/blog/geography-of-college-enrollment-in-california/>

¹⁴ *Where California High School Students Attend College*. (2018, December). <https://edpolicyinca.org/sites/default/files/Statewide%20NSC%20Report%20Final%20Online.pdf>

¹⁵ *Educational Injustice: Barriers to Achievement and Higher Education for Youth in California Juvenile Court Schools*. (2016). <https://ylc.org/wp-content/uploads/2019/05/EDUCATIONAL-INJUSTICE.pdf>

JUVENILE FACILITY EDUCATION: PROGRAM REVIEW AND EVALUATION

FACILITY NAME: HILLCREST and CAMP KEMP SCHOOLS	COUNTY: SAN MATEO		
FACILITY ADDRESS (STREET, CITY, ZIP CODE, TELEPHONE): Hillcrest School Youth Services Center 400 Paul Scannell Drive San Mateo, CA 94402 Phone: (650) 312-5302 Camp Kemp School 30 Loop Road San Mateo, CA 94402 Phone: (650) 312-5302			
ABOUT THE FACILITIES Hillcrest and Camp Kemp Schools are year-round court schools operated by San Mateo County Office of Education in accordance with Title 15, Section 1370, Title 1, and Ed Code and with WASC certification. Court schools are mandatory and serve students who have been ordered by the Court to Probation Department programs. Hillcrest, located inside the Youth Services Center, educates youth who are detained in San Mateo County's Juvenile Hall. Most students are there for relatively short periods of time, but with changes to admission policies and passage of AB823 (closing the Department of Juvenile Justice to hold youth in County facilities until age 25), a significant number of students will be detained for lengthy periods. Margaret J Kemp Girls Camp educates females in extended detention and after release (Girls Empowerment Program). This report is part of the San Mateo County Juvenile Justice Commission mandated annual inspection of County detention facilities as required by Welfare and Institutions Code §229. As of 2023, BSCC requires a third-party evaluation of juvenile hall schools. This report follows the BSCC format, but is not serving as this third-party evaluation. This report and responses to this report are submitted to the BSCC, the Board of Supervisors and the juvenile court judges.			
CHECK THE FACILITY TYPE AS DEFINED IN TITLE 15, SECTION 1302	JUVENILE HALL (JH) X	CAMP X	
EDUCATION PROGRAM EVALUATION	DATE EVALUATED: 9/5/2023		
	DEFICIENCIES OR NON-COMPLIANCE ISSUES NOTED: YES NO		

EDUCATION PROGRAM EVALUATOR(S) (NAME, TITLE, TELEPHONE):

Melissa Wilson,
Commissioner and Educational Inspection Lead
(650) 933-6676
Sathvik Nori, Commissioner
Ruth Singh, Commissioner
Whitney Geneviro, Commissioner
Wesley Liu, Commissioner

EDUCATION STAFF INTERVIEWED (NAME, TITLE, TELEPHONE):

Kris Shouse
Associate Superintendent, Educational Services Division
(650) 802-5589

Sarah Notch
Executive Director, Center for Access and Engagement
(650) 802-5629

Michael Dougherty
Director, School Programs
(650) 598-2179

Lauren Sneed
Academic Counselor

John Bordagaray
Teacher, Social Studies and Physical Education

Jennifer Angers
Teacher, Science

Julie Naested
Teacher, English and Study Skills

Nicholas Jasso
Program Services Coordinator, Project Change, College of San Mateo
(650) 691-5740

JUVENILE FACILITY EDUCATION PROGRAM REVIEW AND EVALUATION

1370. Education Program	YES	NO	N/A	COMMENTS
School Programs The County Board of Education shall provide for the administration and operation of juvenile court schools in conjunction with the Chief Probation Officer, or designee pursuant to applicable State laws.	X			

The school and facility administrators shall develop and implement written policy and procedures to ensure communication and coordination between educators and probation staff.		X		Policies are being developed.
(b) Required elements The facility school program shall comply with the State Education Code and County Board of Education policies.	X			
Youth shall be provided a rigorous, quality educational program that responds to the different learning styles and abilities of students and prepares them for high school graduation, career entry, and post-secondary education.		X		<p>Instructional objectives and strategies are not sufficiently differentiated.</p> <p>There is indication that youth are not making sufficient progress to address educational gaps and are, in fact, falling further behind. The Juvenile Justice Commission's 2023 Review of Court School Assessment Data found that the typical student is making 14 weeks of progress in reading and 3 weeks of progress in math for each year of enrollment in a court school.</p> <p>Science and social studies texts are 16-years-old. The science curriculum is not Next Generation Science Standards-aligned.</p>
The course of study shall comply with the State Education Code and include, but not be limited to, courses required for high school graduation.		X		<p>The high school program is limited to courses required for high school graduation with some courses required for graduation from a court school or "regular" school only available through the online platform Edgenuity.</p> <p>While juvenile hall schools are not required to offer "comparability of services" under Title 1 part A, missing services would be of high value nonetheless. We note the lack of enrichment opportunities, Career and Technical Education and certifications, tutoring (which disappeared concurrent with COVID-19), and extracurriculars.</p>
Information and preparation for the High School Equivalency Test as approved by the California Department of Education shall be made available to eligible youth.	X			

Youth shall be informed of post-secondary education and vocational opportunities.	X			
Administration of the High School Equivalency Tests as approved by the California Department of Education, shall be made available when possible.	X			
Supplemental instruction shall be afforded to youth who do not demonstrate sufficient progress towards grade level standards.	X			The school has newly added (2) Teacher on Special Assignment positions to provide additional instruction and support (and address behavioral issues prior to suspension.)
The minimum school day shall be consistent with State Education Code Requirements for juvenile court schools. The facility administrator, in conjunction with education staff, must ensure that operational procedures do not interfere with the time afforded for the minimum instructional day. Absences, time out of class or educational instruction, both excused and unexcused, shall be documented.	X			Juvenile court schools require a minimum instructional day of 240 minutes. Hillcrest and Camp Kemp exceed this by 36 minutes per day. Codes, court, therapy, and student-selected non-attendance interfere with the time afforded for the instructional day.
Education shall be provided to all youth regardless of classification, housing, security status, disciplinary or separation status, including room confinement, except when providing education poses an immediate threat to the safety of self or others. Education includes, but is not limited to, related services as provided in a youth's Section 504 Plan or Individualized Education Program (IEP).			X	Unknown. The school is on a School Improvement Plan this year due to 34 instances in the 2022/23 school year when students were excluded from school for behavioral reasons. We understand that suspensions were being initiated by Probation when a school administrator was not onsite. We expect the (2) new TOSA positions will address this need and the school will return to (0) suspensions.
School Discipline				

Positive behavior management will be implemented to reduce the need for disciplinary action in the school setting and be integrated into the facility's overall behavioral management plan and security system.	X			The strength of the school is in the positive relationships between students and faculty. 5-Star Student Positive Behavioral Interventions and Supports is effectively implemented through professional learning communities, and "plan, do, study, act" cycles. School climate is a typical challenge in court schools, furthermore, positive SEL is suggested to be protective against learning loss , the school's positive climate is a significant accomplishment.
School staff shall be advised of administrative decisions made by probation staff that may affect the educational programming of students.	X			
Except as otherwise provided by the State Education Code, expulsion/suspension from school shall be imposed only when other means of correction fails to bring about proper conduct. School staff shall follow the appropriate due process safeguards as set forth in the State Education Code including the rights of students with special needs. School staff shall document the other means of correction used prior to imposing expulsion/suspension if an expulsion/suspension is ultimately imposed			X	Unknown. We requested, but did not receive documentation of "other means of correction." Teachers are well-trained in de-escalation strategies and restorative practices. The academic counselor and (2) Teachers on Special Assignment will reduce the need for suspension. We believe there could be greater clarity between SMCOE and Probation as to who initiates a suspension.
The facility administrator, in conjunction with education staff will develop policies and procedures that address the rights of any student who has continuing difficulty completing a school day.		X		Policies are being developed.
(d) Provisions for Special Populations				

<p>State and federal laws and regulations shall be observed for all individuals with disabilities or suspected disabilities. This includes but is not limited to child find, assessment, continuum of alternative placements, manifestation determination reviews, and implementation of Section 504 Plans and Individualized Education Programs.</p>		X	<p>Unknown. We requested, but did not receive supporting material.</p>
<p>Youth identified as English Learners (EL) shall be afforded an educational program that addresses their language needs pursuant to all applicable state and federal laws and regulations governing programs for EL students.</p>		X	<p>Approximately 30% of detained students are English Learners.</p> <p>The 2023-24 Local Control and Accountability Plan (LCAP) reports that in 2021/2022 students 22% of students increased by one level. The stated 2023/24 goal is for 80% of all court and community schools to increase by one level annually.</p> <p>The strategy outlined in the LCAP is to train the Principal in English Learner pedagogy, to train the Assistant Principal in proctoring the English Language Proficiency Assessments for California (ELPAC), and to use a bilingual para-educator to provide more individualized support for English Learners.</p> <p>English Language Learners may use Rosetta Stone which is language learning software and Study Synch which can translate the Language Arts curriculum. Teachers are trained to develop English language skills through their methodology. We note no discrete educational program for English Language Learners. In the past, the school had an EL specialist.</p> <p>The school has a bilingual family counselor position, though the position was unfilled from October 31st, 2022 to May 1st, 2023.</p>
<p>Educational Screening and Admission</p>			

1. Youth shall be interviewed after admittance and a record maintained that documents a youth's educational history, including but not limited to:	X			
A. School progress/school history;	X			
A. Home Language Survey and the results of the State Test used for English language proficiency;	X			
A. Needs and services of special populations as defined by the State Education Code, including but not limited to, students with special needs.; and,	X			
A. Discipline problems.	X			
1. Youth will be immediately enrolled in school. Educational staff shall conduct an assessment to determine the youth's general academic functioning levels to enable placement in core curriculum courses.	X			<p>Students are immediately enrolled, but do not attend school immediately due to quarantine precautions. Students are provided a paper-based work packet that can best be described as "busy work".</p> <p>We suggest a rethink of how to educate youth prior to the detention hearing.</p>
1. After admission to the facility, a preliminary education plan shall be developed for each youth within five school days.			X	<p>Unknown. We requested and did not receive a sample educational plan.</p> <p>The form used to evaluate credits needed to graduate is attached.</p>

<p>1. Upon enrollment, education staff shall comply with the State Education Code and request the youth's records from his/her prior school(s), including, but not limited to, transcripts, Individual Education Program (IEP), 504 Plan, state language assessment scores, immunization records, exit grades, and partial credits. Upon receipt of the transcripts, the youth's educational plan shall be reviewed with the youth and modified as needed. Youth should be informed of the credits they need to graduate.</p>	X			
(f) Educational Reporting				
<p>The complete facility educational record of the youth shall be forwarded to the next educational placement in accordance with the State Education Code.</p>	X			
<p>The County Superintendent of Schools shall provide appropriate credit (full or partial) for course work completed while in juvenile court school in accordance with the State Education Code.</p>	X			<p>In the past, receiving schools have not accepted all credit accrued. We do not know whether this is still an issue and hope to learn more about what percentage of credits are accepted when SMCOE presents Fall 2023 outcome data at the January 2024 JJC meeting. Receiving schools are required by Title 1 to accept full and partial coursework completed in a court school.</p>
<p>Transition and Re-Entry Planning</p>				

<p>The Superintendent of Schools and the Chief Probation Officer or designee, shall develop policies and procedures to meet the transition needs of youth, including the development of an education transition plan, in accordance with the State Education Code and in alignment with Title 15, Minimum Standards for Juvenile Facilities, Section 1355.</p>		X		<p>Policies are being developed.</p> <p>We requested and did not receive a sample education transition plan.</p> <p>The 2021/2022 school inspection requested, but did not receive, outcome data. SMCOE intends to present Fall 2023 outcome data at the January 2024 meeting.</p>
(h) Post-Secondary Education Opportunities				
<p>The school and facility administrator should, whenever possible, collaborate with local post-secondary education providers to facilitate access to educational and vocational opportunities for youth that considers the use of technology to implement these programs.</p>	X			<p>Post-secondary academic opportunities are available. All youth except for one are enrolled in community college and some in trades, as well. Probation covers “all reasonable costs”, but policy does not exist in written form and there has been past confusion as to who pays for tuition and expenses.</p> <p>Technology access is problematic for post-secondary youth. They are not able to access all class content at the school site (but can on-unit). This creates a fragmented learning experience.</p> <p>Post-secondary students sometimes miss class because of facility operations. These classes are held with mainstream students and professors who may not know they are detained and any absences are especially problematic for these students.</p>

Commissioners on this year’s inspection team are concerned about the quality of education available to our youth in detention and its implications for these youth and for our County.

We commend the school for creating an unusually emotionally supportive learning environment, an area of intense investment by SMCOE. We observe that the students who have been at the school for extended periods of time demonstrate strong agency. They have often finished college and are enrolled in classes at local community colleges. They are ambitious and create opportunities for their own learning. For example, a youth in the secure track program organized a series of speakers from colleges and professions for other youth. This self-advocacy is nurtured by faculty and probation staff. Self-belief is a necessary precondition for learning.

However, data on student learning and our overall impression is that the school is not providing a “rigorous, quality” educational experience promised by Title 15, Section 1730 and Ca. Educ. Code § 48645(d) despite deep commitment by leadership and faculty. The school has challenges common to court schools generally (see Appendix I). We have confidence that SMCOE is aware and working towards this objective as evidenced by public reporting and new leadership. We found SMCOE receptive to our inspection comments. We offer a few observations not addressed in the Title-15 provided rubric above:

1.1 Given student learning is critical in improving outcomes for detained youth, we ask what changes would need to be made in the broader learning environment –scheduling, discipline, appointments, programming and use of time – to support student learning?

1.2 Faculty demonstrate high adaptability and resilience given the unpredictability of this environment. However, staffing is fragmented. Staff rotate through multiple school sites each day leaving classroom walls bare or outdated. The Bilingual Family Counselor position was unstaffed much of last year. The Physical Education Teacher position is being filled by the Social Studies teacher who was teaching out-of-assignment all of last year and again this year. Other teachers are teaching within assignment, but only because they hold Multiple Subject rather than single subject credentials (allowed in juvenile hall schools). The newly hired principal was on-leave during the first weeks of the new year and is expected to be out through October. A review of past staffing suggests that inconsistent staffing is a chronic issue for SMCOE to address.

1.3 We are troubled that the school withdrew its high school students from Project Change art and English classes this semester. The classes went from 9 and 5 students to 4 and 2 students, respectively. Project Change has the resources to address the educational gaps we identify in this report.

1.4 We understand union contracts may be limiting community-college-based and community-based solutions.

1.5 There is no English and Spanish parent handbook, which is required by Title 1.

1.6 Given the correlation between dyslexia and offending, we suggest dyslexia screening as a part of intake. The First Step Act (2018) requires dyslexia screening for adult inmates in federal prisons as a recidivism reduction effort.

1.7 In its public reporting, SMCOE needs to identify services in the [Single Plan for Student Achievement](#) and [Local Control and Accountability Plan](#) by site. The current format suggests that a program only offered at one site is available at other sites and, at times, groups learning outcomes together although the populations at Hillcrest, Camp Kemp, Canyon Oaks, and Gateway differ. Other COE's issue unique reports by school.

1.8 The OYCR-published June 14, 2023 document "[Building Higher Education Pathways for Secure Treatment Youth in California: A Call to Action](#)" provides recommendations for creating effective Secure Track educational programming. We recommend next year's inspection team assess for implementation of these recommendations. In addition, new educational laws go into effect next year and will require review.

1.9 We encountered several difficulties in conducting this inspection. We were not given access by Probation to Hillcrest youth while on-unit (rather than disrupting their school day). We requested a return visit to the school and this was declined. We understand from BSCC that we should not encounter these obstacles. We interviewed two Camp Kemp students who commented on how supportive and caring the teachers are.

Our inspectional team of five included a former instructional supervisor with Palo Alto Unified School District, a member of the Sequoia Union Board of Trustees, and a former Hillcrest and Camp Kemp parent. Our mission as a Commission is to reflect the public conscience in the best interest of youth, serving as proxies for the parents and larger community who cannot access these schools which operate behind locked doors.

We recognize that SMCOE has created a new leadership structure to address the challenges identified in this report and encourage Probation, the judges, the Board of Trustees, and the JJC to do all it can to support those efforts.

Appendix A: Classroom Observations 9/5/2023

Hillcrest

We observed classes in English, Study Skills, and Social Studies at Hillcrest. The team had the opportunity to take a look at social studies and science textbooks and photocopied packets given to students during their mandatory COVID-19 quarantine.

We also observed a Project Change ENGL 105 course being taught by a College of San Mateo instructor.

The main object of each of the subject classes appeared to be adapting the class to a level that all of the students could understand. The teachers are flexible in changing the curriculum and teaching new content throughout a youth's enrollment at Hillcrest.

During the Hillcrest English class, we witnessed one youth get agitated during a journal assignment at the start of class. The youth got frustrated by the journal question, and the teacher was successful in de-escalating the situation. The teacher reported that every student in that class was a Spanish speaker.

During Social Studies class, students individually worked on reading and answering chapter questions with the teacher circulating.

Study Skills class provided tutoring to students.

Camp Kemp:

At Kemp, we observed the English class. The teacher reported that they had accelerated through the year-long English curriculum (that she taught to the two girls continuously) and were now doing more free-writing and journaling.

We discussed the Science and Math courses with the teacher. In Math, the teacher assesses each girl's level to see their math proficiency and shifts to specific sections of the textbook. The student curriculum in Science does not include labs. Students do "fun projects" like creating a timeline of the Earth.

Appendix B: Academic Plans for Students with High School Diploma or Equivalency Certificate

Seven of eight students who have completed high school or passed the High School equivalency class are pursuing further education on-site through Project Change and online in mainstream community college classes.

CSM Project Change

- English 105 – Tuesdays and Thursdays
- Art 204 – Tuesdays, Thursdays, and Fridays (canceled due to low numbers)
- Project Change coordinator is on-site Tuesdays and Thursdays to support the graduates with their CSM courses and materials for class

The following support measures are in place for students who have completed high school:

Skyline College's Academic Counselor meets regularly with the graduates for

- Course selection
- Course management
- FAFSA (Free Application for Federal Student Aid)
- Ordering of college snacks (quite the hit!)

SMCOE Court & Community School Staff (Administration, Academic Counselor, SpEd Teacher, and TOSA)

- Perform check-ins (social-emotional learning tool)
- Provide supervision coverage when Probation is short-staffed
- Provide graduates access to the internet for their courses
- Print assignments and materials for graduates
- Help graduates with basic organization, assignments, essays, etc.
- Explore higher education pathways with students (trades, etc.)
- Support SpEd teacher in helping students with IEPs sign up for DOR
- Act as liaison between CSM Project Change / Skyline counselor and Probation
- Ensure management and upkeep of the computer lab where the graduates spend most of their time
- Attend weekly MDT meetings to discuss student needs and supports
- Coordinates with CSM/Skyline counselors on financial aid, supplies, enrollment, etc.

Probation Staff

- Provide supervision in Computer Lab, and if able, in Project Change room
- Ensure students are only on school-sanctioned sites (Go Guardian does not help with this, as Graduates are excluded from the session; Graduates must be watched in person)
- Ensure the safety of graduates and school staff

Some Group Supervisors provide additional help with basic organization, assignments, essays, etc. and social-emotional check-ins.

Appendix C: Requested Documents for Educational Inspection 2023

1. Data

- a. Number of youth with IEPs and number with 504s on Sept. 5, 2023
- b. Number of youth who did initial IEP testing while in detention in the last year and source of each referral (home school or Hillcrest or Camp Kemp)
- c. Number of ELPAC youth on Sept. 5, 2023
- d. Number of suspensions for 2022/23 school year at Hillcrest and Camp Kemp
RECEIVED

2. Documents

- a. A sample preliminary educational plan for Hillcrest (Title 15 § 1370(e))
RECEIVED PLANNING FOR GRADUATION FORM ATTACHED
- b. A sample educational transition plan for a non-IEP Hillcrest youth and for Camp Kemp youth (Title 15 § 1370(g)) RECEIVED FORM ATTACHED
- c. A copy of the student exit survey for Hillcrest (mentioned in WASC documents)
- d. A sample “other means of correction” for a suspension initiated by a GS
- e. A description of positive behavioral management used at Juvenile Hall, Camp Kemp, and Canyon Oaks if it already exists in written form (Title 15 § 1370(c))
- f. Parent Annual Notification booklet for Hillcrest and Kemp in English and Spanish
- g. Identified learning outcomes or objectives differentiated for all students and for students who have been at the facility for more than x days
- h. LCFF budget overview for parents
- i. Any Uniform Complaint Procedure, Williams Act, or ESEA complaints since the last inspection for JH, Camp Kemp, and Canyon Oaks - SMCOE HAS NOT RECEIVED COMPLAINTS
- j. [LCAP](#) RECEIVED
- k. [WASC](#) RECEIVED
- l. [Single Plan for Student Achievement 2022-2023](#)

3. Information

- a. Are IEP testing and conferences held year-round? YES
- b. Is intake assessment done year-round? YES
- c. How is youth voice centered?
- d. What enrichment is currently available to youth? NONE OTHER THAN EDGENUITY MODULES
- e. What CTE is currently available to youth? NONE OTHER THAN CAREER ZONE WEBSITE AND EDGENUITY MODULES
- f. What academic support services, including tutoring, mentoring, employment, and community service internships, and fieldtrips are provided? Please answer separately for Hillcrest, Camp Kemp, and Canyon Oaks.
- g. Planned methods to measure student growth going forward (be as specific as possible about planned inventories, timelines, etc.)

4. Required Policies

- a. School-Probation memorandum or understanding or equivalent (required by Title 15 § 1370(a): The school and facility administrators shall develop and implement written policy and procedures to ensure communication and coordination between educators and probation staff.)
- b. Provide a formal copy or a written description of policies and procedures that address the rights of any student who has continuing difficulty completing a school day (Title 15 § 1370(c))
- c. Provide a formal copy or a written description of policies and procedures to meet the transition needs of youth, including the development of an education transition plan, in accordance with the State Education Code and in alignment with Title 15, Minimum Standards for Juvenile Facilities, Section [1355](#). (Title 15 § 1370(g))
- d. When and how a computer may be used by a youth on-unit for academic work (quarantined youth, short-term youth, secure track youth, etc.)

Appendix D: Graduation Requirements Form

SMCOE Graduation Requirements

English 3 Years	30	English 9	0	1	2	3	4	5	6	7	8	9	10
		English 10	0	1	2	3	4	5	6	7	8	9	10
		English 11	0	1	2	3	4	5	6	7	8	9	10

Social Science 3 Years	30	Modern World History	0	1	2	3	4	5	6	7	8	9	10	
		US History	0	1	2	3	4	5	6	7	8	9	10	
		American Government	0	1	2	3	4	5						
		Economics	0	1	2	3	4	5						

Math 2 Years	20	Algebra I	0	1	2	3	4	5	6	7	8	9	10
		Geometry/Math	0	1	2	3	4	5	6	7	8	9	10

Health	5	Health	0	1	2	3	4	5					

Science 2 Years	20	Life Science	0	1	2	3	4	5	6	7	8	9	10
		Physical Science	0	1	2	3	4	5	6	7	8	9	10

VAPA 1 Year	10	Art	0	1	2	3	4	5	6	7	8	9	10
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PE 2 Years	20	PE I	0	1	2	3	4	5	6	7	8	9	10
		PE II	0	1	2	3	4	5	6	7	8	9	10

Electives	75		0	1	2	3	4	5	6	7	8	9	10
			0	1	2	3	4	5	6	7	8	9	10
			0	1	2	3	4	5	6	7	8	9	10
			0	1	2	3	4	5	6	7	8	9	10
			0	1	2	3	4	5	6	7	8	9	10
			0	1	2	3	4	5	6	7	8	9	10
			0	1	2	3	4	5	6	7	8	9	10
			0	1	2	3	4	5					

210

My total credits _____

Appendix E: Individual Learning Plan Form

San Mateo County Court & Community Schools
INDIVIDUAL LEARNING PLAN

I.L.P. Date: _____ I.L.P. Review Date: _____

NAME: _____ DOB: _____ Age: _____
Last First M.I.

Enrollment Date: _____ IEP: YES: NO:

Last School Attended: _____ Credits Earned to Date: _____

Last School Exit Date: _____ Exit Status: _____

Student Performance: Assessment / Observations / Behavior Concerns:
Instrument/Date: _____

Results: _____

GOAL AREAS

Academic Goal Objectives: _____
Social-Emotional Goal Objectives: _____
Vocational Goal Objectives: _____

EDUCATIONAL HISTORY

- | | | |
|---------------------------------------|---------------------------------------|---------------------------------------|
| <u>ATTENDANCE</u> | <u>BEHAVIOR</u> | <u>ACHIEVEMENT</u> |
| <input type="checkbox"/> Excellent | <input type="checkbox"/> Excellent | <input type="checkbox"/> Excellent |
| <input type="checkbox"/> Good | <input type="checkbox"/> Good | <input type="checkbox"/> Good |
| <input type="checkbox"/> Satisfactory | <input type="checkbox"/> Satisfactory | <input type="checkbox"/> Satisfactory |
| <input type="checkbox"/> Poor | <input type="checkbox"/> Poor | <input type="checkbox"/> Poor |

Transitional Plan: _____

Student Signature: _____ Date: _____
Administrator: _____ Date: _____
Teacher Signature: _____ Date: _____
Parent/Guardian: _____ Date: _____

Appendix F: Transition Plan Form

**SMCOE Court and Community Schools
TRANSITION PLAN**

Student Name:
DOR/Graduation Track:
Grade:

DOB:

My history

Strengths, gifts and capabilities

COMMUNICATION

- What is the student's communication style?
- How does the student respond in social, familiar and unfamiliar situations?
- How does the student respond to changes in routine?

COMMUNITY

- What does the student like to do for fun?
- What does the student do on weekends and other periods of free time?
- What opportunities are there to connect with the community through volunteering, gyms and other local activities?

Appendix G: Excerpts from SMCOE 2023- 2024 LCAP

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Initial MAP Summative Assessment for Students in Orientation Course	90% of Students Will Complete the Initial MAP Summative Assessment in Orientation Course NEW ESTABLISHED BASELINE 75%	Students are given either MAP or MyPath initial assessment when they enroll at the Court and Community Schools. Out of the students who did not complete MyPath initial assessment, the percentages of student completing Initial MAP tests are below. Reading: 67% Math: 73% (Court Schools: N = 22 Students)	64% of all students were given either MAP or MyPath initial assessment in Reading. 63% of all students were given either MAP or MyPath initial assessments. (N= 100 students)		100% of Students will Complete the MAP Summative Assessment in the Orientation Course
MAP Summative Assessment after 90 Days for Continuously Enrolled Students (During Winter / Spring)	80% of Students Will Complete the MAP Summative Assessment after 90 Days of Continuous Enrollment NEW ESTABLISHED BASELINE 75%	Reading: 47% Math: 40% The numbers are lower than expected as we have been testing the students by term. To meet the 90-day requirements, we will have to start testing continuously. (N = 22 Students)	Reading 47% Math 53% (N=38 students)		100% of Students Will Complete the MAP Summative Assessment after 90 Days of Continuous Enrollment

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
MAP Progress as Shown by RIT Score of Student at 90 Days Enrollment	75% of Students Will Show Improvement by 1 Point in RIT score after 90 Days	Reading: 43% 10 out of 23 students improved by 1 point Math: 47% 8 out of 17 students improved by 1 point.	Reading: 56% (8 out of 18 students improved by 1+ pts Math: 55% (11 out of 20 students improved by 1+ pts)		95% of Students Will Show Improvement by 1 point in RIT score after 90 Days
My Path Formative Assessments for Students Enrolled into School	90% of All Students Will Complete the My Path Formative Assessments Once Enrolled	Reading: 65% Math: 63% (N = 35 Students)	Reading: 42% Math: 48% (N = 100)		100% of All Students Will Complete the My Path Formative Assessments Once Enrolled
My Path Progress on Accelerated Intervention Modules	75% of All Students Enrolled Will Complete One Module per Quarter in their My Path Accelerated Intervention Plan	38% of long term (minimum 90 days) students completed one module/unit in one quarter. (N = 30 Students)	36% of long term students (including 2 graduates) completed one module/unit in one quarter (N = 39 - long-term students with MyPath modules)		95% of All Students Enrolled Will Complete One Module per Quarter in their My Path Accelerated Intervention Plan
NEW ESTABLISHED BASELINE 50%	NEW ESTABLISHED BASELINE 30%				
Student-Determined Weekly Accelerated Intervention Plan Goals	75% of All Students Will Identify and Meet their Weekly Accelerated Intervention Goals	80% met with counselor weekly to discuss their weekly accelerated intervention goals	Still working on collecting the data (Discuss with Lauren, George)		95% of All Students Enrolled will Identify and Meet their Weekly Accelerated Intervention Goals

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	ADDED "...meet their counselor to discuss their weekly..."	(N = 35 Students)			
SBAC Standardized Tests English Language Arts	50% of Students Have Met Approaching Standard or Above	60% have nearly met or met standards (N = 10 Students)	2021-22 Results 73% have nearly met or met standards (N = 11 students)		75% of Students Will Meet Approaching Standard of Above
SBAC Standardized Tests Math	50% of Students Have Met Approaching Standard or Above	25% have nearly met (N = 8 Students)	2021-22 Results 8% of students have nearly met standards (N=12 students)		75% of Students Will Meet Approaching Standard or Above
CAST Standardized Tests Science	50% of Students Have Met Approaching Standard or Above	75% have nearly met (N = 4 Students)	Have not completed CAST testing for 22/23. (have tested 9 out of 11 eligible students)		75% of Students Will Meet Approaching Standard or Above
Summative English Language Proficiency Assessment of California	50% of Students Have Increased by One Level Annually: Somewhat, Moderately or Well Developed	Levels: 1. Beginning to Develop 2. Somewhat Developed 3. Moderately Developed 4. Well Developed Canyon Oaks:	21-22 Results Canyon Oaks: 3 students, 1 student increased in level 1 no change; 1 history not available Gateway: 6 students were tested, no		80% of Students Will Increase by One Level Annually: Somewhat, Moderately or Well Developed

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		<p>Canyon Oaks: 2 students 1 no change; 1 history not available 2 students were tested in 2021. 1 student scored Level 3 1 student scored Level 2</p> <p>Gateway: 7 students were tested in 2021. 3 showed improvement in scores by 1 level (43%) 3 students scored Level 4 2 students scored Level 3 1 student scored Level 2 1 student scored Level 1</p> <p>Hillcrest 6 students were tested in 2021. Hillcrest: 6 students. 1 student improved scores by 1 point. (17%)</p>	<p>students increased in levels 2 no change, 4 negative change</p> <p>Hillcrest: 7 students were tested, 2 students increased in levels 2 no change, 1 negative change, 2 no history available</p> <p>Kemp: 2 students were tested, both students had no change in levels.</p>		

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Physical Fitness Testing	60% of Students pass the 6 components of the FITNESSGRAM NEW ASSESSMENT	100% Passed: The PFT tests have changed this year, and there is no pass/no-pass criteria. (N = 5 Students)	PFT testing is in progress; will be completed mid-May		80% of Students pass the 6 components of the FITNESSGRAM
Standards-Aligned Materials	Two of Four Core Subjects Will Have Standards-Aligned Materials	One of four adopted Two of four to be adopted in fall 2022	One of four adopted. Two of four to be adopted in fall 2023		Four of Four Core Subjects Will Have Standards-Aligned Materials

Appendix H: Excerpts from [2021-22 School Accountability Report Card \(SARC\) - Hillcrest \(English\)](#)

Subject	Textbooks and Other Instructional Materials/year of Adoption	From Most Recent Adoption?
Reading/Language Arts	StudySync	Yes
Mathematics	Carnegie Learning	Yes
Science	Prentice Hall Science Lab: Carolina	Yes
History-Social Science	Prentice Hall	Yes
Foreign Language	Edgenuity	Yes
Health	Edgenuity Starline	Yes
Visual and Performing Arts	Edgenuity Starline	Yes
Science Lab Eqpmt (Grades 9-12)	N/A	N/A

Teacher Preparation and Placement (School Year 2021–22)

Authorization/Assignment	School Number	School Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	1.50	50.67
Intern Credential Holders Properly Assigned	0.00	0.00
Teachers Without Credentials and Misassignments ("ineffective" under ESSA)	0.00	0.00
Credentialed Teachers Assigned Out-of-Field ("out-of-field" under ESSA)	1.40	49.00
Unknown	0.00	0.00
Total Teaching Positions	3.00	100.00

Teacher Preparation and Placement (School Year 2020–21)

Authorization/Assignment	School Number	School Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	0.80	32.13
Intern Credential Holders Properly Assigned	0.00	0.00
Teachers Without Credentials and Misassignments ("ineffective" under ESSA)	0.00	0.00
Credentialed Teachers Assigned Out-of-Field ("out-of-field" under ESSA)	1.60	67.87
Unknown	0.00	0.00
Total Teaching Positions	2.40	100.00

Appendix I: Literature Review on Court School

Barriers to Equal Education for Detained Youth: A Comparison of California Court Schools and Regular High Schools

By Ruchi Mangtani (Nominated Commissioner pending approval)

October 25, 2023

Introduction

Detained youth are entitled to the same right to education as other students in California per the California Department of Education’s mission statement¹; however, educational experiences are often not equivalent between court and regular schools. This report compares court schools and regular high schools and details common barriers to education for youth who are currently in or have been involved in the juvenile justice system.

Comparing California Court Schools and “Regular” High Schools

A. School Day

Regular high schools offer about 20% more instructional time in 9 months (6.5+ hours/day) than court schools offer in 12 months (4 hours/day). If a student is detained during the school year, they receive only $\frac{2}{3}$ of their normal instructional time and return further behind, adding to the learning loss that already occurs each time a youth transfers schools.²

B. Teacher Credentialing

Regular high schools require a Single Subject Credential in which the teacher has demonstrated content mastery. Court schools allow both Multiple and Single Subject Credentialed teachers.³ While expert teaching is likely more important than deep subject knowledge in court schools, content mastery would make expert teaching more effective.

C. Teaching Methods

Regular high schools typically offer in-person, teacher-led instruction for most classes. Court schools often rely on online learning platforms, like Edgenuity, to provide classes required by California minimum standards to graduate (such as the required year of visual or performing arts, world language, or career technical education) and credit recovery. While online resources may increase access to secondary and post-secondary education and provide students with

¹ *Belief & Purpose*. (2022, September 8). California Department of Education.

<https://www.cde.ca.gov/eo/mn/mv/#:~:text=California%20will%20provide%20a%20world,%2C%20parents%2C%20and%20community%20partners>.

² Sparks, S. D. (2016, August 11). *Student Mobility: How It Affects Learning*. EducationWeek.

<https://www.edweek.org/leadership/student-mobility-how-it-affects-learning/2016/08>

³ Cobb, J., Horwitz, S., Uppal, A., & Whitaker, A. (2023). *Decoding Alternative Education: Student Demographics, Coursework, and Budgeting in the Five Largest California County Offices of Education & Tools for Transparency*. <https://youthlaw.org/sites/default/files/attachments/2023-03/2023%20Decoding%20Alternative%20Education%20FI%20NAL.pdf>

missing credits,⁴ online learning may not be as effective or engaging as in-person instruction.⁵ According to a Santa Clara County community school student who uses Edgenuity, “I have not learned anything at this school, but we get credits super fast. There’s no real teaching. You can just look up the answers on Google.”⁶

D. Graduation Requirements

Most “regular” school districts require 22-26 year-long courses to prepare them for life after high school. Court schools typically require 13 courses to graduate; SMCOE requires 21 courses. Many detained youth at both regular and court schools have a 13-course path-to-graduation option through AB167/216 because they have been subject to a petition filed under WIC § 300 or § 602.

E. Issues with Transitioning

Detained youth often have difficulty acquiring the credits needed to graduate due to issues with transferring school records and credits not being properly awarded to students who have earned them. Additionally, the lack of a clearly standardized method for calculating partial credits further inhibits these youths’ track to graduation.⁷ The ability to maximize credits earned in court schools and have them properly accounted for when transferring out is necessary to prevent dropout: every academic credit earned in court schools makes students 1.2 times more likely to reenroll in school, which thereafter makes them 1.7 times more likely to earn a high school diploma.⁸

F. Suspension and Truancy

In a detention facility where attendance is compulsory, suspensions and chronic truancy are unfortunate extensions of the school-to-prison pipeline. Court schools in California have a suspension rate of 10.2%, which is more than 2.5 times the state suspension rate of 4.4%.⁹ The most common reason for these suspensions in court schools is “willful defiance,” a highly subjective offense that involves “disrupting school activities or otherwise willfully defying the valid authority of school staff.”¹⁰ “Willful defiance” can be as small as rolling one’s eyes at their

⁴ Eddy, C., & Ballenger, J. (2016). The Effectiveness of an Online Credit Recovery Program on Improving the Graduation Rates of Students at Risk of School Failure. *School Leadership Review*, 11(1).

<https://scholarworks.sfasu.edu/cgi/viewcontent.cgi?article=1061&context=slr>

⁵ *Educational Injustice: Barriers to Achievement and Higher Education for Youth in California Juvenile Court Schools*. (2016). <https://ylc.org/wp-content/uploads/2019/05/EDUCATIONAL-INJUSTICE.pdf>

⁶ Cobb, J., Horwitz, S., Uppal, A., & Whitaker, A. (2023). *Decoding Alternative Education: Student Demographics, Coursework, and Budgeting in the Five Largest California County Offices of Education & Tools for Transparency*. <https://youthlaw.org/sites/default/files/attachments/2023-03/2023%20Decoding%20AAlternative%20Education%20FINAL.pdf>

⁷ *Educational Injustice: Barriers to Achievement and Higher Education for Youth in California Juvenile Court Schools*. (2016). <https://ylc.org/wp-content/uploads/2019/05/EDUCATIONAL-INJUSTICE.pdf>

⁸ *Kept Out: Barriers to Meaningful Education in the School-to-Prison Pipeline*. (2012).

<https://nicic.gov/resources/nic-library/all-library-items/kept-out-barriers-meaningful-education-school-prison>

⁹ *Educational Injustice: Barriers to Achievement and Higher Education for Youth in California Juvenile Court Schools*. (2016). <https://ylc.org/wp-content/uploads/2019/05/EDUCATIONAL-INJUSTICE.pdf>

¹⁰ Educ. Code § 48900(k)

teacher. In addition, in the 2013-2014 school year, truancy rates ranged from 28.89% to 68.55% in six court schools.¹¹

G. Post-graduation from Secondary Schooling

In the 2011-2012 school year, only 1.1% of detained youth were accepted or enrolled in post-secondary education, 7.4% joined a job-training education, and 0.01% acquired employment within 30 days of reentry.¹² This suggests court schools often do not prepare students for post-secondary education and career entry. In comparison, around 70% of high school graduates enroll in college within 12 months in California,¹³ and 63% of California's public high school students enroll in college after graduation (with local rates in the high 90s).¹⁴

H. Lack of Data

It should be noted that it is difficult to provide a complete picture of court schooling due to the lack of data available on the quality of education for detained youth. Though court schools are part of an accountability measurement system, this system tracks the year-to-year progress of students, and most students in court schools are there for only a few months, preventing an accurate assessment of their educational experience.¹⁵

¹¹ *Educational Injustice: Barriers to Achievement and Higher Education for Youth in California Juvenile Court Schools*. (2016). <https://ylc.org/wp-content/uploads/2019/05/EDUCATIONAL-INJUSTICE.pdf>

¹² *Educational Injustice: Barriers to Achievement and Higher Education for Youth in California Juvenile Court Schools*. (2016). <https://ylc.org/wp-content/uploads/2019/05/EDUCATIONAL-INJUSTICE.pdf>

¹³ Perez, C. A., Johnson, H., & Hsieh, V. (2021, September 15). *Geography of College Enrollment in California*. <https://www.ppic.org/blog/geography-of-college-enrollment-in-california/>

¹⁴ *Where California High School Students Attend College*. (2018, December). <https://edpolicyinca.org/sites/default/files/Statewide%20NSC%20Report%20Final%20Online.pdf>

¹⁵ *Educational Injustice: Barriers to Achievement and Higher Education for Youth in California Juvenile Court Schools*. (2016). <https://ylc.org/wp-content/uploads/2019/05/EDUCATIONAL-INJUSTICE.pdf>

Juvenile Justice and Delinquency Prevention Commissions

San Mateo County, California

Canyon Oaks, School Year 2022-2023 (May, 2022- August, 2023)

Canyon Oaks School Inspection Report

Date of this Inspection: September 8, 2023

Contact Person: Sarah Notch, Executive Director,
Center for Access & Engagement, County Office
of Education

Facility Name: Canyon Oaks

Address: 400 Edmonds Rd, Redwood City, 94062

Phone Number: (650) 802-5629

Date of Last Inspection: September 23, 2021

School (Section 1370)

Executive Summary

Background

The school at the Canyon Oaks Youth Center educates youth with severe emotional challenges who are in the residential treatment facility. The facility is operated by BHRS. The San Mateo County Office of Education provides education. All students have IEPs.

There is one full-time teacher who teaches Math, Science, and Social Studies, and leads IEPs with the assistance of an administrative coordinator at the district. There is one full time paraeducator. There are three part time teachers who teach English, Physical Education, and Credit Recovery. Finally, the school academic counselor who serves all SMCOE Community Schools provides academic and vocational counseling to Canyon Oaks students. These services are the result of SMCOE's robust commitment to the Canyon Oaks school and its students.

School Summary and Comments

The teachers and paraeducator have created a school that serves its students in a therapeutically appropriate way. They do so through: 1. strong collaboration with each other and with therapeutic staff, 2. skill in working with special needs students, and 3. sensitivity and caring. Instruction is a combination of computer-based learning, individual instruction, and group teaching.

Because approximately 85% of students are below grade level upon arrival, teachers often focus on basic skills acquisition and proficiency. California's Common Core Standards guide instruction, however Science instruction does not align with the common core's Next Generation Science Standards.

The Measure of Academic Progress (MAP) test is given every three months to track student progress. The school plans to use this data to understand the progress students make in aggregate and to better target the needs of individual students.

**San Mateo County Juvenile Justice and Delinquency Prevention Commission
Canyon Oaks Inspection Report**

Commendations

SMCOE and the teachers show a strong commitment to best serving these students.

Recommendations

Continue differentiation in education for higher level students so that they are learning at their skill-level and return to their home school without unnecessary learning deficit.

Update 16-year-old Science and Social Studies textbooks.

Identify services and learning outcomes in the [Single Plan for Student Achievement](#) and [Local Control and Accountability Plan](#) by site or issue separate reports for each school.

Report MAP testing outcomes for student skill advancement while at Canyon Oaks Youth Center.

Notes for Next Year's Inspection

Request SMCOE's outcomes data for Canyon Oaks Youth Center.

Inspection Notes:

Number of Full-Time Instructors: 1 credentialed teacher with Multiple Subject and Special Education credentials teaching Social Sciences, Science, Physical Education and serving as teacher of record for the Art Therapist

Number of Part-Time Instructors: 3 - English (.25 assignment) daily, Physical Education (.25 assignment) daily, and Credit Recovery (.25 assignment) 1/week.

Number of Full-Time Instructional Aides: 1

Number of Tutors (Paid? Volunteer?): 0

Frequency of Substitute Teachers: Rare. Teachers tend to substitute for each other.

Number of youth attending School: At the time of inspection, there were 5 students. Two additional students were expected to arrive in the following two weeks.

There was one youth at the facility who had graduated and was not attending school.

Average Classroom Size: 6

Max Classroom Size: 6

Number of youth on independent study: 0

Reason: There isn't an independent study program; students have individualized instruction built into their school day.

Number of youth not attending school: All youth except for one (a male youth who has graduated) --- attend school. About 80% of the students attend most of the school day on most days. This is an increase from past years.

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Reason: Students are not forced to attend school. These students are in intense therapeutic care. They may be changing medications, need additional sleep, or have great anxiety or other psychiatric symptoms, or have social problems with other students that would make attending school on a given day difficult. Sometimes a student will have therapy during class-time.

Describe the general atmosphere of the classrooms: There are two classrooms. Often, the teacher instructs in one classroom and the aide works with some students in the other room. This accommodates curricular differences between students (for example, a student working on algebra when the rest of the class is learning geometry) or interpersonal conflict that prevents certain students from being in the same classroom at once.

One of the classrooms seemed quite cluttered, and access to standing desks were limited due to materials stacked on them.

Adequate Supplies, Books, Paper, Computer? **Acceptable** **Unacceptable**

However, the Social Studies and Science textbooks are 16 years old.

Are youth given access to computers/internet? **Yes** **No**

Details (when, purpose, supervision):

The school typically uses a blended-learning approach and students often use classroom computers as part of their education. In addition to Edgenuity, the teacher may use Khan Academy.

Security is provided by the program "Go Guardian".

While credit recovery may be done by pencil and paper, 90% use the Edgenuity individualized learning platform for Credit Recovery. 80% of students are credit deficient. Credit recovery may be done via Edgenuity online or Starline packets. Credit Recovery is typically done on a student's "own time" and is, thus, done with packets.

Describe the relationship between school and facility staff: There is close collaboration. Typically, 1. teachers and therapeutic staff have bi-weekly meetings to discuss each student, 2. therapeutic staff participate in IEP meetings and support compliance, 3. therapeutic staff are accessible outside of the classroom to manage emotional issues that present themselves in the classroom, and 4. all teaching staff read therapeutic logs before class each day to understand the recent history of their students.

Describe access to school, recreation, etc. for youth confined to their rooms: Canyon Oaks is a residential treatment facility. Youth are not confined to their rooms. They always have access to school, recreation and counseling during the day as scheduled.

When is school held on the unit instead of in the classroom? Not applicable.

Post High School/GED:

Are there educational opportunities available for youth who have completed high school or have their GED? **Yes** **No**

Describe:

College Education: A student may attend college (in-person or online) while at the facility. If a child is a minor, they require permission of parent/guardian to attend college. The therapeutic staff facilitates a

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student's enrollment and registration, transportation, and provides educational support. No students are currently enrolled in college. We were told that it is rare for students to attend college; the few that graduate while at Canyon Oaks are interested in getting jobs when they graduate.

Vocational Training: The school does not offer vocational education other than California CareerZone, an interest inventory and career exploration website. Vocational Education is also provided by the occupational therapist who is on staff at Canyon Oaks. "WorkAbility", a program which provides job skills training and internships with coaching, is typically available. However, the staff position has been open since June and so the program is not operating. The staff has now been hired to administer the "We Can Work" grant, which should allow "WorkAbility" services to be again provided by the school. The plan is for this to provide 60-90 minutes of services monthly to students, with weekly check-ins.

Learning Outcomes: MAP testing is given at intake and to assess learning with an objective to improve student RIT scores by +4 per quarter.

Are youth given info/counseling on community college & 4-year college options? Yes No

Describe: The academic counselor comes on-campus once every month and does one-on-one check-ins with students to provide information about career and college options.

Are youth given information/counseling about financial aid options for college? Yes No

Describe: The school academic counselor offers this information and helps fill out financial aid applications.

Are youth given resources for college entrance exam prep when appropriate? Yes No

Describe: Materials to study for college entrance exams are available to students by special request.

Are youth able to take courses for college credit online? Yes No

Describe: Students have access to computers and may take online or in-person college courses.

Special Education/IEP Programs:

How many youth in the facility have an Individualized Education Program (IEP)? All students at Canyon Oaks have an IEP. There were at the time of inspection 5 students in the Canyon Oaks school.

Do credentialed special education teachers participate in lesson planning and curriculum development? Yes No

How many credentialed special education teachers are at the facility full-time? The one full-time teacher is credentialed in Special Education.

Are regular IEP meetings held? Yes No

Describe: There are four IEP meetings held per youth: within 30 days after admission, at the annual marker, at the triennial with retesting as needed, and the final is held as part of the youth's transition to his or her next school. The county also follows-up with all IEP students 1-year post graduation if they graduated from a SMCOE school. Therapeutic staff (and probation staff if the student is also under the supervision of a probation officer) are part of the IEP meetings. Student records are accessed via the SEIS system.

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Are parents notified of these meetings?

Yes **No**

Describe: The appropriate holder of the student's educational rights attends. Parents are notified if they have these rights.

Are parents permitted to attend these meetings?

Yes **No**

Describe: If they have educational rights.

Describe the most common obstacle to IEP compliance: IEP compliance when a student enters has improved because IEP meetings are typically up-to-date and documentation is prompt.

Signature of Commissioner(s) preparing this report

Monroe Labouisse



Date: November 22, 2023

Melissa Wilson



Date: November 22, 2023

Whitney Genevro



Date: November 22, 2023

Sathvik Nori



Date: November 22, 2023

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Attachment 1: School Supplement

How many minutes of instruction per week do students receive? Instructional minutes are per Educational Code (240 minutes per day). Actual minutes vary by student based on their attendance. The school schedule provides ½-hour for P.E., 1-hour for Science/Math, 1-hour for English, and 40 minutes for Social Science daily. Therapeutic time is also a for-credit “class” that results in Life Skills elective units.

Do students attend school within three (3) days of placement? Does the school create a preliminary education plan for each new student before the student attends school or once the student has started? Yes, the students attend within 3 three days if the student is emotionally ready to do so. Although sometimes there is a delay in receiving IEP information, students have an educational plan upon arrival.

Are there difficulties obtaining transcripts from the student’s prior school? Are these typically received before or after the student has started attending school?

The education plan is created in anticipation of the student’s arrival unless the student is an emergency placement or if there is a delay in receiving school records. Transcripts are typically received in advance.

How are limited English-speaking students identified and served? How are these services provided once the student has been identified as non-English proficient?

There are no non-English-speaking youth at the school because a youth must speak English to benefit from the therapeutic services. At times, there are limited English speakers. The ELD-certified English teacher meets the needs of these students.

Is credit recovery offered? Please describe. Yes, credit recovery is offered via the computer application Edgenuity or can be accomplished through individually created pen-and-paper packets. There is a dedicated Credit Recovery teacher to work with and supervise student progress.

Is homework assigned? When and where do students do homework?

Canyon Oaks does not assign homework. The after-school program is therapeutically demanding and the school does not add schoolwork onto the students’ schedules.

How is transition back to a student’s home district handled?

Because all students have IEPs, Canyon Oaks initiates an IEP planning meeting with the receiving school before a student returns. There is, for the second year, a 10% time the District Coordinator for Inclusive Services to assist in IEP processes. The goal at Canyon Oaks is for students to transition back to their home school to graduate.

Student Interviews

Of the 5 students currently attending school, none were interviewed because none fall directly under the jurisdiction of the Juvenile Justice Commission, i.e. none were placed at Canyon Oaks by the Superior Court.



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FACILITY NAME: Hillcrest-San Mateo County Youth Services Center

FACILITY TYPE: Juvenile Hall

FACILITY CAPACITY: Maximum 180 youth

FACILITY ADDRESS: 222 Paul Scannell Drive

FACILITY PHONE NUMBER: 650-312-5200

FACILITY MANAGER: Superintendent Sanam Aram

PROBATION STAFF: Compliance Officer Ivonne Bustos

CORRECTIONAL HEALTH: Nursing Staff

BEHAVIORAL HEALTH & RECOVERY SERVICES: Aurora Peña–Clinician Supervisor
and Regina Moreno, Clinical Services Manager, Youth Division

COMMISSION INSPECTORS: Johanna Rasmussen & Ameya Nori

JUVENILE PRESIDING JUDGE: The Honorable Susan Etezadi

INSPECTION DATES: August 11, 2023 & September 18, 2023

CORRECTIONAL HEALTH: October 13, 2022

BHRS INTERVIEW: October 18, 2023

PREVIOUS INSPECTION DATE: 09/23/2022, 09/30/2022, & 10/06/2022

EXECUTIVE SUMMARY

Bookings: There were 270 bookings into the San Mateo County Juvenile Hall during this inspection period. Of the 270 bookings, 149 were youth entering the Juvenile Justice System for the first time. The average daily population was 21, with an average length of incarceration of 25 days. Seven youths remained incarcerated since the last inspection period. The Secure Track population continued to be one.

Out of County Youths: Out of county youths accounted for 61 of the total bookings– which was a 35.6% increase from the prior inspection period. The majority of Out of County youths resided in San Francisco, Santa Clara Counties, Contra Costa and Alameda counties.

94.5% of the youth detained at the Juvenile Hall during this inspection period were youth of color. The average age of youth at this facility was 16.8 years old.



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Electronic Monitoring Program

There were 94 youth were placed on the Electronic Monitoring Program, of which 86 were first time placements. 100% of the youth placed on EMP¹ During this inspection period were residents of San Mateo County. The average length of time youths spent on EMP during this inspection period was 69 days.

Lawsuits

There were 15 Civil Lawsuits filed against the County of San Mateo related to alleged sexual abuse of children who were detained at this facility between 1966-2016. Title 15 requires facilities to submit to the Board a letter of notification for each legal action, pertaining to conditions of confinement, filed against persons or legal entities responsible for juvenile facility operation. The Probation Department did not notify BSCC of these lawsuits as they believe they fall outside of the Title 15 reporting requirement due to the dates the alleged abuse took place. The Probation Department has reached out to Cragus Thompson, at the BSCC for additional guidance.

Food & Nutrition

Meals for the Juvenile Hall and Camp Kemp facilities continue to be provided by the Sheriff's Department at a cost of \$89.94 per meal. Meals are prepared at the Maple Street County Jail and delivered to Camp Kemp and the Juvenile Hall the following day. The meals are then reheated by Probation staff in the housing unit. This process makes it almost impossible to preserve the quality, texture, and temperature of each meal. When meeting with the Sheriff's Department Nutritional Team, they expressed frustration with the limitations placed upon them by the current food services contract and their strong preference to return to their pre-pandemic practice of preparing the meals at the Juvenile Hall. Camp Kemp and Juvenile Hall feed a combined average of 27 youth per month at an annual cost of \$1,705,714.36.² Staff Meals: The Probation Department offers each staff member one meal during their shift because they are prohibited from leaving the facility during their breaks. Staff pre order their meals online. The Sheriff's Department provided 668 staff meals during fiscal year 2022-2023. A cost breakdown was not available.

Institutional Services & Juvenile Probation Budget

The Commission continues to seek access to the Institutional Services & Juvenile Probation Budget so we may identify and evaluate delinquency prevention programs and services in the community and in our juvenile detention facilities. We also seek to identify any existing service gaps in the county. Directing resources to specific neighborhoods and communities is critical to keeping youth from entering the juvenile justice system and increasing public safety in San Mateo County.

¹ Electronic Monitoring Program: EMP

² San Mateo County Probation Department: Fiscal Year 2022-2023



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Educational and Career Technical Education

- Hire a program specialist to coordinate programs and services for all long-term and Secure Track youth.
- Develop a tutoring program to provide academic support to youth to assist them in achieving their educational goals. The majority of youth at this facility have Individual Educational Plans and are in need of educational support to be successful.
- Utilize the free educational resources offered by the Khan Academy. The Khan Academy³ Online lessons and videos- Life Skills Financial Literacy, personal finance, careers, entrepreneurship. Also offers test prep for LSAT, SAT, MCAT, and SAT Math which is good preparation for college, trade, and CTE⁴ and entrance exams. <https://www.khanacademy.org/> and <https://www.youtube.com/khanacademy>
- Provide each parent a copy of the County Office of Education's Educational Handbook

Classification & Housing

Youth are classified according to Title 15. However, during this inspection period, youths were not housed by these classifications. Male, Female medically fragile, incompetent, cognitively disabled, and mentally ill youth are housed together. Secure Track youth are also housed in the general population. The facility operated a single housing unit for a portion of this inspection period.

Staffing

- Staff retention is key to being able to staff the facility with well qualified and experienced staff members. Allowing GS-1's the opportunity to promote to a GS-2 or GS-3 by substituting four-year degree requirement with their lived experience and time with the Probation Department would increase equity in the workforce and help retain employees.
- Create and/or maintain a master Training Log(s) containing the mandatory and optional training each employee has participated in. Log information should include the name, date, and length of the class or course, facilitator or instructor and certificate of completion, where applicable.
- Ensure staff receive support and services needed to manage work related trauma.
- Reinstating 4 day/10 hour shifts would greatly increase staff's ability to meet the immediate therapeutic needs of each youth, increase safety for youth and staff, improve operations, and the overall security of the facility. 4/10 shifts allows the time needed for staff coming on to their shift to be briefed by staff who are ending their shift. This is absolutely critical.

³ In partnership with the Bill & Melinda Gates Foundation

⁴ Career Technical Education: CTE



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- Longevity Pay and Lived Experience: Longevity pay should be offered to staff with 5+ years of service to help retain qualified staff and acknowledge the value these dedicated and seasoned employees bring to the organization.

Staff Training: Educational Rights

Institutional Service Managers and Group Supervisors 1-3 need to be formally trained on the educational rights of youth in detention. Threats to take educational opportunities away from youth as punishment and limiting the number of units and/or courses a youth can enroll in due to staffing limitations are prohibited by law. The facility must set up guidelines and parameters for staff to rely on when making decisions and issuing punishments that can impact a youth's education. Writing up youths for "staff manipulation" or deducting behavioral points for repeatedly asking staff members for computer access to complete their schoolwork is a serious concern that must be addressed.

Youth Bill of Rights

Supervisors and Staff need to be educated and trained on the Youth Bill of Rights.

Youths need to be provided a copy of the Youth Bill of Rights and educated on the rights afforded to them under the new law.

Disabled Youth

- Establish a protocol for identifying youth with cognitive and developmental delays.

Designated Mental Health Space

Allocate 5K to therapeutically design the dedicated Mental Health Space that has been identified on Pine 4 housing unit.

Substance Abuse Treatment Services

The lack of available substance abuse treatment programs at the Juvenile Hall and for youth in the community is alarming. Especially considering the sharp rise in the number of youths using Fentanyl, Lean, Xanax, methamphetamines, and the number of youth experiencing active withdrawal systems upon admission to the facility. Opioid withdrawal protocols were utilized by Correctional Health during this inspection period to treat youths actively experiencing withdrawals. The protocols call for close monitoring and the dispensing of medications to help manage withdrawal symptoms. There was at least one youth who required transport to the hospital for treatment of opioid related withdrawals during this inspection period. Behavioral Health and Recovery Services does not provide substance abuse treatment at this facility.



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Drug & Alcohol Education

Correctional Health put together a comprehensive Teen Health educational campaign for the youth that included information on the health risk associated with drug and alcohol use and vaping. AA Meetings began on the Pine 4 housing unit and are considered mandatory programming. Youths have requested these meetings be substituted for Narcotics Anonymous meetings as almost all have substance use related issues and would be more therapeutically appropriate.

Programming: Contracted Services

Switching to a pay-per-service model will allow the facility to have greater control over the specific services they contract and pay for, based on the immediate needs of the detained youth. This model will require effective monitoring and coordination to ensure that the contracted services are of high quality and meet the necessary standards.

Recommended Programming

The Commission continues to advocate for all of our long term⁵ and Secure Track youth to receive the following evidence based programming and services: intensive mental health care, comprehensive substance abuse treatment, anger management, gang intervention, victim impact & awareness, restorative justice, life skills, parenting classes, a step down program, and wrap around re-entry services

Therapeutic Tools & Programming

MP3 Players

During this inspection period, staff, youth, and members of the commission developed an MP3 program for long-term and Secure Track youth. The MP3 players were intended to be used as a therapeutic tool to be used by long-term and secure track youth who were often frustrated with the program redundancy at the facility and needed alternative ways to redirect their behaviors and help youths manage their anxiety, calm down, and stabilize their moods. Aside from offering a variety of music, the MP3 players offer meditations, sleep sounds, and webinar discussions on topics of mental health and self-improvement to all long-term and Secure Track youth regardless of Step level or behavioral status.

Running Program

Members of the commission purchased Fitbits, running shoes, and water bottles for use with the new running program.

⁵ Long Term is defined as a period of incarceration that lasts or is expected to last 60 days or more.



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Court Clothing

The Court Clothing program began back in 2021 and has been extremely successful. Members of the commission provide court clothing to all youth upon request. Court clothing consists of a suit, or pants, sweater or sports coat, shirt, tie, and pair of dress shoes. All court clothing is given to the youths so they can return to their communities with clothing to wear to formal events, job or school related interviews, and celebrations. The program improves a youth's self esteem and helps to teach them dress etiquette and the importance of dressing for success. Oftentimes youth report that the court clothing is the first set of formal clothing they have ever worn. Commissioner Rasmussen coordinates the program with Probation staff. Dry Cleaning is also provided as part of the program.

Data Collection

Youth Outcomes and Effectiveness of Contracted Services: There is no system in place to capture data that can be used to measure a youth's progress and the overall effectiveness of specific programming, treatments, and the services being provided at this facility. We recommended tracking this data to optimize rehabilitation opportunities and to ensure the quality and effectiveness of the services being provided to youth and their families. Recidivism data is needed.

Juvenile arrest data for San Mateo County is also needed to direct adequate resources and pinpoint delinquency prevention efforts. Understanding the populations we serve, the communities in which they live, and the issues facing these communities are vital to reducing juvenile crime and increasing public safety.

Exit Surveys for Youths and Families

Create exit surveys for youths and their families to evaluate the treatment and services received while in Juvenile Hall, in the Electronic Monitoring Program, and on supervised probation. This data can be captured at minimal expense to the Probation Department and can provide priceless data that can be used to evaluate programming, identify service gaps, measure and improve outcomes and reduce recidivism.

Youth Concerns

Youth continue to express concerns over the poor quality of the food. Long term and Secure Track youth express considerable frustration over the lack of available programming and services. Newly arrived youth expressed concern over not knowing when they would be going to court or how long they would be detained at the facility. Youth participating in the Project Change College program expressed substantial concerns about their educational opportunities being hampered by the lack of staffing and access to computers needed to complete their assignments, projects, and study for exams. Youths reported that they were told they would need to reduce the number of college courses from 4 courses or 12 units to 2 courses and 6 units due to staffing constraints. Youth were concerned they would not be able to reach their educational goals to receive an Associates or Bachelor degree by the time of their release if they were limited to taking just two classes per semester.



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Parent / Guardian Concerns

Parents and guardians expressed concerns over the reduction in visiting time that occurred during this inspection period. They are also frustrated with the limited programming and treatment being offered to their children while in therapeutic detention. Parents requested assistance in helping their children overcome the obstacles they are encountering while trying to complete college courses or enroll in an online building trades vocational program. Multiple parents reported similar concerns related to the inconsistencies in how the behavioral point system is being managed by particular staff members. A separate memo documenting these specific concerns will be forwarded to the Superintendent of this facility for further investigation.

ReEntry: Pre & Post Release Services

Approximately 8 youths participated in the Phoenix or PREP program during this inspection period. Youth outcomes and recidivism data for this program are needed. Data should be tracked and measured for efficacy. Re-entry services are currently contracted out to FLY Case managers for FLY report that re-entry services are limited to 9 months. Youth are not allowed to reenroll at the end of the 9 month period. Parents and youth report that 9 months is not enough time to stabilize youths in the community after an extended period of incarceration. This is especially true for youths who are rearrested or return to the Juvenile Hall for a probation violation during this time period. Extending re-entry services from 9 months to 12 months is highly recommended.

Facility: Equipment, Repairs and Maintenance

- Carpets on both housing units need to be replaced. They are heavily stained and damaged beyond repair.
- Air conditioning system in the Administration building needs to be inspected to ensure it is operating properly.
- Gutters throughout the facility need to be cleaned to remove growing plants and organic debris.
- Hampers or laundry carts are needed to contain soiled laundry so that it is not stored on the dayroom floors.
- Personal storage shelves are still needed inside of each cell.
- Picnic tables to the outdoor recreation space. The picnic tables will provide much needed outdoor seating and can be used to eat meals, work on projects, and the garden program.
- Zoom Visiting: set up an additional computer, laptop, or tablet on each housing unit to allow for more Zoom visits to occur at one time. This will increase the amount of time youths can spend with family without encroaching upon other scheduled programming.
- Telephone: an additional telephone is needed on each housing to allow more than one youth the opportunity to use the telephone at one time. The additional telephone will also help staff maintain programming schedules.
- New vacuums are needed on all housing units. The current vacuums do not work properly.



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COMMENDATIONS

In 2023, the commission awarded ISM⁶ Chadie Galera, the “Making a Difference Award.” for making a profound difference in the lives of thousands of youths in San Mateo County during her 20+ years of service with the Probation Department.

The commission would also like to recognize the following individuals:

- Group Supervisors Neha Sharma, Eric Stewart, and Tina Dang for consistently going above and beyond to help youth meet their therapeutic and rehabilitative goals.
- Group Supervisor Thomas Mitchell for managing the Omega Program.
- Compliance Officer Ivonne Bustos for coordinating the Poetry Out Loud program and contest.
- Teacher, John Bordagaray and Academic Counselor, Lauren Sneed for their unwavering commitment to provide educational opportunities to youth in detention.

The Correctional Health Team put together an educational campaign focused on teen health. Topics included issues such as STD education, personal hygiene, dental health, acne care, physical fitness, and the importance of maintaining a healthy lifestyle. The campaign was comprehensive, engaging, and well received by the youth.

Lastly, we wish to recognize everyone who made this year’s Cinco de Mayo and Asian Pacific Islander Heritage Month celebrations possible. These special events were well organized and included culturally relevant activities, food, art, music and dances that were thoroughly enjoyed by all in attendance.

RECOMMENDATIONS

Lobby of the Juvenile Hall

- Store Log books, Sign-in binder, and any confidential documents in an area that cannot be viewed or photographed by the general public.
- Repair lockers in the lobby.
- Turn on lights during business hours.

⁶ ISM: Institutional Services Manager



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Disabled Youth

- Establish a protocol for identifying youth with cognitive and developmental delays.

Electronic Monitoring Program - Out of County Youth

While Out of County youth made up almost $\frac{1}{4}$ of the facility's annual population, the Probation Department did not recommend any of them be considered for release on an electronic ankle monitor. On October 8, 2023 the Governor signed SB448 into law which prohibits counties from excluding youth from participating in an Electronic Monitoring Program⁷ based solely upon where they live. In light of this new law, the Commission urges the Probation Department to suspend any policies, protocols, and/or practices that prohibit Out of County youths from receiving a recommendation for release on EMP.

Exit Survey for Youth & Families

- Create an exit survey for youths to evaluate the treatment services and care they received while at the facility. Survey data should be used to identify treatment needs, evaluate programming, and obtain input to help measure and improve outcomes.
- Create an exit survey for parents/guardians to evaluate the services received while their child participated in the program. Survey data should be used to identify service gaps, evaluate programming, and obtain input to help support families and improve outcomes.

Food & Nutrition

- Meals for the Juvenile Hall and Camp Kemp facilities continue to be provided by the Sheriff's Department at a cost of \$89.94 per meal. Meals are prepared at the Maple Street County Jail and delivered to Camp Kemp and the Juvenile Hall the following day. The meals are then reheated by Probation staff in the housing unit. This process makes it almost impossible to preserve the quality, texture, and temperature of each meal. When meeting with the Sheriff's Department Nutritional Team, they expressed frustration with the limitations placed upon them by the current food services contract and their strong preference to return to their pre-pandemic practice of preparing the meals at the Juvenile Hall. Camp Kemp and Juvenile Hall feed a combined average of 27 youth per month at an annual cost of \$1,705,714.36.⁸
- Food Services Contract: Terminate the food services contract with San Mateo County Sheriff's Office.

⁷ Electronic Monitoring Program: EMP

⁸ San Mateo County Probation Department: Fiscal Year 2022-2023



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- **Audit of Food Services Expenditures:** A formal audit must be conducted to determine why the annual Food Services cost last year totaled \$1,705,714.36⁹. If the data provided by the Probation Department is accurate, action must be taken to determine why the county is spending in excess of \$179.88¹⁰ per child, per day for meals that are, in large part, so unappealing that they are routinely dumped into the trash, uneaten. An audit will help determine if the county can provide healthy high quality individual meals for less than \$89.94¹¹.
- **Dinner Time:** Serve dinner at 5:30 pm to help alleviate the ongoing issues with nighttime hunger that stem from eating dinner too early. Dinner is currently served between 3:45- 4:00 pm.

Youth Bill of Rights

- Inform and educate youth and families on the “Youth Bill of Rights” which became law in January 2023.
- Update facility rules, policies, and the Youth/Parent Handbook to reflect the changes created by the passage of AB2417-the Youth Bill of Rights.
- Provide training to all staff on rights afforded to youth under the new law and the policy changes that have been made as a result of the new law.
- Posting a copy of the Youth Bill of Rights in the following areas: Common areas include Admission, Professional and Family Visiting Rooms, and Juvenile Hall Lobby, Dining Hall, etc.
- Posting a copy of the Youth Bill of Rights in the following areas: Common areas include Admission, Professional and Family Visiting Rooms, and Juvenile Hall Lobby, Dining Hall, etc.

Update Intake Forms to Include:

- a section to document the youth’s religion or spiritual practice to assist staff in identifying the spiritual and religious needs of each youth.
- A section to document a youth’s ACEs score.

Orientation Packet for Youth

- Include a copy of the Youth Bill of Rights
- Include the name and contact information for the youth’s attorney Probation Officer, and name of the Group Supervisor assigned to write the youth’s Behavioral Summary court reports.
- Include informing outlining how youth can request religious services and materials.

⁹ See attachments for the Food and Nutrition data provided by the Probation Department.

¹⁰ Cost data for dinner and snacks is not kept by the Probation Department.

¹¹ Daily breakfast and lunch costs are \$179.88 per child.



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Orientation Packet for Parents/Guardians

- Include a copy of the Youth Bill of Rights.
- Include general contact information for the Juvenile Hall.
- Include name and contact information for the youth's Probation Officer, Attorney, Behavioral Health and Recovery Services, Correctional Health, and Hillcrest School.

Staffing

Annual Employee Performance Evaluations, Professional Goals & Promotion Criteria: Add trauma informed approaches to the Probation Department's employee development and promotion criteria.

Employee Wellness

- Ensure all staff receive the ongoing support and services needed to manage work related trauma.

Probation Staff Training: Provide in- training in the following areas:

- Adverse Childhood Experiences
- Teen Mental Health-Including Mental Health First Aid
- Providing trauma-informed care to vulnerable youth populations.
- Impacts of trauma and abuse on the developing brain
- Identifying youth with cognitive and developmental differences.
- Effective communication skills
- The Youth Bill of Rights
- Institutional Service Managers and Group Supervisors 1-3 need to be formally trained on the following:
 - The Educational Rights of Youth in Detention. Threats to take educational opportunities away from youth as punishment, limiting the number of courses a youth can enroll in due to staffing limitations are prohibited by law. Writing a youth up or "staff manipulation" or deducting behavioral points from a youth who has repeatedly asked staff members for access to the computer to complete their coursework is a due process concern that must be addressed.
- Create and/or maintain a master Training Log(s) containing the mandatory and optional training each employee has participated in. Log information should include the name, date, and length of the class or course, facilitator or instructor and certificate of completion, where applicable.



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Secure Track:

- Conduct an audit of the Juvenile Justice Realignment Block Grant funding and expenditures to ensure the facility is in compliance and that services are being provided as outlined in the plan.

Programming: Contracted Services

- Switching to a pay-per-service model will allow the facility to have greater control over the specific services they contract and pay for, based on the immediate needs of the detained youth. This model will require effective monitoring and coordination to ensure that the contracted services are of high quality and meet the necessary standards.

Recommended Programming

The Commission continues to advocate for all of our long term¹² and Secure Track youth to receive the following evidence based programs and services:

- Intensive Mental Health Care
- Comprehensive Substance Abuse Treatment
- Substance Abuse Education
- Anger Management
- Gang Intervention
- Victim Impact & Awareness
- Restorative Justice
- Life Skills
- Increase the frequency of the Omega Program
- Step Down Program
- Wrap Around ReEntry Services

Educational and Career Technical Education

- Create a coordinator position to coordinate the programs, services, and treatments of our Long Term and Secure Track Youth.
- Tutors are needed to assist youth in meeting their educational goals. The majority of youth at this facility have specialized Individual Educational Plans and are in need of educational support to be successful.

¹² Long Term is defined as a period of incarceration that lasts or is expected to last 60 days or more.



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- Utilize the free educational resources offered by the Khan Academy. The Khan Academy¹³ Online lessons and videos- Life Skills Financial Literacy, personal finance, careers, entrepreneurship. Also offers test prep for LSAT, SAT, MCAT, and SAT Math which is good preparation for college, trade, and CTE¹⁴ and entrance exams. <https://www.khanacademy.org/> and <https://www.youtube.com/khanacademy>

Trauma Informed Care

- Adverse Childhood Experiences: Have the Probation Department update their forms to include a space to enter a youth's ACE's score. Having a youth's ACE's score can assist Probation staff in managing the youth and identifying their therapeutic needs and rehabilitative goals. This information can provide valuable insight to the MDT team on how best to treat the youth, and assist the court in determining which programs and services might be most beneficial to youth and their families.
- The Omega program is the most popular program amongst the youth. The program highlights inspiring individuals with lived experience who have overcome challenges and obstacles during their lifetime. Expanding the Omega Program to allow for 2 speakers per month would be highly beneficial for youth.

Designated Mental Health Space

Allocate 5K to therapeutically design the dedicated Mental Health Space that has been identified on Pine 4 housing unit.

Religion and Spirituality Provide religious services, books and materials to all youth.

Library

- Law Library: Create a section stocked with quality legal books and reference guides that are current and up to date. Books should include: Thomson Reuters California Juvenile Courts Practice and Procedure, the California Penal Code, Educational Code, and Vehicle Code, Immigration, Family Law, How To Guide for Conducting Legal Research, and a Legal Dictionary.
- Periodicals: Provide access to newspapers and magazines
- Remove outdated and damaged books and replace them with books that are more linguistically and culturally appropriate for the population served. The San Francisco Youth's Guidance Center has an outstanding library that offers books and magazines in just about every genre to appeal to youth with differing interests, reading abilities, and cultural backgrounds. The SF YGC also maintains a Law Library that is stocked with quality legal books and reference guides that are current and up to date.

¹³ In partnership with the Bill & Melinda Gates Foundation

¹⁴ Career Technical Education: CTE



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MP3 Players

When staff, youth, and members of the commission developed the MP3 program for long-term and Secure Track youth it was designed to be therapeutic in nature and not simply a privilege for these youth. Long-term and Secure Track youth are often frustrated by program redundancy and the MP3 players were viewed as means for enhancing their programming at no cost to the facility and with minimal staff time required. The MP3 players offer a variety of music (including Native American flute and Spanish music), meditations, sleep sounds, and webinar discussions on topics of mental health and self improvement. The MP3 players were intended to be used as therapeutic tools that were not to be taken away due to behavior. In fact, their purpose was the exact opposite, to help redirect and calm youth who were struggling with behavior. Members of the commission invested significant sums of money to purchase all of the technology and equipment for this program and it is our hope that the youth will be afforded to opportunity to use these items as the therapeutic tools they were intended to be and not be restricted or removed from a youth based upon their behavior or points.

Clothing

- The youth's clothing all showed extensive signs of wear, holes, fraying, and fading. New clothing is warranted as the current clothing stock has reached the end of its useful life.
- Sports Bras: Discontinue the use of all bras that do not provide adequate support. Care should be taken to procure and provide bras that are conducive for the participation in P.E., yoga classes, the running program, and in state mandated Large Muscle Activities.

Shoes

The current athletic shoe is not suitable for youth being detained for more than 30 days. Youth continue to report blisters, knee and ankle injuries, and soreness on the arches of their feet; all of which can significantly limit their ability to walk, exercise, and cause unnecessary pain and discomfort. The Commission continues to recommend that the Probation Department provide all youth detained longer than 30 days be issued the "New Balance" athletic shoe that has already been medically approved and cleared for safety and security. The current athletic shoe is of inferior quality and prematurely wears out after 30-45 days. While youth can request a new pair of shoes at any time, this policy fails to address the underlying cause of the problem and fails to solve the orthopedic and health equity issues deriving from their continued use. It will also eliminate the need to replace athletic shoes every 1-2 months which is neither financially prudent nor environmentally responsible.



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Haircuts

Allow youth who are 18 and over to sign a waiver allowing their fellow youth, who are being trained in barbering, to provide haircuts while the facility secures a licensed barber to provide these basic essential services.

Electric Razors

Issuing an electric razor to all long term youth is highly recommended. The use of Electric razors will increase safety, meet the unique cultural and ethnic hygiene needs of the youth, and greatly reduce the amount of plastic and hazardous waste being produced by the facility. The youth we interviewed were also in favor of implementing electric razors.

Hygiene Products

The hygiene products continue to be an issue at this facility. The Youth Bill of Rights also supports the commission's continued recommendations to discontinue the use of all hygiene product(s) that are contrary to the care and maintenance of ethnic hair and skin. Approximately 95% of the youth incarcerated at this facility during this inspection period were youth of color.

Outdoor Recreation Areas

- Add picnic tables to the outdoor recreation space. The picnic tables will provide much needed outdoor seating and can be used to eat meals, work on projects, and the garden program.
- Basketball Courts Adjacent to Housing Units: Basketball courts do not have any lines and markings painted on the ground.

General Notifications

Currently, there is no system in place to notify the Commission when a significant change in operating policies, rehabilitative treatment, programming, or educational services occurs. The Commission formally requests that this type of information be added to the monthly report provided at the commission's monthly meetings.

Notification: Serious Incidents - Closure of Housing Units - Legal Action

We ask the Probation Department to notify the Chair of the Commission of any Serious Incident, Legal Action, or Closure of a Housing Unit within 7 days.



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Scheduling of Annual Inspections

Inspections are conducted in August. Due to the scheduling difficulties, delays, and obstacles encountered this year, the Commission respectfully requests the Probation Department confirm future inspection dates and times by July 15th each year.

Facility: Equipment, Repairs and Maintenance

- Carpets on both housing units need to be replaced. They are heavily stained and damaged beyond repair.
- Air conditioning system in the Administration building needs to be inspected to ensure it is operating properly.
- Gutters throughout the facility need to be cleaned to remove growing plants and organic debris.
- Hampers or laundry carts are needed to contain soiled laundry so that it is not stored on the dayroom floors.
- Personal storage shelves are still needed inside of each cell.
- Picnic tables to the outdoor recreation space. The picnic tables will provide much needed outdoor seating and can be used to eat meals, work on projects, and the garden program.
- Zoom Visiting: set up an additional computer, laptop, or tablet on each housing unit to allow for more Zoom visits to occur at one time. This will increase the amount of time youths can spend with family without encroaching upon other scheduled programming.
- Telephone: an additional telephone is needed on each housing to allow more than one youth the opportunity to use the telephone at one time. The additional telephone will also help staff maintain programming schedules.
- New vacuums are needed on all housing units. The current vacuums do not work properly.

The Commission requests the Probation Department provide a written response addressing each of the recommendations contained in this annual inspection report within 45 days of receipt of report.

RECOMMENDATIONS FROM PREVIOUS INSPECTION

REVIEWED	YES	NO	N/A	COMMENTS
Implemented	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● AA-12 Step Meetings are available on Pine 4 only. ● Court ordered online Victim Impact programs



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				<ul style="list-style-type: none"> ● Beats Program ● Expanded College Programming ● Culturally Relevant Celebrations ● Updated Facility Rules English & Spanish ● Updated Youth/Parent Handbook English & Spanish ● Work Out Room ● Updated Magazine List
Pending Implementation	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Grand opening of Deescalation, Art Therapy, Multi-Sensory Room scheduled for November 2023. ● A dedicated Mental Health Therapy Space has been identified on Pine 4. Staff are awaiting the funding and coordination needed to therapeutically design the space with furniture, and accessories. ● Storage: Wall shelving has been ordered for each cell to provide youths a place to store their personal items inside of their cells. ● Electronic Medical Records System: Implementation should be completed in 2024
No Action	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Terminate the current Food Services contract with the Sheriff's Department. ● Provide ethnically appropriate hygiene items. ● Implement Long Term & Secure Track programming. ● Provide athletic shoes that are adequate for longer term use for large muscle exercise, physical fitness, and walking. ● Eye Exams: Reduce the wait time for youths to obtain eyeglasses. Wait time is currently 6-9 months. ● Increase dental services to twice a month. ● Install outdoor picnic tables



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FACILITY DATA AND STATISTICS

REVIEWED	YES	NO	N/A	COMMENTS																																										
Bookings	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>Total Bookings</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Month</th> <th style="width: 35%;">Bookings</th> <th style="width: 35%;">Releases</th> </tr> </thead> <tbody> <tr><td>August</td><td style="text-align: center;">22</td><td style="text-align: center;">17</td></tr> <tr><td>September</td><td style="text-align: center;">23</td><td style="text-align: center;">21</td></tr> <tr><td>October</td><td style="text-align: center;">20</td><td style="text-align: center;">12</td></tr> <tr><td>November</td><td style="text-align: center;">23</td><td style="text-align: center;">19</td></tr> <tr><td>December</td><td style="text-align: center;">17</td><td style="text-align: center;">17</td></tr> <tr><td>January</td><td style="text-align: center;">16</td><td style="text-align: center;">19</td></tr> <tr><td>February</td><td style="text-align: center;">17</td><td style="text-align: center;">11</td></tr> <tr><td>March</td><td style="text-align: center;">27</td><td style="text-align: center;">23</td></tr> <tr><td>April</td><td style="text-align: center;">26</td><td style="text-align: center;">27</td></tr> <tr><td>May</td><td style="text-align: center;">30</td><td style="text-align: center;">35</td></tr> <tr><td>June</td><td style="text-align: center;">22</td><td style="text-align: center;">32</td></tr> <tr><td>July</td><td style="text-align: center;">27</td><td style="text-align: center;">26</td></tr> <tr> <td>Total</td> <td style="text-align: center;">270</td> <td style="text-align: center;">259</td> </tr> </tbody> </table>	Month	Bookings	Releases	August	22	17	September	23	21	October	20	12	November	23	19	December	17	17	January	16	19	February	17	11	March	27	23	April	26	27	May	30	35	June	22	32	July	27	26	Total	270	259
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Out of County Youth: Bookings	X	<input type="checkbox"/>	<input type="checkbox"/>	Out of County Youth Bookings			
				2022-2023	2021-2022	Difference	
				61	45	+35.6 %	
				Over 22.6 % of the youth booked into the Juvenile Hall during this inspection period resided in another county.			
Daily Population	X	<input type="checkbox"/>	<input type="checkbox"/>	Daily Population			
				Month Year	Male	Female	Nonbinary
				August 2022	15	0	0
				Sept. 2022	15	1	0
				Oct. 2022	14	2	0
				Nov. 2022	19	3	0
				Dec. 2022	22	2	0
				Jan. 2023	22	2	0
				Feb. 2023	23	2	0
				March 2023	26	3	0
				April 2023	29	4	1
				May 2023	25	1	1
				June 2023	23	1	1
				July 2023	18	0	0
Average	21	2	0				



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Length of Incarceration	X	<input type="checkbox"/>	<input type="checkbox"/>	<p align="center">Length of Incarceration</p> <table border="1"> <tr> <td>Average Length of Incarceration</td> <td>Median Length of Incarceration</td> </tr> <tr> <td>25 days</td> <td>6 days</td> </tr> </table> <p align="center">Number of Days</p> <table border="1"> <thead> <tr> <th>Time Period</th> <th>Juvenile Hall</th> <th>Camp Kemp</th> </tr> </thead> <tbody> <tr> <td>July - Sep 2022</td> <td>23</td> <td>N/A</td> </tr> <tr> <td>Oct - Dec 2022</td> <td>20</td> <td>142</td> </tr> <tr> <td>Jan. - Mar. 2023</td> <td>32</td> <td>335</td> </tr> <tr> <td>April - June 2023</td> <td>30</td> <td>231</td> </tr> <tr> <td>July 2023</td> <td>24</td> <td>156</td> </tr> </tbody> </table>	Average Length of Incarceration	Median Length of Incarceration	25 days	6 days	Time Period	Juvenile Hall	Camp Kemp	July - Sep 2022	23	N/A	Oct - Dec 2022	20	142	Jan. - Mar. 2023	32	335	April - June 2023	30	231	July 2023	24	156
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Secure Track: Population	X	<input type="checkbox"/>	<input type="checkbox"/>	<p align="center">Secure Track Youth</p> <table border="1"> <thead> <tr> <th>Population</th> <th>Age</th> <th>Race</th> <th>Gender</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>18</td> <td>H</td> <td>M</td> </tr> </tbody> </table>	Population	Age	Race	Gender	1	18	H	M														
Population	Age	Race	Gender																							
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San Mateo County Youth: City of Residence	X	<input type="checkbox"/>	<input type="checkbox"/>	<p style="text-align: center;">Top 5 Cities</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th style="width: 35%;">City of Residence</th> <th style="width: 20%;">2022-2023</th> <th style="width: 20%;">2021-2022</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">San Mateo</td> <td style="text-align: center;">86</td> <td style="text-align: center;">2nd</td> </tr> <tr> <td style="text-align: center;">Redwood City</td> <td style="text-align: center;">76</td> <td style="text-align: center;">1st</td> </tr> <tr> <td style="text-align: center;">East Palo Alto</td> <td style="text-align: center;">58</td> <td style="text-align: center;">3rd¹⁵</td> </tr> <tr> <td style="text-align: center;">South San Francisco</td> <td style="text-align: center;">16</td> <td style="text-align: center;">N/A</td> </tr> <tr> <td style="text-align: center;">Daly City</td> <td style="text-align: center;">14</td> <td style="text-align: center;">N/A</td> </tr> </tbody> </table> <p>San Mateo topped the list this inspection period, switching places with Redwood City. East Palo Alto remained unchanged. The cities of South San Francisco and Daly City joined at 4th and 5th place respectively. San Bruno, dropped down to 6th and off the list.</p>	City of Residence	2022-2023	2021-2022	San Mateo	86	2nd	Redwood City	76	1st	East Palo Alto	58	3rd ¹⁵	South San Francisco	16	N/A	Daly City	14	N/A
City of Residence	2022-2023	2021-2022																				
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2022-2023	2021-2022																					
Santa Clara	San Francisco																					
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¹⁵ East Palo Alto tied with San Bruno for third during the 2021-2022 inspection period.



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				<table border="1"> <tr> <td align="center">Sonoma</td> <td align="center">Sonoma</td> </tr> </table> <p>Sonoma County youth who were in the Camp Kemp program slept at the Juvenile Hall during this inspection period each night.</p>	Sonoma	Sonoma														
Sonoma	Sonoma																			
New Entries: Youth entering the Juvenile Justice System for the first time	X	<input type="checkbox"/>	<input type="checkbox"/>	<p align="center">Youth Entering the Juvenile Justice System</p> <table border="1"> <thead> <tr> <th>New Entries</th> <th>Total Bookings</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td align="center">149</td> <td align="center">270</td> <td align="center">55.2 %</td> </tr> </tbody> </table> <p>55.2% of the youth booked into the Juvenile Hall during this inspection period were youth entering the Juvenile Justice System for the first time.</p>	New Entries	Total Bookings	Percentage	149	270	55.2 %										
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Race	X	<input type="checkbox"/>	<input type="checkbox"/>	<table border="1"> <tbody> <tr> <td align="center">Hispanic</td> <td align="center">75 %</td> </tr> <tr> <td align="center">Black</td> <td align="center">11 %</td> </tr> <tr> <td align="center">White</td> <td align="center">5.5 %</td> </tr> <tr> <td align="center">Pacific Islander</td> <td align="center">3.7 %</td> </tr> <tr> <td align="center">Native American</td> <td align="center">1.8 %</td> </tr> <tr> <td align="center">Asian</td> <td align="center">1.8 %</td> </tr> <tr> <td align="center">Other</td> <td align="center">0.93 %</td> </tr> <tr> <td align="center">Unknown</td> <td align="center">0.93 %</td> </tr> </tbody> </table> <p>Approximately 95% of the youth incarcerated at this facility were youth of color.</p>	Hispanic	75 %	Black	11 %	White	5.5 %	Pacific Islander	3.7 %	Native American	1.8 %	Asian	1.8 %	Other	0.93 %	Unknown	0.93 %
Hispanic	75 %																			
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Age	X	<input type="checkbox"/>	<input type="checkbox"/>	Age of Incarcerated Youth			
				Month	Juvenile Hall	Camp Kemp	
				August	18.5	15.3	
				September	15.5	15.4	
				October	15.9	15.3	
				November	16.4	15.6	
				December	16.5	15.7	
				January	16.3	15.3	
				February	16.4	15.3	
				March	16.8	16	
				April	16.9	16.3	
				May	16.3	16.3	
				June	16.5	16.3	
				July	16.6	15.5	
Average	16.6	15.7					
Electronic Monitoring Program	X	<input type="checkbox"/>	<input type="checkbox"/>	Electronic Monitoring Program			
				Total EMP Placements	First Placement	Second Placement	Fourth Placement
				94	86	7	1



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				<p>Length of Placement</p> <table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="padding: 5px;">Average Length of EMP Placements</td> <td style="padding: 5px;">Median Length of EMP Placements</td> </tr> <tr> <td style="text-align: center; padding: 5px;">69 days</td> <td style="text-align: center; padding: 5px;">44 days</td> </tr> </table> <p>Electronic Monitoring Program Participants</p> <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th style="padding: 5px;">Residence</th> <th style="padding: 5px;">Participants</th> <th style="padding: 5px;">Percentage of Bookings</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">San Mateo County</td> <td style="text-align: center; padding: 5px;">94</td> <td style="text-align: center; padding: 5px;">45%</td> </tr> <tr> <td style="padding: 5px;">Out of County</td> <td style="text-align: center; padding: 5px;">0</td> <td style="text-align: center; padding: 5px;">N/A</td> </tr> </tbody> </table> <p>San Mateo County is one of the only counties in the region that prohibits out-of-county youth from participating in the Electronic Monitoring Program. During this inspection period, Probation Department protocols actually prohibited staff from recommending the court release an out of county youth on EMP¹⁶. This policy resulted in the prolonged incarceration of out county youth who were otherwise eligible for release.</p>	Average Length of EMP Placements	Median Length of EMP Placements	69 days	44 days	Residence	Participants	Percentage of Bookings	San Mateo County	94	45%	Out of County	0	N/A
Average Length of EMP Placements	Median Length of EMP Placements																
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San Mateo County	94	45%															
Out of County	0	N/A															
Dual System Youth	<input type="checkbox"/>	X	<input type="checkbox"/>	It is unknown how many dual system youths were incarcerated in San Mateo County during this inspection period.													
Disabled Youth	<input type="checkbox"/>	X	<input type="checkbox"/>	It is unknown how many of the youth detained at the Juvenile Hall during this inspection period had a physical, mental, or intellectual disability.													

¹⁶ EMP-Electronic Monitoring Program via an ankle monitor.



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<p>Juvenile Arrest Data</p>	<p align="center">X</p>	<p align="center"><input type="checkbox"/></p>	<p align="center"><input type="checkbox"/></p>	<p>Juvenile arrest data for San Mateo County is currently unknown. Juvenile arrest data is critical to Juvenile Delinquency Prevention in San Mateo County.</p> <p>Juvenile arrest data is required to:</p> <ul style="list-style-type: none"> ● Determine where delinquency prevention efforts are needed ● Measure outcomes and success of current programs ● Invest in programs that are producing results ● Identify grants and potential funding sources ● Duplicate successful programs countywide <p>Juvenile arrest data should include:</p> <ul style="list-style-type: none"> ● Name of Law Enforcement Agency¹⁷ ● Name of the City where the arrests occurred ● Law violations associated with each arrest. ● Monthly breakdown of juvenile arrests ● Neighborhood data for arrests ● Schools related arrests ● Total number of juvenile arrests are made ● Programs and services offered to juvenile offenders
<p>Utilization of Facility: Areas currently in use</p>	<p align="center">X</p>	<p align="center"><input type="checkbox"/></p>	<p align="center"><input type="checkbox"/></p>	<p>Facilities In Use Pine 5 programming room, admissions, Correctional Health facilities, school facilities, gym, outdoor recreational area, visiting room, administrative offices, and storage rooms. Offices in the main kitchen are also in use.</p> <p>Facilities In Alternative Use The Dining Hall is being used as a multi-purpose room where religious services and special events are held. The large commercial Kitchen is being utilized for a cooking class, staff meal service, and special events. Daily meals are not being prepared in the Kitchen.</p>

¹⁷ Law Enforcement Agencies: Police, Sheriff, California Highway Patrol, BART, etc.



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				<p>Housing Units</p> <ul style="list-style-type: none"> • 1-2- Housing Units were operating during this inspection period. These were Forrest 3 (intake) and Pine 4 • From August 2022 - June 2023, youth were housed on two separate Housing Units, Pine 4 and Forrest 3. With the older or long term youth basically assigned to Pine 4. • Beginning in July 2023, all youth were placed onto one single unit; Forrest 3. • It should be noted that there have been three additional changes since August 2023, which fall outside this inspection period and will be covered in the 2023-2024 inspection report.
Utilization of Facility: Areas Not in Use	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Elm Housing Units • Offices located in the Kitchen.

Comments	<p>Electronic Monitoring Program</p> <ul style="list-style-type: none"> • Out of County Youth accounted for 22% of Juvenile Hall bookings during this inspection period. Not a single one participated in the Electronic Monitoring Program. • On October 8, 2023 the Governor signed SB448 into law which prohibits counties from excluding youth from participating in an Electronic Monitoring Program-EMP based upon where they live. This new law will reduce the amount of time Out of County youth remain incarcerated in our Juvenile Hall.
Recommendations	<p>Electronic Monitoring Program-EMP</p> <ul style="list-style-type: none"> • In light of the passage of SB448, the Commission urges the Probation Department to immediately suspend all policies, protocols, and practices that exclude and deny Out of County youth from participating in our Electronic Monitoring Program.



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	<p>Data Collection</p> <ul style="list-style-type: none"> • Delinquency Prevention: It is critical to attempt to capture accurate data at every opportunity. Understanding the populations we serve and the communities in which they live are vital to reducing delinquent behavior and increasing public safety. • Racial Data for each youth needs to be documented. Leaving the category blank or entering “unknown” prohibits accurate statistical data from being aggregated and reported. Youth who’s current racial data reflects a blank space or is categorized as “unknown” should be captured as soon as possible. Care should be taken to capture all statistical data going forward. • Staffing: Set and Maintain Minimum Staffing Levels that will allow for youths to be housed based upon their classifications and treatment needs (i.e. Secure Track, separate housing units for youths who identify as male and female).
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DOCUMENT REVIEW

INSPECTIONS - HEALTH SAFETY CODES

REVIEWED	YES	NO	N/A	COMMENTS
San Mateo County Building/ Facility Safety Inspection	X	<input type="checkbox"/>	<input type="checkbox"/>	During this inspection period alternative “Quarterly Self Inspections” were conducted due to COVID-19. County Inspections resumed in September 2023
Fire Authority: Fire Safety	X	<input type="checkbox"/>	<input type="checkbox"/>	Fire Authority Safety Reports are conducted every two years. Facility records indicate the San Mateo Cal Fire inspected the facility on July 12, 2022 Inspector: Mike Wischer Deputy Fire Marshall
BSCC: Board of State & Community Corrections Inspection	X	<input type="checkbox"/>	<input type="checkbox"/>	2023 BSCC Inspection occurred in July 2023. The Inspection Report is pending public release.. Inspector: Craigus Thompson Prior Inspection Date: April 13, 2021



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				Date of Inspection Report: September 22, 2021 Inspector: Mike Bush
Probation Chief: Letter to BSCC	X	<input type="checkbox"/>	<input type="checkbox"/>	Letter dated August 11, 2002 attests that juvenile detention facility employees are hired and trained according to standards.
Public Health-Medical / Mental Health	X	<input type="checkbox"/>	<input type="checkbox"/>	Medical and Mental Health provide services to both Camp Kemp and the Juvenile Hall and produce one inspection report. Inspection dated: June 14, 2023
Environmental Health	X	<input type="checkbox"/>	<input type="checkbox"/>	Evaluation Date: October 19, 2022 Evaluator: Aris Veloso
Nutritional Health/Retail Food Inspection	X	<input type="checkbox"/>	<input type="checkbox"/>	Inspection Date: on November 10, 2022 Inspector: Joanna Jarin
Food Services: Juvenile Menu Analysis for T15	X	<input type="checkbox"/>	<input type="checkbox"/>	Inspection Date: May 5, 2022 Analyst: Denise Chu R.D., Dietician San Mateo County Correctional Health Dietician
County Superintendent of Schools: Education Inspection	X	<input type="checkbox"/>	<input type="checkbox"/>	This inspection was performed by the San Mateo County Juvenile Justice & Delinquency Prevention Commission in August-September 2023.
Juvenile Court Judge Inspection	X	<input type="checkbox"/>	<input type="checkbox"/>	Inspection Date: Completed on December 9, 2022. The Honorable Susan Etezadi
San Mateo County Security Review	X	<input type="checkbox"/>	<input type="checkbox"/>	This facility has not been inspected since the COVID-19 pandemic began in March 2020.



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				Prior Inspector: Scott Grosso
Natural Disaster: Fire Drill Logs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Not viewed during our inspection.
Natural Disaster: Wildfire Evacuation Plan and Procedures	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mutual Aid agreements with local jurisdictions are in place should the facility and/or area need to be evacuated.
Air Quality Indoors/Outdoors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The Department of Public Works maintains this facility. A new ventilation system was installed in 2021 to improve indoor air quality.
DOCUMENTATION				
REVIEWED	YES	NO	N/A	COMMENTS
TITLE 15: § 1340. Reporting of Legal Actions ¹⁸ Each facility shall submit to the Board a letter of notification on each legal action, pertaining to conditions of confinement, filed against persons or legal entities responsible for	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	The Probation Department is determining if they are legally required to notify the BSCC of the 15 civil lawsuits that were filed during this inspection period. Formal notifications will be made if deemed appropriate by their legal team.

¹⁸ Board of State and Community Corrections, Title 15, Article 4, § 1340; Welfare and Institutions Code, §§ 209, 210 & 885.



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juvenile facility operation.																																		
Facility: Annual Budget Juvenile Detention Facilities	<input type="checkbox"/>	X	<input type="checkbox"/>	The Commission continues to be denied access to the budget for the Juvenile Hall and Camp Kemp facilities. Attempts to obtain this information through the California Public Records Act have also been repeatedly unsuccessful. It is difficult for the commission to advocate and evaluate for programs and services when we do not know who, where, and how much monies are already being directed for these purposes.																														
Website: Juvenile Services & Institutions Division	<input type="checkbox"/>	X	<input type="checkbox"/>	The Juvenile and Institutions Division webpages on the Probation Department's website needs updating. There are several broken or misdirected links i.e., GIRLSs Program, Education, BHRS, and Food and Health.																														
Facility Rules	X	<input type="checkbox"/>	<input type="checkbox"/>	Rules need to be updated to include Youth Bill of Rights																														
Weekly Programming Schedule	X	<input type="checkbox"/>	<input type="checkbox"/>	Programming schedules are attached.																														
Facility: Staffing Is there an adequate number of personnel sufficient to carry out the overall facility operation and its programming, to provide for the safety and security of youth and staff, and meet established standards and regulations.	<input type="checkbox"/>	X	<input type="checkbox"/>	<p>After their July 2023 inspection, BSCC informed the Commission that staffing levels at this facility were "borderline out of compliance".</p> <table border="1"> <thead> <tr> <th>Positions</th> <th>2023</th> <th>2021¹⁹</th> <th>Difference</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>GS1</td> <td align="center">5</td> <td align="center">11</td> <td align="center">-6</td> <td align="center">-54.5%</td> </tr> <tr> <td>GS2</td> <td align="center">22</td> <td align="center">39</td> <td align="center">-17</td> <td align="center">-43.6%</td> </tr> <tr> <td>GS3</td> <td align="center">19</td> <td align="center">26</td> <td align="center">+2</td> <td align="center">-26.9%</td> </tr> <tr> <td>Extra Help</td> <td align="center">13</td> <td align="center">34</td> <td align="center">-24</td> <td align="center">-54.4%</td> </tr> <tr> <td>Total</td> <td align="center">68</td> <td align="center">110</td> <td align="center">-42</td> <td align="center">-38.2%</td> </tr> </tbody> </table>	Positions	2023	2021 ¹⁹	Difference	%	GS1	5	11	-6	-54.5%	GS2	22	39	-17	-43.6%	GS3	19	26	+2	-26.9%	Extra Help	13	34	-24	-54.4%	Total	68	110	-42	-38.2%
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¹⁹ BSCC 2021 Inspection report



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				<table border="1" style="width: 100%;"> <tr> <td style="width: 30%;">Vacancies</td> <td style="width: 10%;"></td> <td style="width: 10%; text-align: center;">9</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> </table>	Vacancies		9		
Vacancies		9							
Staffing: Is there a sufficient number of supervisory staff to ensure adequate supervision of all staff members.	X	<input type="checkbox"/>	<input type="checkbox"/>						
Overtime	X	<input type="checkbox"/>	<input type="checkbox"/>	Deputy Probation Officers are approved to work overtime at the Juvenile Hall and Camp Kemp. It is unclear what training is provided prior to their covering a shift at the facility.					
Grievance Forms	X	<input type="checkbox"/>	<input type="checkbox"/>	Grievance forms are available in Admissions and at the “Staff Desk” on the Forrest 3 & Pine 4 housing units.					
Grievance Logs	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>Every grievance filed during this inspection period was reviewed. The majority of grievances general categories:</p> <ul style="list-style-type: none"> ● Not having access to computers needed to complete college assignments and mid-terms that impacted their grades. ● Staff taking away good behavior points ● The temperature on the housing unit, cells, and water in the shower was too cold.. 					



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Medical, Dental, BHRM Request Forms.	X	<input type="checkbox"/>	<input type="checkbox"/>	Request forms for medical, dental and mental health care services are readily available. Youth report having timely access to urgent medical care and mental health services.																																																
Serious Incident Reports: Including Use of Force	X	<input type="checkbox"/>	<input type="checkbox"/>	<table border="1"> <thead> <tr> <th>Type of Incident</th> <th>Incidents</th> <th>Comparison</th> <th>Prior Year</th> </tr> </thead> <tbody> <tr> <td>Major Disturbance: Injury to Youth.</td> <td align="center">0</td> <td align="center">No Change</td> <td align="center">0</td> </tr> <tr> <td>Major Disturbance: Involving Multiple Youth</td> <td align="center">0</td> <td align="center">100% Decrease</td> <td align="center">1</td> </tr> <tr> <td>New Charges Filed</td> <td align="center">1</td> <td align="center">66.7% Decrease</td> <td align="center">3</td> </tr> <tr> <td>Assaults Between Youth</td> <td align="center">7</td> <td align="center">40% Increase</td> <td align="center">5</td> </tr> <tr> <td>Safety Room Placements:</td> <td align="center">0</td> <td align="center">200% Decrease</td> <td align="center">2</td> </tr> <tr> <td>Mechanical Restraints²⁰ Incidents</td> <td align="center">13</td> <td align="center">13.3% Decrease</td> <td align="center">15</td> </tr> <tr> <td>*Mechanical Restraints per Youth</td> <td align="center">14</td> <td align="center">21.4% Increase</td> <td align="center">11</td> </tr> <tr> <td>Assault on Staff by Youth</td> <td align="center">1</td> <td align="center">100% Increase</td> <td align="center">0</td> </tr> <tr> <td>Threats to Staff</td> <td align="center">2</td> <td align="center">33.3% Decrease</td> <td align="center">3</td> </tr> <tr> <td>Staff Injuries While Responding</td> <td align="center">2</td> <td align="center">33.3% Decrease</td> <td align="center">3</td> </tr> <tr> <td>Youth on Special Program (OAA)</td> <td align="center">31</td> <td align="center">24% Increase</td> <td align="center">25</td> </tr> </tbody> </table>	Type of Incident	Incidents	Comparison	Prior Year	Major Disturbance: Injury to Youth.	0	No Change	0	Major Disturbance: Involving Multiple Youth	0	100% Decrease	1	New Charges Filed	1	66.7% Decrease	3	Assaults Between Youth	7	40% Increase	5	Safety Room Placements:	0	200% Decrease	2	Mechanical Restraints ²⁰ Incidents	13	13.3% Decrease	15	*Mechanical Restraints per Youth	14	21.4% Increase	11	Assault on Staff by Youth	1	100% Increase	0	Threats to Staff	2	33.3% Decrease	3	Staff Injuries While Responding	2	33.3% Decrease	3	Youth on Special Program (OAA)	31	24% Increase	25
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²⁰ Use of Force



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				<table border="1"> <tr> <td>Reportable Incidents or Other</td> <td align="center">113</td> <td align="center">94.8% Increase</td> <td align="center">58</td> </tr> <tr> <td>Property Destruction</td> <td align="center">3</td> <td align="center">300% Increase</td> <td align="center">0</td> </tr> </table> <p align="center">Period-over-period analysis: August 1, 2022- July 31, 2023.</p>	Reportable Incidents or Other	113	94.8% Increase	58	Property Destruction	3	300% Increase	0								
Reportable Incidents or Other	113	94.8% Increase	58																	
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Serious Incident Reports: Suicide Attempts, Suicidal Statements & Self-Mutilation	X	<input type="checkbox"/>	<input type="checkbox"/>	<table border="1"> <thead> <tr> <th>Type</th> <th>Incidents</th> <th>Comparison</th> <th>Prior Year</th> </tr> </thead> <tbody> <tr> <td>Suicide Attempts</td> <td align="center">0</td> <td align="center">100% Decrease</td> <td align="center">1</td> </tr> <tr> <td>Suicidal Statements</td> <td align="center">4</td> <td align="center">40% Decrease²¹</td> <td align="center">6</td> </tr> <tr> <td>Self-Mutilation</td> <td align="center">4</td> <td align="center">75% Decrease²²</td> <td align="center">16</td> </tr> </tbody> </table>	Type	Incidents	Comparison	Prior Year	Suicide Attempts	0	100% Decrease	1	Suicidal Statements	4	40% Decrease ²¹	6	Self-Mutilation	4	75% Decrease ²²	16
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Audio and Video Recording: Storage	X	<input type="checkbox"/>	<input type="checkbox"/>																	
Prison Rape Elimination Act Reporting	X	<input type="checkbox"/>	<input type="checkbox"/>	While Juvenile Halls are not legally required to comply with the PREA reporting, best practices throughout the state are to report this data. The BSCC is anticipating legislative changes that will expand PREA reporting requirements to include Juvenile Halls. The Commission recommends posting all PREA data on the Probation Department's website. Zero data is still data to report and demonstrates the efforts the Probation Department is taking to address these issues.																
Secure Track-S.O.A.R.R.	X	<input type="checkbox"/>	<input type="checkbox"/>	A copy of the San Mateo County Plan (2021) and plan addendum (2022) can be found in the attachments.																

²¹ Quarantine time and isolation time reduced during this inspection period.

²² Self mutilation incidents for the prior year were isolated incidents.



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Secure Youth Treatment Facility Plan ²³				
Phoenix/Prep Program: Pre-Release	X	<input type="checkbox"/>	<input type="checkbox"/>	Approximately 8 youths participated in the Phoenix or PREP program during this inspection period. Youth outcomes and recidivism data are needed. Program data should be tracked and measured for efficacy.
Post Release: Reentry Services	X	<input type="checkbox"/>	<input type="checkbox"/>	Re-entry services are currently contracted out to FLY ²⁴ Case managers for FLY report that re-entry services are limited to 9 months. Youth are not allowed to re-enroll in the program. Parents and youth report that 9 months is not enough time for stabilization in the community after an extended period of incarceration. This is especially true for youths who are rearrested or return to the Juvenile Hall for a probation violation during this time period. Extending re-entry services from 9 months to 12 months is highly recommended.
Juvenile Hall Parent/Youth Handbook	X	<input type="checkbox"/>	<input type="checkbox"/>	The Parent/Youth Handbook needs to be updated to reflect the passage of AB2417, the Youth Bill of Rights.
Parent Educational Handbook	<input type="checkbox"/>	X	<input type="checkbox"/>	This County Office of Education produces an Educational Handbook that should be provided to parents through the Probation Department.
Intake & Admission Forms	X	<input type="checkbox"/>	<input type="checkbox"/>	The intake and assessment packet covers medical history, mental health, family relations, education, employment, substance use/abuse, gang involvement, insight, and future goals.

²³ San Mateo County Juvenile Justice Realignment Block Grant Annual Plan

²⁴ FLY: Fresh Lifelines for Youth



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Institutional Case Plan	<input type="checkbox"/>	X	<input type="checkbox"/>	Institutional Case Plans (ICP's) are created for youth who are incarcerated for 30 Days or more. We did not have the opportunity to review a sample ICP during our inspection.
Ohio Youth Assessment System (OYAS)	X	<input type="checkbox"/>	<input type="checkbox"/>	In November of 2022, the Probation Department implemented use of the Ohio Youth Assessment System (OYAS)
Resource Review Board	X	X	<input type="checkbox"/>	We did not review any recommendations made by the Resource Review Board during this inspection period.
Approved Magazine & Books List	X	<input type="checkbox"/>	<input type="checkbox"/>	Staff maintains the discretion to deny any item on the approved list based on its content. The Commission recommends updating this list annually to ensure it is current.
Recommendations	<p>Probation Department Website</p> <ul style="list-style-type: none"> ● Provide all PREA information and data on the Probation Department's website. Zero data is still data to report and demonstrates the efforts the Probation Department is taking to address these issues. ● Provide information and links in Spanish. ● Update and maintain the Juvenile Services & Institutions Division portions of the Probation Department's website to ensure parents, family members, and the general public can access information, The links to the GIRLS program, County Office of Education, BHRS, and Food and Health are currently broken or misdirect users. <p>ReEntry Services</p> <ul style="list-style-type: none"> ● Pre-Release: Phoenix Prep Program Approximately 8 youths participated in the Phoenix or PREP program during this inspection period. Youth outcomes and recidivism data for this program are needed. Data should be tracked and measured for efficacy. ● Post Release: Extend services from 9 to 12 months. <p>Providing Equitable Information and Services to Youth & Families:</p>			



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	<ul style="list-style-type: none"> • Documents: Most of the notices and information provided to youth and families is in English only. Grievance forms are in English only. The commission recommends: translating all of the English only forms and information that are provided to youth and families into Spanish. • Update the Parent/Youth Handbook to reflect AB2417-Youth Bill of Rights.
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POLICIES & PROCEDURES

REVIEWED	YES	NO	N/A	COMMENTS
Policy & Procedure Manual Juvenile Hall	X	<input type="checkbox"/>	<input type="checkbox"/>	The facility Policy and Procedure Manual was updated in June 2020. It has not been expanded to include the Youth Bill of Rights.
Has the Policy and Procedure Manual been updated to adhere to amendments, additions, and/or changes to state and local laws?	<input type="checkbox"/>	X	<input type="checkbox"/>	Policy and Procedural Manual needs to be updated to include the items covered in the Youth Bill of Rights that went into effect on January 1, 2023, including: <ul style="list-style-type: none"> • Visiting Policies • Telephone Calls • Programming • Education
Request Forms: Medical, Dental, and Behavioral Health	X	<input type="checkbox"/>	<input type="checkbox"/>	Requests forms are readily available.
Use of Force Policy	X	<input type="checkbox"/>	<input type="checkbox"/>	
Behavior Policy	X	<input type="checkbox"/>	<input type="checkbox"/>	



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Anti-Harassment and Bullying Policies	X	<input type="checkbox"/>	<input type="checkbox"/>	
Sexual Abuse Prevention	X	<input type="checkbox"/>	<input type="checkbox"/>	Sexual Abuse Prevention Posters and OYCR Ombudsman flyers are posted throughout the facility.
Safety Check Logs	X	<input type="checkbox"/>	<input type="checkbox"/>	Staff checks each cell every 15 minutes. Every cell has a barcode that is scanned during each safety check. Group Supervisors must sign off on late safety checks.
Separation of Youth: Are youth separated for medical and mental health conditions, assaultive behavior, disciplinary consequences, and protective custody or in consideration of positive youth development and trauma-informed care?	<input type="checkbox"/>	X	<input type="checkbox"/>	During this inspection period, there were one-two housing units in operation. At one point, all of the youth detained at this facility were housed together in a single housing unit. This include males and females, Secure Track and Non-Secure Track, children and adults, youths with non-association orders, youth with histories of assaultive behaviors, varying degrees of criminal sophistications, cognitive abilities, and medical, mental health, and trauma histories.
Step Program: Behavioral Modification System	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>The facility uses a 2-Step incentive based behavioral modification program.</p> <p>Step 1</p> <ul style="list-style-type: none"> ● MP3 Player privileges revoked ● No canteen snacks or special food items are allowed. ● No alternative hygiene products are allowed. ● Segregated recreation activities: Youth on Step 1 youth recreate with other Step 1 youth. <p>Step 2</p> <ul style="list-style-type: none"> ● Can use their assigned MP3 Player ● Can receive snacks for the canteen on Sundays. ● Can have additional or special foods.



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				<ul style="list-style-type: none"> • Can use alternative²⁵ hygiene products • Can participate in special programming with staff. • Can serve as a helper on the unit <p>It should be noted that:</p> <ul style="list-style-type: none"> • MP3 players were intended to be a therapeutic tool and not a privilege that could be taken away due to behavior. In fact, the program was designed to help calm and redirect youth who were struggling with behavior. • The use of alternative hygiene products protected under the Youth Bill of Rights.
Do youth have the necessary space to store their personal items?	<input type="checkbox"/>	X	<input type="checkbox"/>	Youth still do not have anywhere to store personal belongings in their cells. Storage units have been on order for approximately 10 months that will be mounted to the walls of each cell. Each storage unit will provide 4-5 shelves for storing personal items. Personal Property inventoried at the time of booking is held in the Admissions Department.
Personal Items: Allowed in cells	X	<input type="checkbox"/>	<input type="checkbox"/>	Photos, drawings, paperback books, magazines, letters, short pencils, journals, and paper. All items are subject to limits.
Personal Items: Prohibited in cells	X	<input type="checkbox"/>	<input type="checkbox"/>	Chromebooks, hardcover books, alternative hygiene products, and any item(s) that exceeds the approved limits are held at the staff desk on the housing unit.
Court Clothing	X	<input type="checkbox"/>	<input type="checkbox"/>	The Court Clothing program began back in 2021 and has been extremely successful. Members of the commission provide court clothing to all youth upon request. Court clothing consists of a suit, or pants, sweater or sports coat, shirt, tie, and pair of dress shoes. All court clothing is given to the youths so they can return to their communities with clothing to wear to formal events, job or school related interviews, and celebrations. The program improves a youth's self esteem and helps to teach them dress etiquette and the importance of

²⁵ Alternative hygiene products are any products that are not issued to all youth at the facility.



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				<p>dressing for success. Oftentimes youth report that the court clothing is the first set of formal clothing they have ever worn.</p> <p>Court clothing and shoes are stored inside a large room in Admissions. All items are placed in a blue zip up garment bag that is labeled with a number and the youth's name. Each garment bag hangs on a motorized commercial garment conveyor. Each youth is allowed to have 1-2 suits, 2 shirts, and a tie. A suit can be substituted for pants, sweater or sports coat. Commissioner Rasmussen coordinates the program with Probation staff. Dry Cleaning is also provided as part of the program.</p>
Visiting Policies	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>During this inspection period, visitors were required to present their ID and proof of vaccination to enter the facility. The Superintendent of the facility, Probation officer, and Juvenile Courts can approve visits for youth. With the exception of most parents/guardians, visitors must pass a background screening. Due to recent changes in the law, the youth's probation officer is no longer the primary point of contact for approving visitors and telephone contacts. Zoom Visiting Policy is attached.</p>
Telephone Policy and Approval Procedures	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>Telephone calls are approved by the Superintendent, Probation Officers, and the Courts.</p>
Physical Mail Policy	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>No changes noted from the previous inspection.</p>
Electronic Mail Policy	<input type="checkbox"/>	X	<input type="checkbox"/>	<p>Some of the policies related to the Youth Bill of Rights are still being drafted.</p>
Educational & CTE Computer Access Policy	<input type="checkbox"/>	X	<input type="checkbox"/>	<p>It is unclear if a policy exists.</p>
Tablet Policy	<input type="checkbox"/>	<input type="checkbox"/>	X	<p>Tablets are expected to be implemented at the facility by December 31, 2023.</p>



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				<ul style="list-style-type: none"> • The Probation Department has entered into a contract with a service provider who will be providing tablets to the Juvenile Hall/Camp Kemp facilities. • The policy relating to the care and use of these tablets by youth is currently under development.
MP3 Player Policy	X	<input type="checkbox"/>	<input type="checkbox"/>	The MP3 policy was drafted by youth, with the assistance of staff and members of the commission. The MP3 players are intended to be used as therapeutic tools for youths. The program seeks to reduce sensory deprivation during periods of locked confinement, reduce stress and anxiety, elevate mood, and assist in the treatment of insomnia. Long-term and Secure Track youths have access to their assigned MP3 players from 3:00 pm - 8:00 am each day.
Implementation of Court Orders	X	<input type="checkbox"/>	<input type="checkbox"/>	Court Orders are generally conveyed to the Probation Department via a standardized form that is completed by the Court Officer, who is also a Probation Officer. Court's Orders are handwritten onto the form and entered into the electronic records system within 24 hours. The original forms are then placed into the youth's physical file. Court orders are conveyed verbally to staff members. Notifications that involve system partners are made either verbally or via email.
Electronic Monitoring Program: EMP	X	X	<input type="checkbox"/>	The Electronic Monitoring Program is only available to youth who are residing in San Mateo County. 61 Out of County Youth were unable to participate in this program during this inspection period.
Wrap Around Services: Turning Point Program	<input type="checkbox"/>	<input type="checkbox"/>	X	None of the children or parents we spoke to had been offered Wrap Around Services
Release: Deportation ICE Cooperation/ Notification Policies	X	<input type="checkbox"/>	<input type="checkbox"/>	In 2023, the Board of Supervisors approved a resolution prohibiting the use of county funds to provide notifications to ICE.



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<p>Notifications: Juvenile Justice Commission</p>	<ul style="list-style-type: none"> ● Scheduling Annual Inspections. Annual inspections are conducted in August. In an attempt to overcome the challenges and obstacles that arose when attempting to schedule inspections this year, the Commission is requesting that the Probation Department confirm future inspection dates by July 15th each year. ● General Notifications The Commission wishes to be notified whenever a significant change occurs that impacts operations, policies, programming, or education. The Commission is requesting the Probation Department include these updates in their oral report provided at our monthly commission meetings. ● Serious Incidents, Closure of Housing Unit, and Legal Actions The Commission wishes to be notified of serious incidents, the closures of a housing unit(s) or program, and any relevant legal issues within 7 days.
<p>Comments</p>	<p>On October 8, 2023 Governor Newsom signed SB448 into law, which prohibits the courts from basing the decision to detain solely on the minor’s county of residence. The new law also requires the court to give the minor equal consideration for release on home supervision and grants the court the authority to order the minor to be placed on home supervision, with or without electronic monitoring.</p>
<p>Recommendations</p>	<ul style="list-style-type: none"> ● Electronic Monitoring Program: Modify the existing Electronic Monitoring Program Policy for Out of County Youth. to allow every eligible youth the equal opportunity to participate in the program. ● Step Program: Incentive Based Behavioral Modification System: Removal of MP3 Players: It should be noted that when staff, youth, and members of the commission developed the MP3 program for long-term and Secure Track youth it was designed to be therapeutic in nature and not simply a privilege for these youth. Long-term and Secure Track youth are often frustrated by program redundancy and the MP3 players were viewed as means for enhancing their programming at no cost to the facility and with minimal staff time required. The MP3 players offer a variety of music (including Native American flute and Spanish music), meditations, sleep sounds, and webinar discussions on topics of mental health and self improvement. The MP3 players were intended to be used as therapeutic tools that were not to be taken away due to behavior. In fact, their purpose was the



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exact opposite, to help redirect and calm youth who were struggling with behavior. Members of the commission invested significant sums of money to purchase all of the technology and equipment for this program and it is our hope that the youth will be afforded to opportunity to use these items as the therapeutic tools they were intended to be and not be restricted or removed from a youth based upon their behavior or points.

- Create criteria for the removal of points that are clear and based on objective measures. Care should be taken to remove subjectivity from the criteria. Grievances filed over this inspection period indicate a series of inconsistent and subjective decisions for the removal of points that were later overturned. Tightening up the criteria will help both youth and staff understand how the program is uniform and structured.
- Zoom Visits. The Commission continues to recommend expanding the length and frequency of Zoom visits. Virtual visits eliminate the need for child care and transportation, helps maintain familial bonds, and assists the Probation Department in providing youth the expanded visiting opportunities afforded to them under the Youth Bill of Rights.
- Court Orders -Electronic Records : Streamlining the data entry process for court orders will ensure staff has immediate access to vital updated information for every youth.
- Pencils: Allow long-term and Secure Track youth to keep one pencil in their cell at all times. This will provide them the opportunity to participate in prosocial activities such as homework, creative writing, journaling while they are locked inside their cells. Youths are currently required to turn in their pencil each night at 8:30 pm.
- Scheduling Annual Inspections: Annual inspections are conducted in August: Due to the difficulties encountered while trying to schedule our mandated inspections this year, the Commission is respectfully requesting that the Probation Department confirm all future inspection dates by July 15th.
- General Notifications: The Commission wishes to be notified whenever a significant change occurs that impacts operations, policies, programming, or education. The Commission is requesting the Probation Department include these updates in their oral report provided at our monthly commission meetings.



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- Serious Incidents, Closure of Housing Unit, and Legal Actions: The Commission wishes to be notified of serious incidents, the closures of a housing unit(s) or program, and any relevant legal issues within 7 days.

YOUTH BILL OF RIGHTS

REVIEWED	YES	NO	N/A	COMMENTS
Are youth provided a copy of the Youth Bill of Rights during the admissions process?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Youth Bill of Rights should be added to the Youth/Parent Handbook and orientation materials and provided at the time of admission.
Are copies of the Youth Bill of Rights posted in a visible location on the housing unit(s) or commons areas?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Commission provided staff with a copy of the Youth Bill of Rights provided by OYCR to post up in the intake unit. However, when we returned to the unit it had been taken down. The Commission recommends posting a copy of the Youth Bill of Rights in the following areas: Common areas include Admission, Professional and Family Visiting Rooms, and Juvenile Hall Lobby, Dining Hall, etc.
Are Parents /Guardians provided a copy of the Youth Bill of Rights?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Youth Bill of Rights can be provided to parents via the Youth/Parent Handbook at the time of their child's admission.



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<p>Have all staff members been trained on the Youth Bill of Rights?</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Training on the Youth Bill of Rights has not been conducted at this facility.</p>
<p>Welfare & Institutions Code 224.71 It is the policy of the state that all youth confined in a juvenile facility shall have the following rights, which are established by existing law and regulation:</p>				
<p>a) To live in a safe, healthy, and clean environment conducive to treatment, positive youth development, and healing and where they are treated with dignity and respect.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Youth report that they feel respected by most staff members. Additional training is needed for staff to better understand how to provide trauma informed care and therapeutic services to youth who have been diagnosed with a mental health and/or trauma related disorder(s).</p>
<p>b) To be free from physical, sexual, emotional, or other abuse, or corporal punishment.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>It should be noted that 15 civil cases were filed against the County of San Mateo and the Probation Department during this inspection period for alleged Sexual Abuse that occurred prior to 2016. There have been no other reported allegations of abuse since this time.</p>



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<p>c) To receive adequate and healthy meals and snacks, clean water at any time, timely access to toilets, access to daily showers, sufficient personal hygiene items, clean bedding, and clean clothing in good repair, including clean undergarments on a daily basis, and new underwear that fits. Clothing, grooming, and hygiene products shall be adequate and respect the child's culture, ethnicity, and gender identity and expression.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Clothing is worn out, fraying and has holes. The current stock is at the end of its usefulness and should be replaced. • Hygiene items remain an issue. Providing hygiene items that are conducive for the care and treatment of ethnic skin and hair has been formally requested for 3 years. • Youth did not always have access to water in the dayroom of the housing units. The water faucets were turned off due to the COVID-19 pandemic. At the Commission's request, water coolers were placed in the day rooms to provide youths access to fresh water throughout the day. Unfortunately, the water coolers are often empty.
<p>d) To receive adequate, appropriate, and timely medical, reproductive, dental, vision, and mental health services provided by qualified professionals and consistent with current professional standards of care.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Timely access to vision care continued to be a problem during this inspection period. One child reported going without glasses for almost three months before a pair could be provided. The child's vision was so poor that he could not fully participate in his education or complete a large portion of his schoolwork without eyeglasses.</p>
<p>e) To refuse the administration of psychotropic and other medications consistent with applicable law or</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



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<p>unless immediately necessary for the preservation of life or the prevention of serious bodily harm.</p>				
<p>f) To not be searched for the purpose of harassment or humiliation, a form of discipline or punishment, or to verify the youth's gender. To searches that preserve the privacy and dignity of the person and to have access to a written search policy at any time, including the policy on who may perform searches.</p>	<p align="center">X</p>	<p align="center"><input type="checkbox"/></p>	<p align="center"><input type="checkbox"/></p>	<p>Strip searches have not been conducted at this facility for a considerable amount of time. There are very specific policies and procedures for all searches, including for searches involving gender.</p>
<p>g) To maintain frequent and continuing contact with parents, guardians, siblings, children, and extended family members, through visits, telephone calls, and mail. Youth may be provided with access to computer technology and the internet for maintaining relationships with family as an alternative, but not as a replacement for in-person visiting.</p>	<p align="center">X</p>	<p align="center"><input type="checkbox"/></p>	<p align="center"><input type="checkbox"/></p>	<ul style="list-style-type: none"> ● Weekly visiting time was reduced during this inspection period. There was no notice or reason given for the sudden change in the number of visits youth are allowed to receive each week. The Commission urges the Probation Department to restore the amount of time youths are allowed to visit with their families each week. ● With the implementation of tablets we are hopeful youths will be able to have electronic communicates as outlined here. ● The telephone policy also needs to be updated to reflect the changes in the law.



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<p>h) To make and receive confidential telephone calls, send and receive confidential mail, and have confidential visits with attorneys and their authorized representatives, ombudspersons, including the Division of the Ombudsperson of the Office of Youth and Community Restoration, and other advocates, holders of public office, state and federal court personnel, and legal service organizations.</p>	X	X	<input type="checkbox"/>	<ul style="list-style-type: none"> ● OYCR Ombudsman posters and placed throughout the facility. ● Confidential mail procedures were not reviewed with staff during our inspection. ● Youth have been denied phone calls to the Commission which are allowed under this section as members can be classified as both “holders of public office” and “other advocates”.
<p>i) To have fair and equal access to all available services, housing, care, treatment, and benefits, and to not be subjected to discrimination or harassment on the basis of actual or perceived race, ethnicity, ancestry, national origin, language, color, religion, sex, sexual orientation, gender identity, gender expression, mental or physical disability, immigration status, or HIV status.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	



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<p>j) To have daily opportunities for age-appropriate physical exercise and recreation, including time spent outdoors and access to leisure reading, letter writing, and entertainment.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Large muscle exercise was reduced during this inspection period. Probation substituted large muscle exercise with Physical Education class by the school department. No explanation was given for the sudden and unexpected change.</p>
<p>k) To contact attorneys, ombudspersons, including the Division of the Ombudsperson of the Office of Youth and Community Restoration, and other advocates, and representatives of state or local agencies, regarding conditions of confinement or violations of rights, and to be free from retaliation for making these contacts or complaints.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>None of the youths we spoke with knew what OYCR was or what the role of Ombudsperson entailed. 8x10 Ombudsperson flyers are posted up throughout the facility in the common areas. Youth can ask Probation staff for permission to use the phone to call OYCR and/or the Ombudsperson.</p> <p>Youth's are provided access to contact their attorney's. Contact with other agencies and/or individuals is limited and in most cases, not possible without a court order. Youth have been denied phone calls to the Commission, which are allowed under this section.</p> <p>Posters advising youth of a sexual abuse reporting hotline are posted in common areas throughout the facility. The posters are in English and Spanish. The hotline number, 650-312-5220 rings to the Probation Department's PREA Hotline's Voicemail which is monitored by Probation staff. The Commission recommends replacing the hotline number with one that connects to an independent outside agency that is properly trained, and equipped to process reports. It is critically important to add an additional layer of security and anonymity to the reporting process. Confidence in the reporting process is key to the prevention of abuse.</p>



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<p>l) To exercise the religious or spiritual practice of their choice and to participate in or refuse to participate in religious services and activities.</p>	<p align="center"><input type="checkbox"/></p>	<p align="center">X</p>	<p align="center"><input type="checkbox"/></p>	<p>Religious books, materials, and studies on the housing unit(s) are limited to the Christian faith. The only religious service offered at this facility is a Christian based service. Catholic religious services were halted during the pandemic and have not returned. Youths can refuse to attend Christian Services.</p> <p>The facility does not provide any religious books and materials or religious services to youth who practice any of the other religions, including</p> <ul style="list-style-type: none"> ● Judaism ● Morman ● Islam ● Hindu ● Buddhism
<p>m) To not be deprived of any of the following as a disciplinary measure: food, contact with parents, guardians, family, or attorneys, sleep, exercise, education, bedding, clothing, access to religious services, a daily shower, clean water, a toilet, hygiene products, medical services, reading material, or the right to send and receive mail; to not be subject to room confinement as a disciplinary measure; to access written disciplinary policies, including the right to be informed of accusations against them, have an opportunity to be heard, present evidence and testimony, and their right to appeal disciplinary decisions.</p>	<p align="center"><input type="checkbox"/></p>	<p align="center">X</p>	<p align="center"><input type="checkbox"/></p>	<p>Computer access College Courses Threatened to unenroll them in college Hygiene products</p>



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<p>n) To receive a rigorous, quality education that complies with state law, and the abilities of students and prepares them for high school graduation, career entry, and postsecondary education; to attend appropriate level school classes and vocational training; to have access to postsecondary academic and career technical education courses and programs; to have access to computer technology and the internet for the purposes of education and to continue to receive educational services while on disciplinary or medical status; and to have access to information about the educational options available to youth.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Institutional Service Managers and Group Supervisors 1-3 need to be formally trained on the Educational Rights of Youth in Detention.</p> <p>Threats to take educational opportunities away from youths as a form of punishment and limiting the number of courses a youth can enroll in due to staffing limitations are prohibited by law. Writing a youths up or “staff manipulation” or deducting behavioral points from a youth who has repeatedly asked staff members for access to the computer to complete their coursework is concerning and must be addressed.</p> <p>The facility must set up guidelines and parameters for staff to rely upon when making decisions and issuing punishments that relate to or impact the educational rights of a youth.</p>
<p>o) To information about their rights as parents, including available parental support, reunification advocacy, and opportunities to maintain or develop a connection with their children; to access educational information or programming about pregnancy, infant care, parenting, and breast-feeding, and</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	



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<p>childhood development; to proper prenatal care, diet, vitamins, nutrition, and medical treatment; to counseling for pregnant and postpartum youth; to not be restrained by the use of leg irons, waist chains, or handcuffs behind the body while pregnant or in recovery after delivery; to not be restrained during a medical emergency, labor, delivery, or recovery unless deemed necessary for their safety and security, and to have restraints removed when a medical professional determines removal is medically necessary; and to access written policies about pregnant, postpartum, and lactating youth.</p>				
<p>p) To attend all court hearings pertaining to them.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	
<p>q) To have counsel and a prompt probable cause hearing when detained on probation violations.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	
<p>r) To make at least two free telephone calls within an hour after initially being placed in a juvenile facility following an arrest.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	



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<p>Comments</p>	<p>The Commission wishes to partner with Probation to ensure every youth can exercise their right to participate in the religious services and practices of their choosing, and equitable access to religious books and materials. For example, a team could be assembled to develop a list of local Religious Organizations Leaders, and Spiritual Advisors who can contribute religious books, teachings, and study materials to the library, and be cleared to provide religious services to youth upon request.</p>
<p>Recommendations</p>	<p>Visiting and Telephone Calls</p> <p>The Commission urges the Probation Department to restore the amount of time youths are allowed to visit with their families each week.</p> <p>Religious Practice & Services</p> <p>In order to comply with the Youth Bill of Rights and meet the spiritual needs of youth, the commission recommends the following:</p> <p>Intake Forms: Add a section on the intake form for the youth’s religion or Spiritual practice. Capturing this data will assist the facility and staff meet the religious needs of each youth.</p> <p>Religious Services: Due to the low population of youth at the facility, the commission recommends the Probation Department identify and arrange for a representative from the local Church, Synagogue, Mosque, Temple, and to attend to youth spiritual needs on an on-call basis. Representatives should be identified and cleared to enter the facility as soon as possible to prevent unnecessary delays in the future.. The Commission is available to assist the Probation Department in creating a list of locally based religious and spiritually based organizations.</p> <p>Religious/Spiritual Books and Materials</p> <ul style="list-style-type: none"> ● Supply each housing unit with at least one copy of the following religious books for each of the following major religions: <ul style="list-style-type: none"> ○ Christian



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	<ul style="list-style-type: none"> ○ Judaism ○ Islam ○ Native American religious traditions and tribal practices. ○ Hindu ○ Buddhism <ul style="list-style-type: none"> ● Youth who practice a religion or spiritual practice not listed above can be best served by contacting the locally affiliated organization to provide books, materials, study, and services for the youth upon request.
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DUE PROCESS				
REVIEWED	YES	NO	N/A	COMMENTS
Grievance Process	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>The majority of youth understand the grievance process. Grievances records indicate a wide range of authors and topics throughout this inspection period. Notes indicate a great deal of time is spent with youths to find a positive resolution to the issue in question. Every grievance was remarked as being reviewed by the supervisor and resolved during this inspection period.</p> <p>One youth reported the following: While filling out a grievance he was instructed by a staff member to stop filling out the form and to “take it in”. When the youth requested permission to complete the grievance form the staff member threatened to “pull a code” on him. A nearby staff member overheard the comment and intervened on the youth’s behalf, preventing the code. The intervening staff member then counseled his counterpart on the appropriate use of codes.</p>
Educational Related Grievances	X	<input type="checkbox"/>	<input type="checkbox"/>	



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Loss of Points/Status i.e. loss of privileges.	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth currently advocate for themselves using the grievance process. This issue was grieved by multiple youth throughout this inspection period.
Grievance Outcomes	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>Outcomes are almost always positive and often result in a ruling in the youth's favor. The youth report that they often check the box on the grievance form to speak directly to the Institutional Service Manager (ISM) or Superintendent of the facility. Several youth stated that the Superintendent is very responsive and consistently addresses their concerns. They trust her judgment and consider her to be both knowledgeable and fair.</p> <p>Teaching youth the life skills such as trust, patience, and delayed gratification, needed to effectively use the grievance process to communicate their needs and concerns is extremely commendable. Staff should be commended for the approach and seriousness in which they handle the grievance process at this facility.</p>
Special Recognition	<p>Several service retirements were announced during this inspection period. The commission would like to specifically recognize the following individuals:</p> <ul style="list-style-type: none"> ● Frankie Gonzales, ● Christopher Bussey ● Chadie Galera. <p>The Commission is grateful for their dedicated service and wishes each of them a happy and healthy retirement.</p>			

APPEARANCE OF YOUTH / PERSONAL HYGIENE



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	YES	NO	N/A	COMMENTS
Appearance	X	<input type="checkbox"/>	<input type="checkbox"/>	
Showers	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth appeared clean and had access to daily showers.
Clothing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • The clothing was clean, suitable for the weather and indoor temperature, and appropriately sized. However, the youth’s clothing all showed extensive signs of wear, holes, tears, and fading. New clothing is warranted as the current stock has reached the end of its useful life. • Discontinue the use of bras that do not provide adequate support. Care should be taken to provide youth with bras that can provide enough support during Physical Education Classes and Large Muscle Activities.
Outdoor Wear	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Our inspection occurred in late August and early September when the weather was hot. We did not observe youth wearing coats or jackets. Youth did confirm they had access to outdoor wear.
Shoes: Athletic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The standard athletic shoe is not suitable for youth detained for more than 30 days. Youth report having blisters, knee/ankle injuries, and soreness on the arches of their feet, all of which can significantly interfere with their ability to participate in large muscle exercises and cause unnecessary pain and discomfort. The Commission urges Probation to provide the alternative “New Balance” athletic shoes to all youth detained at this facility for more than 30 days. The alternative shoes have been approved by the facility and are currently being provided to youth who have obtained medical approval for them. Youth wearing alternative athletic shoes report that almost all of their symptoms have resolved.
Shoes: Shower	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



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Hair Cuts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Group Supervisor Raheem Owens who provided haircuts for the majority of this inspection period was promoted to the Adult Division of the Probation Department. Professional grade hair clippers were donated to the facility for use by staff to provide haircuts to youth and to teach two youth's how to cut hair. With the departure of Owens, the facility did not have the capacity to provide haircuts to youth. The facility is in the process of entering a contract with a barber who will be donating his time and talent to cut the youths hair and teach them barbering skills.</p> <p>Recommendation: Allow youth 18 and over to sign a waiver allowing the youths who are being trained to cut hair can practice their skills and provide haircuts.</p>
Nails	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Skin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Youth report that the body soap, shampoo, and lotion continue to cause reactions that result in unnecessary pain and discomfort. Several stated these hygiene items made their skin and scalp "really dry and itchy." One youth showed us that his hair was actively falling out.</p> <p>Issues related to the soap, shampoo, and lotion at this facility have been well documented over an extended period of time and result in multiple visits to Correctional Health each year.</p>
Shaving	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>The number of youth who shave at the facility has increased during this inspection period. Youth are allowed to shave daily using disposable razors. For safety reasons, the choice of razors is limited. The current razors are very poor quality and often irritate the youth's skin. Allowing the use of electric razors would eliminate these issues as well as increase safety, better meet the unique cultural and ethnic hygiene needs of the</p>



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				youth, and greatly reduce the amount of plastic and hazardous waste being produced by the facility.
Hygiene Products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The hygiene products continue to be an issue at this facility. The Youth Bill of Rights supports the commission's continued recommendation to discontinue the use of all hygiene product(s) that are contrary to the care and maintenance of ethnic hair and skin. Almost all youth detained at this facility during this inspection period were youth's of color.
Feminine Hygiene	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The commission recommends providing sanitary napkins/pads that correspond with menstrual flow (heavy, light). Tampons that account for menstrual flow are provided.
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Youth were engaged in this inspection process and generally in good spirits. None of the youth we spoke to appeared to be overly medicated or hesitant to speak with us.
Comments	The current athletic shoe is of inferior quality and prematurely wears out after 30-45 days. While youth can request a new pair of shoes at any time, this policy fails to address the underlying cause of the problem and fails to solve the orthopedic issues deriving from their continued use. Replacing athletic shoes every 1-2 months is neither financially prudent nor environmentally responsible.			
Recommendations	<ul style="list-style-type: none"> ● Clothing: Youth's clothing all showed extensive signs of wear, fading, holes. New clothing is warranted as the current stock has reached the end of its usefulness. ● Shoes: The current athletic shoe is not suitable for youth being detained for more than 30 days. Youth continue to report blisters, knee and ankle injuries, and soreness on the arches of their feet; all of which can significantly limit their ability 			



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to walk, exercise, and cause unnecessary pain and discomfort. The Commission continues to recommend that the Probation Department provide all youth detained longer than 30 days be issued the “New Balance” athletic shoe that has already been medically approved and cleared for safety and security. The current athletic shoe is of inferior quality and prematurely wears out after 30-45 days. While youth can request a new pair of shoes at any time, this policy fails to address the underlying cause of the problem and fails to solve the orthopedic and health equity issues deriving from their continued use. It will also eliminate the need to replace athletic shoes every 1-2 months which is neither financially prudent nor environmentally responsible.

- Haircuts: Allow youth who are 18 and over to sign a waiver allowing their fellow youth, who are being trained in barbering, to provide haircuts while the facility secures a licensed barber to provide these basic essential services.
- Electric Razors: Issuing an electric razor to all long term youth is highly recommended. The use of Electric razors will increase safety, meet the unique cultural and ethnic hygiene needs of the youth, and greatly reduce the amount of plastic and hazardous waste being produced by the facility. The youth we interviewed were also in favor of implementing electric razors.
- Hygiene Products: The hygiene products continue to be an issue at this facility. The Youth Bill of Rights supports the commission's continued recommendation to discontinue the use of all hygiene product(s) that are contrary to the care and maintenance of ethnic hair and skin. Almost all youth detained at this facility during this inspection period are youth of color.

INTERVIEWS

YOUTH INTERVIEWS

INTERVIEWED	YES	NO	N/A	COMMENTS
Do you have any immediate needs, general questions, or concerns?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	School, Computer Access, Haircuts, Visits with siblings



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Have you seen a doctor, nurse, dental, or behavioral health staff?	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth express timely access to medical care and behavioral health services. They report delays in seeing the eye doctor and obtaining glasses.
Did you go through orientation when you arrived at the facility?	X	<input type="checkbox"/>	<input type="checkbox"/>	Orientation included going over the daily schedule, rules, visiting, phone calls, how to report abuse, request help, contact your lawyer, get medical and mental health care.
Do you know the rules at this facility and understand the consequences for not following them?	X	<input type="checkbox"/>	<input type="checkbox"/>	More than half of the youths had been incarcerated for more than 30 days. They appeared to have a solid understanding of the rules and expectations of staff.
Understanding of the Legal Process	X	<input type="checkbox"/>	<input type="checkbox"/>	The majority of the youth's knew the following: <ul style="list-style-type: none"> ● the name of their attorney ● how to contact their attorney ● the name of the staff member assigned to write their Behavioral Summary Report(s) for the court. ● the date of next court hearing
Do you know what a grievance is and how to file one if needed?	X	<input type="checkbox"/>	<input type="checkbox"/>	Yes, youths were aware of the process and several had used it during this inspection period.
Youth Bill of Rights	X	<input type="checkbox"/>	<input type="checkbox"/>	Most youths were unfamiliar with the Youth Bill of Rights.
Do you have an IEP	X	<input type="checkbox"/>	<input type="checkbox"/>	4 of the 5 youth's interviewed had an IEP in place.
Are you currently enrolled in a college program?	X	<input type="checkbox"/>	<input type="checkbox"/>	Six youths are currently enrolled in the Project Change Program that assists the youth in taking online college courses via Skyline Community College. The youths are very excited about their educational goals and are enthusiastically participating in this program and their studies. The youth report that they are in need of: <ul style="list-style-type: none"> ● Computer access



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				<ul style="list-style-type: none"> ● Tutors ● Access to websites needed to complete assignments and coursework ● Basic school supplies ● Access to calculators and flash drives ● Binders and accordion folders ● Book holders <p>Policy changes related to:</p> <ul style="list-style-type: none"> ● Allowing hardcover textbooks in cell ● Access to email to complete online registration and communicate with teachers). ● Access to materials such as calculators and flash drives and basic school supplies. ● Access to computers to accommodate midterms, finals, and assignments.
Are you currently participating in a Career and Technical Education (CTE) program? Please explain	<input type="checkbox"/>	<input type="checkbox"/>	X	There are currently no CTE or Vocational program(s) in place at this facility.
Have you received any of the following assessments? <ul style="list-style-type: none"> ● mental health ● substance abuse ● educational 	X	X	<input type="checkbox"/>	<p>Youths received a variety of assessments during this inspection period. Recommendations for mental health services and educational support were generally followed.</p> <p>BHRS recommendations for inpatient substance abuse treatment were denied.</p>
Have received any therapeutic aids offered by BHRS? i.e. stress balls, weighted blanket	X	<input type="checkbox"/>	<input type="checkbox"/>	Therapeutic tools are being utilized by most of the youths and are reported to be very beneficial. These tools include stress balls, weighted blankets, journals, and sleep logs.



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How many hours do you spend locked inside of your cell on an average day?	X	<input type="checkbox"/>	<input type="checkbox"/>	The children report being locked in their cells from 9 pm to 8 am, after breakfast, before lunch, during staff breaks, and after showers.
Emergency Call Light: Please explain if and how the call light in your cell is used.	X	<input type="checkbox"/>	<input type="checkbox"/>	Youths are familiar with the call light system. Staff perform safety checks every 15 minutes. Safety checks are performed by scanning the barcode on each cell with a handheld scanner.
Have you participated in natural disaster drills or been instructed on what to do in an emergency.?	X	<input type="checkbox"/>	<input type="checkbox"/>	The youth report that they have routine fire drills.

Describe a typical day at the facility.	<p>Youths explained that their days generally begin at 8 am and end around 9 pm. On weekdays, they attend school and court during the day and have programming at night. On weekends, youth perform chores after breakfast, including cleaning their cells and assisting with tasks on the unit. Christian church services are offered on Sunday mornings. Afternoon and evening programming varies on weekends. Youths shared that “taking it in” for the day at 9:00 pm was hard for them. Especially during Daylight Savings Time in the late spring and summer, when it is still light outside.</p>
What programs do you look forward to participating in most/least?	<p>Popular Regular Programming:</p> <ul style="list-style-type: none"> ● Beats Program, ● The Beat Within, ● Large Muscle Activity–LMA. <p>Popular Intermittent Programming:</p> <ul style="list-style-type: none"> ● The Omega Program was the most popular ● The 8 week Cooking Course (not available to all youth). <p>Youths also enjoy participating in special events, individual and team sports, and contests such as Poetry Out Loud.</p> <p>The Arts Program was the least popular program.</p>



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<p>What types of programs and services would:</p> <ul style="list-style-type: none"> ● Help you change the thinking patterns and behaviors that brought you into the criminal justice system? ● Assist your family throughout this process? ● Help others from entering into the system? other 	<ul style="list-style-type: none"> ● Vocational Programs ● Technology: Individual Chromebooks and Tablets ● Motivational Speakers: Expand the Omega Program: Youths want to hear from more inspirational speakers on a routine and ongoing basis.. ● Increased Physical Activity: To help release stress and improve sleep. ● Parent Education & Support ● Mentors: “Mentors who understand how we grew up. We can share our stories too, maybe go to schools and tell them what we’ve been through and what can happen to them if they stay in the streets”. ● Immigration: Helping youth without legal status get jobs so they had the opportunity to earn money by working. Lots of kids want to work but they can’t and have no way to earn money.
<p>Describe interactions between staff and youth.</p>	<p>Interactions with most staff members were professional and mutually respectful.</p>
<p>Describe the meals and food at the facility</p>	<p>“The food is terrible”. “We have hot dogs all the time”, “No more oatmeal”, “French toast is good”. All youth report food is a top concern.</p> <p>Dinner is served at 4:30 pm. Youth states eating dinner so early causes them to go to bed hungry. Many youths now meet weekly with the dietician so they can receive a peanut butter sandwich or two to offset hunger.</p>
<p>Visiting, Telephone Calls & Mail</p>	<p>Unlike traditional visiting, Zoom provides younger siblings and extended family members an opportunity to participate in visits. Zoom also removes economic barriers by eliminating the need for transportation, childcare, and travel time away from work—which benefits the whole family.</p>
<p>Comments</p>	<p>The youth we interviewed were engaged, respectful, and appeared to be invested in their rehabilitation. They all reported doing well in school, some for the very first time.</p>
<p>Recommendations</p>	



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	<ul style="list-style-type: none"> • Ensure youth receive Large Muscle Activity in addition to the Physical Education period offered during the school day. • Extend and adjust the programming day to account for Daylight Savings Time. • Serve dinner at 5:00 pm to help alleviate the ongoing issues with nighttime hunger that are resulting from eating dinner too early. <p>Youth Exit Survey</p> <ul style="list-style-type: none"> • Create an exit survey for youths to evaluate the treatment services and care they received while at the facility. Survey data should be used to identify treatment needs, evaluate programming, and obtain input to help measure and improve outcomes.
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PARENT INTERVIEWS

QUESTIONS	YES	NO	N/A	COMMENTS
Do you or your child have any immediate needs or concerns?	X	<input type="checkbox"/>	<input type="checkbox"/>	Parents are concerned about the lack of programs available to their children, the reduction in visiting time, and their children's inability to complete their schoolwork on time.
Initial Notification: What information was provided to you?	X	<input type="checkbox"/>	<input type="checkbox"/>	Parents were informed of their child's arrest, detention, and court date.
Have you received a copy of the Youth Bill of Rights?	<input type="checkbox"/>	X	<input type="checkbox"/>	
How often do you speak with staff at the Juvenile Hall?	X	<input type="checkbox"/>	<input type="checkbox"/>	Communication varies from very rarely to once a week.



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Notification of Court Proceedings	X	<input type="checkbox"/>	<input type="checkbox"/>	All families reported receiving a telephone notification regarding court.
When was your first contact with your child's lawyer?	X	<input type="checkbox"/>	<input type="checkbox"/>	Most parents speak to their child's attorney just before court.
Do you know which staff member prepares your child's reports for court?	X	X	<input type="checkbox"/>	Not all parents knew who was assigned to write their child's court report.
Has your child's needs been brought to the Resource Review Board?	<input type="checkbox"/>	<input type="checkbox"/>	X	Parents were not familiar with the Resource Review Board.
Do you know how and who to contact with questions or concerns regarding your child?	X	<input type="checkbox"/>	<input type="checkbox"/>	
Have you attended an IEP meeting with your child?	X	<input type="checkbox"/>	<input type="checkbox"/>	
Have you spoken to a member of the Correctional Health, or BHRS staff?	X	<input type="checkbox"/>	<input type="checkbox"/>	Parents report positive interactions with BHRS and Correctional Health
Have you visited your child while at this facility?	X	<input type="checkbox"/>	<input type="checkbox"/>	Parents we spoke to participate in Zoom and in-person visiting.
Telephone & Zoom: Quality and Ease of Use	X	<input type="checkbox"/>	<input type="checkbox"/>	Parents report that it is sometimes difficult to hear on the telephone due to echos and static.



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<p>What forms of transportation do you use to get to and from the Juvenile Hall/Court.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>Personal car or through the UBER program operated by Re-Evolution. There is no public transportation to the Youth Services Center and Camp Kemp facilities.</p>
<p>Is there anything else you would like to share or discuss?</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	
<p>Comments</p>	<p>Parents are concerned about the reduction in visiting time, the limited programming being offered to their children while in therapeutic detention and the obstacles their children are encountering trying to complete college courses and Career Technical Education online. Inconsistencies in how the behavioral point system known as “Step” is being managed by particular staff members are also of considerable concern.. A separate report documenting the specifics of each concern will be forwarded to the Probation Department for further investigation.</p>			
<p>Recommendations</p>	<ul style="list-style-type: none"> ● Provide parents with the name and contact information for their child’s Probation Officer at the time of admission. ● Provide parents with a copy of their child's court report and court-ordered evaluations. ● Provide information and forms in Spanish. ● Provide parents copies of their child's COVID-19 immunization card and medical records upon release. <p>Exit Survey for Families</p> <ul style="list-style-type: none"> ● Create an exit survey for parents/guardians to evaluate the services received while their child participated in the program. Survey data should be used to identify service gaps, evaluate programming, and obtain input to help support families and improve outcomes. 			



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STAFF INTERVIEWS				
QUESTIONS	YES	NO	N/A	COMMENTS
<p>Do you have the tools, training, and staffing needed to perform your duties?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>No. "We do not have enough staff and we need more mental health related training".</p> <p>Training:</p> <ul style="list-style-type: none"> ● "Our job duties have totally changed over the past 5 years. We've gone from being guards to counselors. Which isn't a bad thing, it just takes a lot more time and effort to talk with the youth and counsel them". Before we just put them in a cell. We can't do that anymore". "A lot of what we do now, wasn't our training when we started". "We try very hard, but we don't have the support, staff, and mental health training we need to always do our jobs the way we would like to." ● One staff member stated that she believed the new laws (Youth Bill of Rights) are actually harmful for the children because they give them too many privileges. <p>Staffing:</p> <p>It is challenging to adequately staff the facility because:</p> <ul style="list-style-type: none"> ● Management continues to make cuts to justify the budget. ● The population is low so staff are pulled to cover vacant shifts in different locations. ● Several employees have retired, promoted out, or have left due to low morale and working poor conditions. ● Working with so few staff means there are extra overtime shifts to cover when a coworker is sick, injured, on vacation or family leave and less time to spend with family.



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				<ul style="list-style-type: none"> ● Morale is really low. “We worked very hard during the pandemic. We are tired and don’t feel appreciated.” ● It is difficult to compete with neighboring agencies who pay more. ● Applicants can not pass a background process.
Do you have any suggestions or ideas on how to improve the daily operations or maintenance of this facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● A program that allows staff to follow-up with youth after they are released from the program. ● More funding for staff to create programs. The current process is cumbersome and time consuming. ● Family Support & Education: Many families have unresolved generational trauma and would benefit from education and support. ● Group Supervisor 1-2’s who work on the housing unit would like to be included in the bi-weekly MDT meetings on a rotating basis to give them access to information and the opportunity to discuss and provide input on the treatment needs and rehabilitative progress of each youth.
How is critical information communicated to staff and service partners? i.e.. BHRS, school, attorney.	X	<input type="checkbox"/>	<input type="checkbox"/>	Most information is exchanged orally. Court and legal related information is computerized. BHRS, Courts, Correctional Health, and the School all use different systems. Staff state that communication could be improved if 4/10 shifts were reimplemented as it would allow for 1-2 hours of crossover between each shift.
What is the protocol for youth suspected of having cognitive or developmental delays?	<input type="checkbox"/>	X	<input type="checkbox"/>	Answer: “There are none. We need to be trained on this”.



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Has staff been trained on the Youth Bill of Rights	<input type="checkbox"/>	X	<input type="checkbox"/>	Staff also needs to be trained on the educational rights of youths. Threats to take educational opportunities away from youth as punishment, limiting course registration due to staffing levels, denying computer access needed to complete midterms, finals, and homework assignments, and writing youth up or removing points for staff manipulation when youths ask more than one staff member if they can work on their schoolwork during a shift are unacceptable.
Are the individual therapeutic plan goals and recommendations tracked and measured against actual outcomes?	<input type="checkbox"/>	X	<input type="checkbox"/>	While probation reports document individual progress, there is no system in place to capture data that can be used to measure a youth's progress and the overall effectiveness of specific programming, treatment, and the services being provided. The Commission recommends Probation capture this data moving forward.
Court Reports How are youths assigned to probation staff?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Group Supervisor 3's assign which staff members are responsible for writing court reports for their assigned youth.
Do you have any suggestions or ideas on how to improve internal or external communications?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reinstating 4 day/10 hour shifts would greatly increase staff's ability to meet the immediate therapeutic needs of each youth, increase safety for youth and staff, improve operations, and the overall security of the facility. 4/10 shifts allows the time needed for staff coming on to their shift to be briefed by staff who are ending their shift, which is critical.
What are the protocols for searching a youth, their belongings, or cell?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Random routine searches are conducted of the facility, youth's cells, and their person or whenever contraband is suspected.
Are there any programs or services you would like to see implemented at this facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Bring back the SAI Special Education class ● Substance Abuse Treatment ● Intensive Mental Health ● Competitive Sports ● Extend the length of the new Cooking Classes



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				<ul style="list-style-type: none"> • Purchase a Foosball Table for indoor recreation
Staff Support Services: Serious Incident Debriefing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Support services are available to staff. There are no stigmas attached to utilizing supportive services.
Staff Meal Breaks	X	<input type="checkbox"/>	<input type="checkbox"/>	The Probation Department offers each staff one meal during their shift because they are prohibited from leaving the facility during their breaks. The Sheriff's Department provided 668 meals to Camp Kemp and Juvenile Hall staff in fiscal year 2022-2023. Staff pre order their meals online. A cost breakdown for employee meals was not available.
What is the process and criteria for staff promotions?	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Annual performance reviews cover attendance, training, creating programs, meeting annual goals, and standards. • Promotions to a Group Supervisor 2 or 3 position currently require a 4-year degree. Changing this policy to allow GS-1's & 2's the opportunity to substitute the degree criteria with lived experience and length of service with the Department would be more equitable and help the Department retain valued staff members.
Comments	<p>Aggressive retention and recruitment efforts must be undertaken to appropriately staff this facility. Improving working conditions by increasing staffing levels and reinstating the 4/10 work week will help retain valuable employees and will help San Mateo County compete with surrounding agencies for qualified applicants. Staffing levels are variable and have impacted programming during this inspection period.</p>			
Staff Commendations	<p>As the population of the facility continues to drop, budget cuts were made and staffing levels were greatly reduced. These conditions require staff to work much harder, for less. Throughout it all, the institutional staff have remained solid in their commitment to serving our youth and supporting their colleagues. The Commission wishes to</p>			



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	<p>acknowledge the personal sacrifices they have endured and the professionalism with which they continue to carry out their duties.</p>
<p>Recommendation</p>	<ul style="list-style-type: none"> ● Provide additional staff training in the following areas: <ul style="list-style-type: none"> ○ Teen Mental Health-Including Mental Health First Aid ○ Impacts of trauma and abuse ○ Effective Communication ○ Adverse Childhood Experiences ○ Identifying physical and mental disabilities ○ Substance abuse (dependency, withdrawals) ○ Trauma Informed Practices ○ Teen Mental Health-Including Mental Health First Aid ● Allow GS 1-2's the opportunity to participate in MDT meetings. ● Fill all vacant Group Supervisor positions as soon as possible. ● Staff retention is key to being able to staff the facility with well qualified and experienced staff members. Allowing GS-1's the opportunity to promote to a GS-2 or GS-3 by substituting four-year degree requirement with their lived experience and time with the Probation Department would increase equity in the workforce and help retain employees. ● Reinstating 4 day/10 hour shifts would greatly increase staff's ability to meet the immediate therapeutic needs of each youth, increase safety for youth and staff, improve operations, and the overall security of the facility. 4/10 shifts allows the time needed for staff coming on to their shift to be briefed by staff who are ending their shift. This is absolutely critical. ● Ensure staff receive support and services needed to manage work related trauma. ● Longevity Pay and Lived Experience: Longevity pay should be offered to staff with 5+ years of service to help retain qualified staff and acknowledge the value these dedicated and seasoned employees bring to the organization. ● Create and/or maintain a master Training Log(s) containing the mandatory and optional training each employee has participated in. Log information should



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	include the name, date, and length of the class or course, facilitator or instructor and certificate of completion, where applicable.
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Special Recognition & Commendation	<p>Several service retirements were announced during this inspection period. The commission would like to specifically recognize the following individuals:</p> <ul style="list-style-type: none"> ● Frankie Gonzales ● Christopher Bussey ● Chadie Galera <p>The Commission is grateful for their dedicated service and wishes each of them a happy and healthy retirement.</p>
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ANCILLARY SERVICES

CORRECTIONAL HEALTH

INTERVIEWED	YES	NO	N/A	COMMENTS
Medical Records System	X	<input type="checkbox"/>	<input type="checkbox"/>	The facility does not have an electronic medical records system in place. However, they do expect to implement one in 2024.
Medical Care	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Hours of Operation: 8:00 am-10:00 pm ● All youth receive a physical exam upon entering the facility. Medical histories are obtained from parents/guardians, primary care, and mental health providers. Continuity of care and treatment is prioritized, particularly with regard to psychotropic medications.
Emergency and Specialized Care	X	<input type="checkbox"/>	<input type="checkbox"/>	Nurses triage care. When necessary, youths are taken to San Mateo Medical Center.



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Medical Equipment	X	<input type="checkbox"/>	<input type="checkbox"/>	Medical equipment is provided by the San Mateo Medical Center. (Wheelchairs, crutches, knee braces, orthopedic boots, etc.)
Pharmacy Services	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Pharmacy services are provided by the county hospital, the San Mateo County Medical Center. Prescriptions are all done electronically ● Parents/Guardians are allowed to bring their child's prescription medication(s) to the facility, when applicable. ● If a child has been off of medication for 7 days or more a Doctor will need to prescribe the medication prior to the medication being dispensed. ● The Pharmacy delivers medication to the facility daily.
Medication Logs	X	<input type="checkbox"/>	<input type="checkbox"/>	Doctors are notified whenever a youth requests changes to their medication(s) or if they refuse to take their medication three times in a row.
Medication labeling and storage	X	<input type="checkbox"/>	<input type="checkbox"/>	All medication is labeled and stored in a secure location.
Continuum of Care Upon Release: Medication	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth typically receive a 30 day supply of medication upon their release.
Are all youth screened alcohol and/or substance abuse?	X	<input type="checkbox"/>	<input type="checkbox"/>	Yes, youth are screened as part of the intake process. BHRS also performs Drug and alcohol assessments for youth as requested.
Protocols:	X	<input type="checkbox"/>	<input type="checkbox"/>	Youths actively experiencing withdrawals from opioids or alcohol are treated by the Correctional Health staff using the established



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Treating alcohol & drug related withdrawals				protocols. The protocols call for close monitoring and the dispensing of medications to help manage withdrawal symptoms. There was at least one youth who required transport to the hospital for treatment of opioid related withdrawals during this inspection period.
Substance Abuse Treatment Services	<input type="checkbox"/>	X	<input type="checkbox"/>	San Mateo County does not offer or provide inpatient or residential substance abuse treatment services to youth in detention or in the community.
Drug and Alcohol Education	X	<input type="checkbox"/>	<input type="checkbox"/>	The Correctional Health team put together an Educational Campaign that focused on teen health issues. Youths from the Juvenile Hall and Camp Kemp facilities were educated on the health risks associated with drug and alcohol use, vaping, STD's and the importance of maintaining a healthy lifestyle.
Dental Care	X	<input type="checkbox"/>	<input type="checkbox"/>	The dentist visits the facility once a month to provide youth dental services. Dental services can include exams, cleanings, fillings, root canals, and crowns. An oral surgeon is available to perform oral surgery when needed.
Orthodontic Care	X	<input type="checkbox"/>	<input type="checkbox"/>	Orthodontics: Youth who come into the facility with orthodontic braces are transported to their orthodontist for routine care. The cost of this care is typically included in the cost of the braces and is covered by the parents/guardians.
Vision Care & Optical Services	X	<input type="checkbox"/>	<input type="checkbox"/>	Correction Health conducts vision screening for all youth. Youth requiring an eye exam typically wait up to 6 months to receive an eye exam and additional 3-6 weeks for an eyeglasses prescription to be filled. The delay is excessive and can interfere with a youth's ability to participate in their education, recreational activities and programming. Untreated vision problems can cause unnecessary eye strain, headaches, poor



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				academic performance, low self esteem, anxiety and depression. It should be noted that the wait time to fill an eyeglass prescription has been shortened since the last inspection.
Audiology	X	<input type="checkbox"/>	<input type="checkbox"/>	Correctional Health conducts hearing screenings inside the medical clinic inside the facility.
Reproductive Health Care & Education	X	<input type="checkbox"/>	<input type="checkbox"/>	The medical staff provide reproductive health care, STD & HIV education, testing, and treatment. Condoms and various forms of birth control are also provided.
Prenatal Care	X	<input type="checkbox"/>	<input type="checkbox"/>	Pregnant youths are provided prenatal care and supportive services.
Diagnostic Testing & Laboratory Services	X	<input type="checkbox"/>	<input type="checkbox"/>	The facility also provides medical screenings, and testing.
Immunizations: Administration, Records and Consent	X	<input type="checkbox"/>	<input type="checkbox"/>	Immunizations are provided to youth. Parental consent is required for youth under the age of 18.
COVID-19 Health Directive	X	<input type="checkbox"/>	<input type="checkbox"/>	The Medical Director is responsible for developing and maintaining the COVID 19 Medical Directives for this facility.
Communicable Disease Protocols & Notifications	X	<input type="checkbox"/>	<input type="checkbox"/>	Parents, staff, teachers, BHRS, service providers and county health officials are notified as applicable.



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Other: Correctional Health Budget	X	<input type="checkbox"/>	<input type="checkbox"/>	All medical care and costs are covered under the Correctional Health Budget.
Comments	The lack of available substance abuse treatment programs at the Juvenile Hall and for youth in the community is alarming. Especially considering the sharp rise in the number of youths using Fentanyl, Lean, Xanax, Ecstasy, and MDMA and the increase in the number of youth entering our facilities who are experiencing withdrawal systems.			
Recommendations	<ul style="list-style-type: none"> • Contracting with an on-call dentist who can respond to dental emergencies within 4 hours. A dental emergency includes pain, infection, lost or broken teeth, and any additional condition(s) deemed urgent by Correctional Health or Probation staff. • Secure the services of an additional ophthalmologist(s) who can provide non emergency eye exams and fill eyeglass prescriptions within 30 days. 			

MEALS AND NUTRITION

	YES	NO	N/A	COMMENTS
Dietary Food Services	X	<input type="checkbox"/>	<input type="checkbox"/>	Food services are currently contracted with the San Mateo County Sheriff's Department's Maple Street Correctional Facility.
Cost of Food Services	X	<input type="checkbox"/>	<input type="checkbox"/>	The cost of each individual meal is \$89.94. The annual food services costs for fiscal year 2022-2023 was \$1,705,714.36 ²⁶ . The average daily population for both detention facilities was 27.

²⁶ San Mateo County Probation Department figures for FY 22-23



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Subsidized Meals	X	<input type="checkbox"/>	<input type="checkbox"/>	The facility's food costs are offset by funding ²⁷ provided by federal and state school based breakfast and lunch programs.
Food Service Preparation & Meal Service	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>The Sheriff's Department's Dietary Services staff is responsible for delivering pre-made single-serving meals in reusable plastic containers. Each meal is typically provided in two containers, one for hot foods and one for cold foods to the Juvenile Hall and Camp Kemp twice a day, 7 days a week. They also collect and clean the used food containers.</p> <p>Probation Staff is responsible for the refrigeration, heating, and distribution of the meals and snacks.</p> <p>Youth eat their meals at the tables inside their housing units. Youth help clean up after meals by clearing and wiping down the tables.</p>
Are meals heated and cooled properly?	X	<input type="checkbox"/>	<input type="checkbox"/>	Youths reported receiving cold, undercooked entrees, raw meat, and overcooked or burnt food on multiple occasions.
What time are meals and snacks served?	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Breakfast: 8:00 am ● Lunch: 12:30 pm ● Dinner: 4:30 pm ● Snacks: 10:25 am & 8:30 pm
Are staff present and supervising during meals?	X	<input type="checkbox"/>	<input type="checkbox"/>	Staff are present on the unit during mealtime. Staff are also responsible for heating up and serving each meal. Youths assist with clearing and the wiping up of tables after meals. There were no choking-related incidents reported during this inspection time.
Time youth are allotted to eat	X	<input type="checkbox"/>	<input type="checkbox"/>	Youths are typically allowed 20 minutes to eat.

²⁷ Please see attachments for a detailed breakdown of food costs.



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Are youth allowed to speak during meals?	X	<input type="checkbox"/>	<input type="checkbox"/>	Youths are prohibited from speaking to one another for the first five minutes of each meal.
Are meal servings ample?	X	X	<input type="checkbox"/>	Technically the meals are calorically sufficient according to the federally established school lunch program guidelines. However, due to the poor quality, texture, and taste of the food, limited portions of each meal are actually consumed by the youth—which reduces their caloric intake and causes them to go hungry.
Are the meal servings nutritious?	X	<input type="checkbox"/>	<input type="checkbox"/>	Meals meet established nutritional guidelines for state and federal food programs. However, many opportunities exist to improve the nutritional quality of each meal. The commission recommends eliminating canned fruits and frozen vegetables, whenever possible and substituting them with a variety of fresh fruits, vegetables, and salads. Offering additional sources of protein such as nuts and seeds are also recommended to offset hunger.
Are the meals appetizing?	<input type="checkbox"/>	X	<input type="checkbox"/>	<p>No. There is consensus among youths, probation staff, the dietary staff at the Sheriff’s Department that the food is awful. The contract calls for meals to be prepared the day before, which causes quality and texture issues.</p> <ul style="list-style-type: none"> ● Youth who have been detained in other counties consistently report that San Mateo County's food is the worst. ● Lunch on the day of our inspection consisted of hot dogs, frozen sweet potato fries, applesauce, and coleslaw. The hot dog buns and sweet potato fries were soggy. The cole slaw and applesauce were served in a separate cold tray. Almost every cold tray was thrown away in its entirety. Most youths ate the hot dog(s) and about ¼ of them ate the sweet potato fries when they were given a packet of hot sauce to put on them.



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Beverages	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Regular and lactose-free cow's milk are provided with meals. • Water is not available at mealtime or on the housing unit. Youths must get water from the stainless steel combination toilet/sink unit inside of their cells. The yellow igloo coolers that were placed on the housing units at the request of the commission to provide youth access to ice water throughout the day were empty. The youth we spoke to stated the coolers were usually empty.
Are meal menus posted in the dayroom?	X	<input type="checkbox"/>	<input type="checkbox"/>	
Are snacks provided?	X	<input type="checkbox"/>	<input type="checkbox"/>	Snacks are provided twice a day. One in the am and one in the pm. Youths describe snacks as "small" and "not enough". Snacks meet nutritional guidelines as set by the federal school lunch program.
Is food available outside of designated meal and snack times?	X	<input type="checkbox"/>	<input type="checkbox"/>	Fruit is provided through the food services contract with the San Mateo County Jail. Fruit typically consists of apples, bananas, or oranges.
Other Food Related Programs	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • College Students: Each youth participating in college courses receives a monthly \$150 food stipend from the food program offered by the college. The snacks are stored at the school building. Each youth must consume their snacks participating in school based activities inside of the school building. • Step Program: The behavior based incentive program utilized at the facility. Youth who have maintained their Step 2 points and status for the week are given 2 extra snacks each Sunday.



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Is there a protocol for youth who miss meals due to court and/or unforeseen events?	X	<input type="checkbox"/>	<input type="checkbox"/>	Meals are saved and reheated for youth for when they return. Extra meals are ordered each day to cover accidents and new admissions. Staff can also call the county jail to request additional meals.
Incidents of Foodborne Illness Since Last Inspection?	<input type="checkbox"/>	X	<input type="checkbox"/>	There have been no reported cases of foodborne illness during this inspection period.
Comments	<p>In the Spring of 2021, Probation terminated their onsite meal service program and entered a MOU²⁸ with the San Mateo County Sheriff’s Department to prepare meals at the county jail for youth who are detained at the Juvenile Hall and Camp Kemp. Since this time, the poor quality of food provided under the contract has been a persistent problem, resulting in countless grievances and an inquiry from the juvenile court. Youth routinely report being “always hungry” and several receive daily peanut butter and jelly sandwiches to help offset their hunger. The parents of these youth also reported their serious concerns regarding the quality and amount of food being provided to their children. Research has shown that a child's brain development, physical growth, and an overall sense of well being depend on adequate nutrition. Hunger, poor nutrition and food insecurity can cause physical discomfort, create preventable toxic stress and contribute to long-term health disparities.</p>			
Recommendations	<p>The cost of Food Services for fiscal year 2022-2023 was \$1,705,714.36 to provide meals to on average 27 children per day.</p> <ul style="list-style-type: none"> ● Audit Food Services Contract & Expenditures: A formal audit needs to be conducted to determine how, where, and why the annual Food Services contract with the Sheriff’s Department is costing \$1,705,714.36²⁹. If the data provided by the Probation Department is accurate, the county is currently spending \$179.88³⁰ per child, per day 			

²⁸ Memorandum of Understanding

²⁹ See the Probation Department’s Food and Nutrition cost analysis and data attached.

³⁰ Cost per Breakfast/Lunch only. The Probation Department does not maintain data for dinner and snacks. Meal costs are also subsidized by State and Federal School Breakfast/Lunch Nutrition Programs.



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	<p>for meals that are, in large part, are so unappealing that they are routinely dumped into the trash, uneaten.</p> <ul style="list-style-type: none"> • Terminate the current Food Services Contract with the San Mateo County Sheriff’s Department for \$89.94 per individual meal. • Resume in-house Food Services or obtain a new Food Services vendor: Preparing meals at the Juvenile Hall and serving them fresh daily will eliminate the issues stemming from having to prepare and store them a day in advance. It will also eliminate the need for Probation staff to reheat each meal on the housing unit(s). If the current food services staff cannot return to the Juvenile Hall to prepare meals, a new food services vendor is needed. • Change dinnertime to 5:30 p.m. Eating too early causes youth to become hungry before bedtime. A later dinnertime will also help youth maintain the healthy routines they establish while in the program when released. • Eliminate canned fruits and frozen vegetables, whenever possible and substitute them with fresh fruits, vegetables, and salads. • Offer additional sources of protein such as nuts and seeds are also recommended to offset hunger.
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BEHAVIORAL HEALTH & RECOVERY SERVICES - BHRS

	YES	NO	N/A	COMMENTS
Behavioral Health & Recovery Services offered at this facility.	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>Services are variable and based upon the real time needs of the youth and their families. Services include:</p> <ul style="list-style-type: none"> • Individual trauma focused Cognitive Behavioral Treatment (CBT), Dialectical Behavior Therapy (DBT), Eye Movement Desensitization and Reprocessing (EMDR), family therapy, art therapy, play therapy, crisis intervention and counseling, emergency services, psychotropic medication management, sleep health education and insomnia treatment.



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				<ul style="list-style-type: none"> • Case management services are also provided. BHRS team members participate biweekly MDT³¹ • Mental Health and Drug & Alcohol Screenings and Assessments.
Intensive Mental Health Treatment	<input type="checkbox"/>	X	<input type="checkbox"/>	No, youth typically meet with their assigned clinician once a week for between 30-50 minutes.
Caseload Ratio	X	<input type="checkbox"/>	<input type="checkbox"/>	Current ratios are approximately 10:1. Clinicians provide services to youth at the Juvenile Hall, Camp Kemp, and to youth in the community. Youth report very positive interactions with their clinicians.
Does BHRS have a designated therapeutically designed space(s) to provide mental health services?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No, BHRS does not have a designated therapeutically designed mental health space to provide services to youth. Clinicians can use the programming room or ISM's office on the housing unit to provide services. However, neither space is adequate. The programming room offers almost no privacy and the ISM's office is stark and cramped.
Frequency of Treatment	X	<input type="checkbox"/>	<input type="checkbox"/>	Services are typically provided once a week or as agreed upon by the client and their clinician.
Communication: Is information easily conveyed to Probation staff and service providers?	X	<input type="checkbox"/>	<input type="checkbox"/>	Information is typically shared verbally via probation staff during MDT and school meetings, and interactions with the youth and their families. Written information consists of emails, assessments, court reports, IEP and educational records. reports.

³¹ Multidisciplinary Team Meeting



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Translation Services: Clients and Families?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Most clinicians speak Spanish. The team uses a contracted service to provide translation services in other languages, such as Tongan.
Mental Health Screenings & Assessments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A member of the BHRS team screens every youth when they enter the facility. Assessments are done on a case by case basis.
Does BHRS assess youth for ACE's-Adverse Childhood Experiences?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Having a youth's ACEs score can assist Probation in identifying their therapeutic needs and rehabilitative goals. This information can provide valuable insight to the Multidisciplinary Team on how best to treat the youth, and assist the court in determining which programs and services might be the most beneficial to youths and their families.
Psychotropic Medications	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Does BHRS conduct court ordered mental health evaluations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Formal evaluations are performed by doctors that are assigned through the courts.
Is there a protocol for youths suspected of having cognitive or developmental differences?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	There is no set protocol. If cognitive differences are suspected they are brought to the attention of probation staff or the educational team.
Psychiatric Emergencies and Hospitalizations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Youths experiencing a psychiatric emergency are transported by ambulance to the San Mateo County Medical Center.



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Self-Harm Protocols	X	<input type="checkbox"/>	<input type="checkbox"/>	
Drug & Alcohol Assessments	X	<input type="checkbox"/>	<input type="checkbox"/>	While BHRS performs the drug & alcohol assessment, providing the youths with the services identified in assessments is the responsibility ³² of the Probation Department.
Substance Abuse Treatment	<input type="checkbox"/>	X	<input type="checkbox"/>	BHRS does not provide substance abuse treatment.
Family Reunification and Counseling	X	<input type="checkbox"/>	<input type="checkbox"/>	Services are provided as needed.
Is the BHRS team at this facility fully staffed?	<input type="checkbox"/>	X	<input type="checkbox"/>	No, the team consists of 1.5 clinicians, 1 case manager, 1 supervisor and a psychiatrist and psychologist who both work part time.
Are staffing levels adequate to provide services and meet the level of care clients need?	<input type="checkbox"/>	X	<input type="checkbox"/>	No, Aside from being short 1.5 Clinicians, two team members were on temporary leave at the time of the interview.
Vacant Positions	X	<input type="checkbox"/>	<input type="checkbox"/>	There is one full time clinician position open. There is also a need for one full time family partner. A part-time “extra help” clinician has been brought in to help support the team while they attempt to fill the vacant position.
What are the biggest challenges for	X	<input type="checkbox"/>	<input type="checkbox"/>	Probation staff need more training on trauma-informed practices and issues surrounding teen mental health.

³² Per Jei Africa Director San Mateo County Health & Human Services Agency



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BHRS staff at this facility?				
How can BHRS services be improved?	X	<input type="checkbox"/>	<input type="checkbox"/>	Having a fully staffed team is key to offering a variety of high-quality services to clients and their families.
Therapeutic tools and aids available at the Juvenile Hall	A variety of therapeutic tools, including journals, weighted blankets, stress balls, games, aroma therapy, and sleep logs, are utilized to assist youth in their therapy and therapeutic goals. Long term youths also have MP3 players that they can utilize during periods of locked confinement.			
How might mental and behavioral health treatment and services be improved at this facility?	<ul style="list-style-type: none"> ● Having a designated therapeutically designed mental health space. ● Probation staff shortages also impact the delivery of mental health services as two staff members must be on the unit in order for the clinician to come onto the unit and provide services. 			
Comments	The facility currently lacks a dedicated therapeutically designed mental health for clinicians to conduct therapy in. Trauma-informed counseling rooms have therapeutic layouts, soft furnishings, and floor coverings that help to provide clients with a sense of safety and comfort. Clinicians currently conduct therapy in programming rooms or in the ISM ³³ office located on the housing unit. Neither room provides an environment that is conducive for healing childhood trauma and promoting personal growth. The use of programming rooms also creates conflicts with programming schedules, which can interfere with or delay mental health services.			
Recommendations	<ul style="list-style-type: none"> ● Adverse Childhood Experiences-ACEs: Formally assess each youth for Adverse Childhood Experiences. Having a youth's ACE;s score can assist Probation staff in 			

³³ ISM: Institutional Services Manager



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	<p>managing the youth and identifying their therapeutic needs and rehabilitative goals. This information can provide valuable insight to the MDT team on how best to treat the youth, and assist the court in determining which programs and services might be most beneficial to youth and their families.</p> <ul style="list-style-type: none"> ● Therapeutically Design the Designated Mental Health Space: Allocate 5K to therapeutically design the dedicated Mental Health Space that has been identified on Pine 4 housing unit. ● Provide additional training to the Probation staff in the following areas: <ul style="list-style-type: none"> ○ Providing trauma-informed care to vulnerable youth populations. ○ Managing youth with mental health needs. ○ Impacts of trauma and abuse on the developing brain ○ Adverse Childhood Experiences ○ Identifying youth with cognitive and developmental differences. ○ Effective communication skills
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INTAKE AND ADMISSION				
REVIEWED	YES	NO	N/A	COMMENTS
Classification & Housing:	<input type="checkbox"/>	X	<input type="checkbox"/>	<p>Youth are classified according to Title 15³⁴. However, youths are not housed by these classifications. Male, female, medically fragile, incompetent, cognitively disabled, mentally ill and substance dependent youths are all housed together. Secure Track youth are also housed in the general population. During a portion of this inspection period, all youths were housed in a single housing unit.</p>

³⁴ Title 15 Classifications: Age, maturity, sophistication, charges, offense history, emotional stability and mental health needs, disability, program needs, public safety considerations, gender of the youth.



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Admissions: Youth Orientation & General Information Packet	X	<input type="checkbox"/>	<input type="checkbox"/>	We recommend the following items be added: <ul style="list-style-type: none"> ● Youth Bill of Rights ● Information on how to request religious services and materials. ● Name and contact information for the youth's Attorney Probation Officer, and the name of the Group Supervisor assigned to write the youth's Behavioral Summary court reports.
Parent/Guardian Information Packet	X	<input type="checkbox"/>	<input type="checkbox"/>	We recommend adding the following items in English and Spanish <ul style="list-style-type: none"> ● The Youth Bill of Rights ● Contact information for the Juvenile Hall ● Name and contact information for the youth's Probation Officer, Attorney, Behavioral Health and Recovery Services, Correctional Health, and Hillcrest School.
Orientation: Ensuring youth comprehend the rules, procedures, schedules, and what is expected of them during their detention?	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth are given an orientation by staff who orally go over the rules of the facility and expectations of the youth. Staff also review the program schedule, visiting, and telephone policies, and answer any questions the youth may have. Youth are provided a copy of the Parent/Youth Handbook.
Notices, posters, and information posted in the Admissions area?	X	X	<input type="checkbox"/>	There are Ombudsmen and Sexual Abuse Prevention posters, and Grievance forms available. The Youth Bill of Rights is not posted.
Recommendations	Intake Forms <ul style="list-style-type: none"> ● Add a section on the intake form that lists the youth's religion or spiritual practice. This will help the facility determine the spiritual and religious needs of each youth. ● Update intake forms to include a space to document a youth's ACEs score. 			



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	<p>Orientation Packet for Youth</p> <ul style="list-style-type: none"> ● Include a copy of the Youth Bill of Rights ● Information on how to request religious services and materials. ● Include the name and contact information for the youth’s attorney Probation Officer, and name of the Group Supervisor assigned to write the youth’s Behavioral Summary court reports. ● Create an informational form outlining how youth can request religious services and materials. <p>Orientation Packet for Parents/Guardians:</p> <ul style="list-style-type: none"> ● Include a copy of the Youth Bill of Rights ● General contact information for the Juvenile Hall. ● Name and contact information for the youth’s Probation Officer, Attorney, Behavioral Health and Recovery Services, Correctional Health, and Hillcrest School.
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ACTIVITIES AND PROGRAMMING

REVIEWED	YES	NO	N/A	COMMENTS
Telephone Calls	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth are generally permitted to make phone calls 4 days a week. Days 1-3 are 10-minute calls. Day 4 is a 20-minute phone call. Phone calls are limited to approved individuals.
Written Correspondence & Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There is no limit on the amount of mail a youth can send or receive Anyone who does not have a “non-association” classification can send and receive mail to and from the youth.
Visiting: 2-hours per week	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>Youths are allowed two hours of visiting per week. Approved visitors may visit either in person or by Zoom. Zoom visits must be scheduled in advance with the Admission Department.</p> <p>Visitors who have not been officially cleared or who are deemed a potential security risk must pass through glass.</p>



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				Additional Zoom and in-person visits are allowed by court order, or approval of the youth's Deputy Probation Officer, or Superintendent of the facility.
Educational Programs: High School and Post-Secondary College Programs	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • School Schedule: Monday, Tuesday, Thursday & Fridays: 8:45 am - 2:40 pm Wednesdays: 9:00 am - 12:30 pm • High School: High School is year round with breaks ranging from 1-2 weeks in the Winter, Spring, and Summer. • College Courses: Online college classes are available each fall, spring and summer semesters. College students go to a separate room within the School Building to attend online classes and complete coursework and assignments during school hours. Homework and studying are done on the Housing Unit. <p>Please refer to the 2023 Juvenile Justice Commission's Educational Inspection Report for detailed information and formal recommendations.</p>
CTE -Vocational Programs and Training				CTE & Vocational training continues to be under development at this facility. Prior Inspection Reports indicate CTE & Vocational programs have not been offered at this facility since 2015.
Programming Schedule				Please see the weekly programming schedule located in the attachment section of this report.
Daily Exercise:				1 hour of LMA is typically conducted after school. Youth reported that LMA was replaced with a PE Class provided by



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Large Muscle Activity - LMA				the School Department during a portion of this inspection period due to staffing limitations.
Recreation: Indoor Activities	X	<input type="checkbox"/>	<input type="checkbox"/>	Each Housing Unit has board games, puzzles, a television that can stream movies, programs, and sporting games). Desktop computers for schoolwork and Zoom Visiting. A small library with a variety of paperback books to read, a video game console, and a ping pong The programming Unit Pine 5 also has a pool table and foosball table. The Gymnasium is used for a variety of activities, including volleyball and basketball.
Outdoor Recreation:	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>The outdoor recreation area includes: A track for running, basketball courts, and a turf field where ball games such as soccer, kickball, etc..</p> <p>Each Housing Unit has an outdoor cement patio area. The patio has a basketball court. However, there are no lines painted on the cement. Yoga is conducted on mats in this area when weather and staffing permit.</p>
Recreation: Unscheduled Activities	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth have 60+ minutes of unscheduled activity each day.
Substance Abuse Education & Support	X	<input type="checkbox"/>	<input type="checkbox"/>	AA Meetings are offered on the Pine 4 housing unit and are considered mandatory programming. Youths do not believe these meetings are helpful or therapeutic and have requested to be excused from participating. None of the youth on the unit reported having an alcohol dependence or other alcohol related issues. Voluntarily Narcotics Anonymous meetings would be more appropriate and can be offered to all youth at the facility to obtain the minimum attendance levels needed to implement the program.
Tattoo Removal Program	X	<input type="checkbox"/>	<input type="checkbox"/>	During this inspection period, the commission assisted Probation by identifying two programs that provide free tattoo



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				removal services. The first program provides tattoo removal services to youth at the Juvenile Hall, while the second program offers tattoo removal services to all San Mateo County youth at the PAL building in Redwood City.
Parenting Classes: Youth	<input type="checkbox"/>	X	<input type="checkbox"/>	The facility currently does not offer parenting classes for youth. In the past, parenting classes for parents and expectant parents were well received and highly beneficial.
Multisensory De-escalation, Calming and Art Therapy Room	<input type="checkbox"/>	X	<input type="checkbox"/>	The room is anticipated to open in November 2023.
Religious Activities	X	X	<input type="checkbox"/>	Religious services and studies are limited. For additional information please see Youth Bill of Rights sections beginning on page 46.
Comments	Contracted Services: The way in which programs and services are provided to youth have changed considerably over the last 5 years. The traditional models for providing programs and treatment treatment services are no longer sustainable given the low population and the intensive treatment needs of the youth served at this facility.			
Recommendations	<ul style="list-style-type: none"> ● Contracted Services: Switching to a pay-per-service model will allow the facility to have greater control over the specific services they contract and pay for, based on the immediate needs of the detained youth. This model will require effective monitoring and coordination to ensure that the contracted services are of high quality and meet the necessary standards. ● Change service delivery model from the current contracted services model to a fee for service individualized model ● The Commission continues to advocate for all of our long term³⁵ youth to receive the following evidence based programming and services: <ul style="list-style-type: none"> ○ Intensive Mental Health Care ○ Comprehensive Substance Abuse Treatment 			

³⁵ Long Term is defined as a period of incarceration that lasts or is expected to last 60 days or more.



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	<ul style="list-style-type: none"> ○ Substance Abuse Education ○ Anger Management ○ Gang Intervention ○ Victim Impact & Awareness ○ Restorative Justice ○ Life Skills ○ Comprehensive Re-Entry Services <ul style="list-style-type: none"> ● Introduce voluntarily Narcotics Anonymous meetings would be more appropriate and can be offered to all youth at the facility to obtain the minimum attendance levels needed to implement the program.
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SECURE YOUTH TREATMENT FACILITY SECURE TRACK - S.O.A.R.R.³⁶ PROGRAM				
	YES	NO	N/A	COMMENTS
Secure Track / S.O.A.R.R. Plan ³⁷	X	<input type="checkbox"/>	<input type="checkbox"/>	A copy of the plan is in the attachments.
Population	X	<input type="checkbox"/>	<input type="checkbox"/>	The population was one youth. The county is anticipating this population will rise significantly in the next year.
Classification & Housing	X	X	<input type="checkbox"/>	Youth are classified according to Title 15 ³⁸ . However, during this inspection period, Secure Track youth(s) were housed on the Pine 4 and Forrest 3 housing units with the general

³⁶ Success and Opportunities Aspiring Readiness for Reentry or S.O.A.R.R.

³⁷SMC Probation Department: Juvenile Justice Realignment Block Grant Annual Plan

³⁸ Title 15 Classifications: Age, maturity, sophistication, charges, offense history, emotional stability and mental health needs, disability, program needs, public safety considerations, gender of the youth.



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				population. During a portion of this time, all of the youth at this facility were housed together in a single unit.
Youth Returning from DJJ ³⁹	X	<input type="checkbox"/>	<input type="checkbox"/>	None. However, there was one youth who had returned from DJJ when we inspected the facility in August 2023.
Dual System Youth: Children and Family Services ⁴⁰	X	<input type="checkbox"/>	<input type="checkbox"/>	There were no dual system youth in the SYTF program during this inspection period.
Juvenile Justice Realignment Block Grant Funding Received	X	<input type="checkbox"/>	<input type="checkbox"/>	The county has received approximately 6 million dollars in realignment block grant and related funding from the State of California to create our Secure Track Program and modify the facility. An audit of this funding and expenditures should be conducted to ensure the facility is in compliance and services are being provided as outlined in the plan.
Secure Track Housing Unit	<input type="checkbox"/>	X	<input type="checkbox"/>	San Mateo County does not have a separate housing unit for Secure Track youth. During this inspection period, youth were placed on the Pine 4 and Forrest 3 housing units with non-Secure Track youth.
Secure Track: Infrastructure Modifications	<input type="checkbox"/>	X	<input type="checkbox"/>	There have been no facility modifications, or capital improvements made during this inspection period.
Furniture	<input type="checkbox"/>	X	<input type="checkbox"/>	No new purchases were made during this inspection period.

³⁹ DJJ: State of California’s Department of Juvenile Justice closed in July 2023. DJJ was operated by the California Department of Corrections and Rehabilitation.

⁴⁰ San Mateo County Children and Family Services: CFS



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Juvenile Justice Realignment Block Grant Programming	<input type="checkbox"/>	X	<input type="checkbox"/>	The majority of programming outlined in the Juvenile Justice Realignment Block Grant Plan were not in place during this inspection period.
Secure Track / S.O.A.R.R. General Programming	X	<input type="checkbox"/>	<input type="checkbox"/>	Programming is basically the same for all youth at this facility. There are few distinctions between the programming offered to the Secure Track and non Secure Track populations.
Family Engagement Programming	X	X	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Family Nights are scheduled to begin for Secure Track Youth. ● Siblings visits have also begun for youths who have siblings under the age of 18. ● The Parent Project, Staying Connected with Your Teen, and the Positive Parenting programs were not offered during this inspection period.
Gender Specific Programming	<input type="checkbox"/>	X	<input type="checkbox"/>	The programs outlined in San Mateo County Probation Department: Juvenile Justice Realignment Block Grant Annual Plan are programs offered at Camp Kemp and not the Juvenile Hall where the Secure Track youth are housed.
Religious Services	X	X	<input type="checkbox"/>	A Christian service is offered every Sunday. Secure Track youth can attend with the general population.
Career Technical Education–CTE / Vocational Services	<input type="checkbox"/>	X	<input type="checkbox"/>	Currently, there are no Career Technical Education or Vocational programs in place.



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Post-Secondary Education	X	<input type="checkbox"/>	<input type="checkbox"/>	Post secondary education is being provided by Project Change in partnership with Skyline Community College in San Bruno.
Mental Health	X	X	<input type="checkbox"/>	Mental Health services are the same for all youth at this facility. There are no distinctions between the mental health services offered to the Secure Track and non Secure Track populations.
Substance Abuse Treatment	<input type="checkbox"/>	X	<input type="checkbox"/>	Substance abuse treatment services are not available at this facility. BHRS ⁴¹ does not provide substance abuse treatment services.
Are individual treatment goals regularly reviewed and measured for progress?	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth, probation staff and stakeholders hold regular MDT ⁴² meetings. The Court holds routine hearings to review the individual progress of each youth. Parents are encouraged to attend both.
Staff Training	<input type="checkbox"/>	X	<input type="checkbox"/>	Staff training is needed: <ul style="list-style-type: none"> ● Trauma-related interventions ● Cognitive behavioral interventions ● Healing-informed approaches
Clothing or Uniforms	X	<input type="checkbox"/>	<input type="checkbox"/>	Youths in the Secure Track / S.O.A.R.R. program are provided sweatshirts that have a S.O.A.R.R. logo on the front.

⁴¹ San Mateo County Behavioral Health and Recovery Services

⁴² MDT: Multi Disciplinary Team



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Release Notification: ICE	X	<input type="checkbox"/>	<input type="checkbox"/>	San Mateo County prohibits using county resources for this purpose.
Comments	Unfortunately, San Mateo County continues to be significantly behind our neighboring counties in both developing and implementing our SYTF programming. San Francisco and Santa Clara Counties have had their programs up and running for 18+ months.			
Recommendations	<ul style="list-style-type: none"> ● Housing: Long term and Secure Track youth should be housed away from the general population whenever possible due to their rehabilitation needs. Long term and Secure Track youth tend to be more stable and cohesive as a group that work together towards common goals and rewards. This housing model would reduce the program redundancy that exists on the Intake Unit⁴³ and the frequent disruptions caused by moving youths between the two existing housing units. ● Conduct and Audit of the Juvenile Justice Realignment Block Grant funding and expenditures to ensure the facility is in compliance and that services are being provided as outlined in the plan. ● The commission continues to advocate for the development and implementation of the following programs and services that are outlined in the Juvenile Justice Realignment Block Grant Annual Plan.⁴⁴ <ul style="list-style-type: none"> ● Substance Abuse Education and Treatment ● Rape Trauma Services ● Gang Intervention ● Vocational/Career Technical Education & Certification ● Building Trade Programs ● Career Navigation Workshops ● Success Centers ● Job Readiness & Training 			

⁴³ The Intake Unit: Forrest 3

⁴⁴ San Mateo County Probation Department: Juvenile Justice Realignment Block Grant Annual Plan is in the attachments



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	<ul style="list-style-type: none"> ● Life Skills ● Anger Management & Conflict Resolution ● Cognitive Skills ● Victim Impact and Awareness ● Restorative Justice ● Rape Trauma Services ● Parenting Classes & Support ● Peer Mentorship ● Council for Boys and Young Men ● ReEntry Services & Housing Services ● Clothing: Provide uniforms to Secure Track youth. similar to the ones being issued to Secure Track youth in Santa Clara County.⁴⁵ The uniform consists of khaki pants, a white polo shirt, and a sweatshirt. ● In Addition, we believe Secure Track youths would benefit from <ul style="list-style-type: none"> ○ Intensive Mental Health Care ○ Step Down Program prior to Re-Entry into the community. ● Mental Health Recommendations: <ul style="list-style-type: none"> ○ Implement a Group Therapy Program ○ Assess youth for ACE's-Adverse Childhood Experiences. ○ Design an Intensive Mental Health Treatment program.
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LOCKED CONFINEMENT	
REVIEWED	COMMENTS
What time are cells locked and unlocked throughout each day?	Youths are locked in their cells during sleeping hours 9:00 pm - 8:00 am and between 5:00 - 6:00 pm each day—which is the protected break time of staff.

⁴⁵ The Santa Clara County Secure Track uniform: consists of khaki pants, white polo shirt, and a sweatshirt.



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Factors or conditions that can increase or decrease locked confinement time?	Staffing levels,, holidays, special events, court, legal professional, and personal visits, meetings, and codes ⁴⁶ on the unit.
Total hours in locked confinement per day.	During this inspection period, youth were locked inside of their cells between 12.5-14.5 hours each day.
How can locked cell confinement times be reduced?	<p>Recommendations for reducing locked confinement time:</p> <ul style="list-style-type: none"> ● Adjust the sleeping hours to start at 9:30 pm. This will be especially helpful during Daylight Savings Time when it is still light outside. ● Increase programming and activities on weekends. ● Increase staffing levels to accommodate these recommendations and provide coverage for any unforeseen situations that may arise.
Recommendations	<ul style="list-style-type: none"> ● Provide all youth with books, puzzles, and Chromebooks (for schoolwork) during periods of locked confinement irregardless of behavioral status or step they are on. Sensory deprivation should not be the consequence for poor behavior or conduct. ● Install chalkboard inside the cells to reduce sensory deprivation.

TRAUMA INFORMED CARE				
	YES	NO	N/A	COMMENTS

⁴⁶ A “code” is the term used when a member of the Probation staff puts a call out over the radio for immediate assistance. A code can be triggered by a youths refusal to comply with a direct order, a fight, or any other situation deemed to be an immediate threat to the safety of youth and staff, or the security of the institution. During a code all youths are required to lay face down on the ground with their hands behind their backs. Youths must remain silent and still while they await instructions from staff. Once the immediate threat has been contained, youths are placed in their cells so staff can attend to the persons and/or circumstances involved with the code.



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Are youth screened for trauma?	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth are screened for trauma as part of the intake process.
Housing Units	<input type="checkbox"/>	X	<input type="checkbox"/>	Youths of all genders and varying trauma histories are housed together.
Gender-Responsive Programming	<input type="checkbox"/>	X	<input type="checkbox"/>	Programming is the same for all genders.
Rape Trauma Services	<input type="checkbox"/>	X	<input type="checkbox"/>	
Trauma-Informed Care Staff Training	X	X	<input type="checkbox"/>	Staff expressed the need for additional education and training on the impacts of complex trauma on children and youth.

Recommendation	<ul style="list-style-type: none"> • Trauma Assessments: Adverse Childhood Experiences: Childhood trauma and abuse play a significant role in child development, behavior, and learning. Assessing all youth for Adverse Childhood Experiences will assist staff in understanding how to approach, interact, speak, guide, and mentor the youth. • Staff Training: Adverse Childhood Experiences : Childhood trauma and abuse play a significant role in child development, behavior, and learning. Understanding the impacts of an increased ACE's score will assist staff in knowing how to treat, interact, speak, teach, guide, and mentoring the youths they are tasked with rehabilitating, • Housing Units: Male and female youth expressed concerns about being placed together in the same housing unit(s). Mixed gender housing can be triggering for youth with trauma histories. We recommend providing a separate housing unit for youths who identify as female.
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CULTURALLY AND LINGUISTICALLY APPROPRIATE

	YES	NO	N/A	COMMENTS
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Meals & Food	<input type="checkbox"/>	X	<input type="checkbox"/>	The inability to access culturally appropriate nutrition and dietary services is a form of social inequity. Meal planning and preparation should be viewed through a culturally competent lens.
Religion and Spirituality	X	X	<input type="checkbox"/>	Christian, Catholic, Jewish, Mormon, Native American, and Muslim youth were detained at this facility during this inspection period. A Christian service is provided on Sunday mornings. Christian bible study is also available. Youths do not have access to any other religious services, books or materials.
Books and Reading Materials	X	<input type="checkbox"/>	<input type="checkbox"/>	Providing a variety of books and reading materials in different formats is key to increasing literacy. Graphic illustrative novels and multilingual audiobooks can assist youths who speak a language other than English and youths of all learning abilities. The Commission continues to encourage the facility to utilize the free resources available through the San Mateo County Libraries System.
Art & Music	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Youths participated in the Poetry Out Loud Program and Contest. ● There is a large collection of art created by the youth on display in the hallway of the Administration building. ● Youth has access to Spanish music on the MP3 players.
Observances	X	<input type="checkbox"/>	<input type="checkbox"/>	The facility expanded their culturally relevant observances during this inspection period. The facility held two events in May to celebrate Cinco De Mayo and AAPI Heritage Month. Food, art, music, and dance were at the center of each celebration. Youth were encouraged to read essays they had written about their cultural traditions and what culture means to them.
Therapeutic Tools	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth have access to meditations, sleep sounds, and music via their MP3 players.



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Comments	The five aspects of culture are values and beliefs, language, symbols, rituals, and norms.
Recommendations	<ul style="list-style-type: none"> ● Develop a Drumming Circle Program using the drums at the facility. ● Continue to explore partnership opportunities with the Art Commission to expand culturally relevant activities, events, and programming. ● Provide culturally and historically relevant books and reading materials, including magazines, and newspapers, by utilizing the resources that are available at no cost via the San Mateo County Libraries System. ● Providing a variety of books and reading materials in different formats⁴⁷ is key to increasing literacy. Graphic illustrative novels and multilingual audiobooks can assist youths who speak a language other than English and youths of all learning abilities. ● Expand religious services and materials. ● Continue to make culturally competent adjustments to the food menu while the facility secures a new food service provider.

LGBTQ				
	YES	NO	N/A	COMMENTS
Classification and Housing Unit Assignments	X	<input type="checkbox"/>	<input type="checkbox"/>	During this inspection period there were considerable changes to the how and where the youth were housed at this facility. From August 2022 - June 2023 youths were housed in Pine 4 or Forrest 3. The criteria used to place youth on housing unit were: <ul style="list-style-type: none"> ● Anticipated length of incarceration ● Behavior ● Non-Association Orders

⁴⁷ Formats: Languages, Audible, graphic novels, tablet, Kindle, tablet.



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Clothing and Hygiene	X	<input type="checkbox"/>	<input type="checkbox"/>	Items are issued according to gender. For example: Female youth are given pink clothing.
Staff Education, Training & Best Practices	X	<input type="checkbox"/>	<input type="checkbox"/>	Staff have been trained on how to conduct pat-downs and searches on cross-gender, transgender, and intersex youth. Cross-gender pat-down searches and strip searches are prohibited except in exigent circumstances and must be justified and documented in writing.
Institutional Forms: Gender Neutral Language	X	<input type="checkbox"/>	<input type="checkbox"/>	
Gender Neutral Restrooms & Showers	X	<input type="checkbox"/>	<input type="checkbox"/>	
LGBTQ Inclusive Healthcare	X	<input type="checkbox"/>	<input type="checkbox"/>	
LGBTQ Inclusive Literature and Media.	X	<input type="checkbox"/>	<input type="checkbox"/>	

Recommendations	Provide LGBTQ inclusive literature to the book shelves on each housing unit.
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TECHNOLOGY

	YES	NO	N/A	COMMENTS
School Building and Classrooms	X	<input type="checkbox"/>	<input type="checkbox"/>	Chromebooks and desktop computers with internet access are available in the school building and classrooms.
Housing Unit	X	<input type="checkbox"/>	<input type="checkbox"/>	Access to technology on the housing unit is limited and inconsistent. The number of long term youth entering college has grown significantly during this inspection period.



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				<p>There are not enough computers on the housing unit(s) to accommodate the youth. Access to the computers fluctuates daily, making it difficult for youth to complete assignments, study for tests, and complete projects in a timely manner. Missed or late assignments or lack of preparation for tests impact the grades which potential for future scholarships, and grants, FAFSA⁴⁸ implications.</p> <ul style="list-style-type: none"> • Allowing youth access to their Chromebooks on the housing unit(s) would help ensure there were enough computers for the youth to use. Youth participating in the Project Change should also be allocated time each day to complete their schoolwork. • Each housing unit has a computer that is designated for Zoom visits.
Zoom Visiting ⁴⁹	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>Zoom visiting is available on Saturday's and Sunday's and must be scheduled in advance. Technology is available to conduct one Zoom visit at a time on each housing unit. Providing additional technology to allow for more than one visit would allow more youths the opportunity to visit with family members without encroaching upon other scheduled programming.</p>
Telephones	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>There is only one telephone available in each housing. Providing an additional telephone on each housing unit will help staff maintain programming schedules and allow more youth the opportunity to stay connected to their family.</p>
Computer Access: College / Career Technical Education / Vocational Courses	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>There were 6+ youth enrolled in Community College via Project Change. The majority of youth have applied for FAFSA, have opened bank accounts, and are actively working towards associates degrees. Parent(s) have also</p>

⁴⁸ FAFSA: Free Application for Federal Student Aid

⁴⁹ San Mateo County Juvenile Hall Zoom Visiting Policy and Information sheet is attached.



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				purchased books and online training modules for their child(ren) to participate in a trade program.
Online Programming	X	<input type="checkbox"/>	<input type="checkbox"/>	Online Victim Impact and Awareness classes are available by court order. Family Therapy can also be conducted via Zoom or Microsoft Teams.
Internet Services & Security	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Comcast provides internet services to the facility. ● Go Guardian software controls the content and websites youths can access. The software is designed for youth under the age of 18. ● Youth who are participating in college courses require alternative software to complete their coursework and studies. Go Guardian often blocks links and websites provided by professors and content that is needed to complete assignments, projects, and prepare for tests.
Staff Training: Educational Rights	<input type="checkbox"/>	X	<input type="checkbox"/>	<p>Institutional Service Managers and Group Supervisors 1-3 need to be formally trained on the following:</p> <ul style="list-style-type: none"> ● The Educational Rights of Youth in Detention. Threats to take educational opportunities away from youths as a form of punishment and limiting the number of courses a youth can enroll in due to staffing limitations are prohibited by law. Writing a youths up or “staff manipulation” or deducting behavioral points from a youth who has repeatedly asked staff members for access to the computer to complete their coursework is concerning and must be addressed. ● The facility must set up guidelines and parameters for staff to rely upon when making decisions and issuing



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				punishments that relate to or impact the educational rights of a youth.
Cable Services	X	X	<input type="checkbox"/>	It is unclear if the facility has cable. The Superintendent stated Comcast bills the facility monthly for cable services. However, staff report cable services were disconnected during the pandemic to cut costs.
Online Programming	X	<input type="checkbox"/>	<input type="checkbox"/>	Online Victim Impact and Awareness classes are available by court order. Family Therapy can also be conducted via Zoom or Microsoft Teams.
MP3 Players	X	<input type="checkbox"/>	<input type="checkbox"/>	Approximately 25 MP3 players, headphones, and chargers for the long-term and Secure Track were donated for use at this facility.
Fitbits: Running Program	X	<input type="checkbox"/>	<input type="checkbox"/>	During this inspection period, members of the commission purchased Fitbits, running shoes, and water bottles for the new running program.
Website: Probation Department	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>The Probation Department’s website⁵⁰ needs regular updating to ensure parents, guardians, and members of public receive timely and accurate information on the following:</p> <ul style="list-style-type: none"> ● General Information ● How to contact the Juvenile Hall ● Visiting and Telephone Policies ● Available Programs and Services ● Parent Resources
Comments	The Commission remains committed to helping the Probation Department implement a robust technology program for youth at the Juvenile Hall.			

⁵⁰ www.smcgov.org/probation/youth-services-center-juvenile-hall



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	<p>Youth enrolled in Project Change have significant issues trying to obtain adequate access to the computers and technology needed to study and complete their coursework during non school hours. Lack of access has caused youth to miss tests, be late with assignments, and impacted their overall grades. Financial Aid and scholarship are often dependent on good grades. Denying or limiting access places them at risk for academic failure.</p>
<p>Recommendations</p>	<ul style="list-style-type: none"> ● Training: Institutional Service Managers and Group Supervisors 1-3 need to be formally trained on the following: <ul style="list-style-type: none"> ● The Educational Rights of Youth in detention. Threats to take educational opportunities away from youth as punishment, limiting the number of courses a youth can enroll in due to staffing limitations are prohibited by law. Writing a youth up or “staff manipulation” or deducting behavioral points from a youth who has repeatedly asked staff members for access to the computer to complete their coursework is a due process concern that must be addressed. ● The facility must set up guidelines and parameters for staff to rely upon when making decisions and issuing punishments related to Zoom Visiting: Provide additional technology to allow for more than one Zoom visit at a time to increase the amount of time youths can spend with family without encroaching upon other scheduled programming. ● The Youth Bill of Rights to ensure youth are given the opportunity to telephone and visit with the individuals afforded to them under the new law. ● Providing an additional telephone on each housing will allow more than one youth at a time to use the telephone and help staff maintain programming schedules. ● Youth who are participating in college courses require alternative software to complete their coursework and studies. Go Guardian often blocks links and websites provided by professors and content needed to complete assignments and prepare for tests. ● Youth participating in the Project Change should also be allocated time each day to complete their schoolwork.



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	<ul style="list-style-type: none"> • Allowing youth access to their Chromebooks on the housing unit(s) will help ensure there were enough computers for the youth to use. • Allowing youth access to their Chromebooks on the housing unit(s) will help ensure there were enough computers for the youth to use. • Youth who are participating in college courses require alternative software to complete their coursework and studies. Go Guardian often blocks links and websites provided by professors and content needed to complete assignments and prepare for tests. • The Youth Bill of Rights to ensure youth are given the opportunity to telephone and visit with the individuals afforded to them under the new law. • Educational Pilot Programs: Explore opportunities to develop educational pilot programs by partnering with local technology companies, such as Google. • Funding: Explore funding opportunities available through the Chan-Zuckerberg Foundation in Redwood City to expand technology programs.
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PHYSICAL INSPECTION
INTERIOR OF LOCKED FACILITY

INDIVIDUAL CELLS

REVIEWED	YES	NO	N/A	COMMENTS
Cell Description	X	<input type="checkbox"/>	<input type="checkbox"/>	The facility contains single and double person cells. All youths were housed in single cells during this inspection period. There is a barcode attached to each of the cell doors that staff scan during safety checks. The door has a meal slot and a long rectangle shaped window that allows staff to see inside. Youth can cover up their windows when using the bathroom. Each cell is equipped with an emergency call light. Cells are constructed of white cement and gray cement floors. A steel combination toilet sink unit is located at the



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				entrance of the cell. A student-sized desk is attached to the cell wall, with a stool attached to the floor in front. There are no built-in shelves, chest of drawers, trunks, storage containers, or bins. There is an ADA compliant cell located on the Pine 4 and Forrest 3 housing units.
Walls	X	<input type="checkbox"/>	<input type="checkbox"/>	The interior cell walls are stark white cement. Sensory deprivation when inside locked cells can be severe. Especially for youth who have a history of mental illness trauma and abuse, or youth who are entering the Juvenile Hall for the first time. Youth are allowed to hang pictures and art work on their cell walls.
Call Lights	X	<input type="checkbox"/>	<input type="checkbox"/>	Staff respond to emergency call lights. Non-emergency calls are answered during routine safety checks which occur every 15 minutes.
Beds	X	<input type="checkbox"/>	<input type="checkbox"/>	The beds are standard prison beds attached to the wall.
Mattresses	X	<input type="checkbox"/>	<input type="checkbox"/>	The institutional foam mattresses are unusually thin, just 4- 5 inches thick and covered in a plastic type material. When tested the hard base of the bed could be felt through the mattress. We continue to urge the Probation Department to invest in mattresses that can provide protection from the hard base of the bed. Mattress related back pain has been the source of numerous medical complaints over the years.
Pillows	X	<input type="checkbox"/>	<input type="checkbox"/>	Every youth is issued a pillow.
Bedding & Blankets	X	<input type="checkbox"/>	<input type="checkbox"/>	Standard institutional sheets and blankets are provided.
Sink and Toilet	X	<input type="checkbox"/>	<input type="checkbox"/>	A steel sink/toilet combination sits at the entrance of each cell.



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Toilet paper and hand towels	X	<input type="checkbox"/>	<input type="checkbox"/>	Items are provided by staff.
Mirror	X	<input type="checkbox"/>	<input type="checkbox"/>	Many of the mirrors are scratched or damaged which makes it difficult for youth to see their reflection.
Temperature: Room	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth report that the cells tend to be hot in summer and cold in the winter. The air conditioning unit does not appear to be functioning properly. This is an issue throughout the entire facility and not just the Juvenile Hall.
Temperature: Water	X	<input type="checkbox"/>	<input type="checkbox"/>	Tested no issues noted
Air Circulation	X	<input type="checkbox"/>	<input type="checkbox"/>	Unable to test with a closed door for any length of time.
Lighting	X	<input type="checkbox"/>	<input type="checkbox"/>	No issues were notes
Windows	X	<input type="checkbox"/>	<input type="checkbox"/>	The window sills are used to hold personal items.
Desk & Stool	X	<input type="checkbox"/>	<input type="checkbox"/>	The desk and stool are cemented into the cell wall and floor. The distance between desk and stool is awkward for most youth and requires them to significantly lean over to reach the desk. Poor body mechanics can cause a multitude of issues and may make it difficult for youths to utilize the desk as intended. The distance between the desk and stool can be awkward for some youth.
Storage of Personal Items	<input type="checkbox"/>	X	<input type="checkbox"/>	There is no personal storage inside of the cells. Youth store their clothing and personal items on the bed, desk, floor and window sill. Probation reported that the institutional storage shelving recommended in the prior inspection report was on order and is expected to be installed in each cell by December 31, 2023. A photo of the recommended shelving is below.



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Drinking Cups	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth are issued cups.
Recommendations	<ul style="list-style-type: none"> • Storage Units: Install individual storage units in each cell using funds from the “Re-Imaging Juvenile Hall” project. Providing individual personal storage units will be especially critical for our long-term and Secure Track youth. • Install wall sized chalkboards in each cell. Alameda County uses chalkboards to reduce sensory deprivation in cells. • Mattresses: Replace the mattresses with a more therapeutically appropriate mattress. The current institutional foam mattresses are extremely thin, just 4”- 5” inches thick. 			

HOUSING UNIT / LIVING AREAS				
	YES	NO	N/A	COMMENTS
General Condition & Cleanliness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The housing units are beginning to show signs of age and wear. Painting and new floorings are needed in both housing units. The floors do not appear to be clean due to extensive staining. Hampers or laundry carts are needed to contain soiled laundry so that it is not stored on the floors.



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Air Circulation	X	<input type="checkbox"/>	<input type="checkbox"/>	
Flooring and Carpets	X	<input type="checkbox"/>	<input type="checkbox"/>	The carpets on both housing units need to be replaced. They are heavily stained and damaged beyond repair.
Walls	X	<input type="checkbox"/>	<input type="checkbox"/>	The paint on the pillars of the Pine 4 housing unit is peeling off. The walls in the common area of the Forrest 3 also need repainting.
Windows and Doors	X	<input type="checkbox"/>	<input type="checkbox"/>	Main doors inside both housing units need repainting.
Notifications and Signage	X	<input type="checkbox"/>	<input type="checkbox"/>	The Youth Bill of Rights is not posted up on the Housing Units.
Furnishings	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>Institutional furnishings are made of metal and hard plastics. The facility's physical environment is critical in creating an atmosphere that is conducive to learning and personal growth. Facilities that evoke a stark correctional feel (e.g., sterile hallways and common areas, concrete beds, hard furniture) send a message to youth about how they are valued and the type of behavior expected from them.</p> <p>The commission recommends the common room furnishings be replaced with institutional furniture that is more “home like” and therapeutically appropriate.</p>
Fixtures	X	<input type="checkbox"/>	<input type="checkbox"/>	
Restrooms	<input type="checkbox"/>	<input type="checkbox"/>	X	Youths use the restroom inside of their cells.
Showers	X	<input type="checkbox"/>	<input type="checkbox"/>	The showers are in need of a professional power washing.
Staff Desk	X	<input type="checkbox"/>	<input type="checkbox"/>	The staff desk serves as the central hub of the housing unit. The telephone the youth’s use to make calls is located at the



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				desk. Notices, menus, and information is posted on the front of the desk. Fruit is also stored on the desk.
First Aid, Emergency and Evacuation Supplies	X	<input type="checkbox"/>	<input type="checkbox"/>	Supplies are kept in the staff office behind the staff desk.
Fire Extinguisher(s)	X	<input type="checkbox"/>	<input type="checkbox"/>	Fire extinguishers are kept in the back offices behind the staff desk.
Fire Alarms, Smoke and Carbon Monoxide Detectors	X	<input type="checkbox"/>	<input type="checkbox"/>	All systems are hard wired.
Security Cameras: Are all security cameras functioning and operable?	X	<input type="checkbox"/>	<input type="checkbox"/>	New cameras were installed on two housing units during this inspection period. Staff reported that all cameras were operational at the time of our inspection. We did not enter the control room to verify they were operational.
Programming Room(s)	X	<input type="checkbox"/>	<input type="checkbox"/>	Update Programming Rooms: The programming rooms are dreary, distressed, sparsely equipped, and are dependent on indoor lighting. The Commission recommends making over the programming room on each housing. The makeover should include new carpet, paint, furnishings, equipment, shelving, and additional lighting. .
Indoor Recreation Equipment	X	<input type="checkbox"/>	<input type="checkbox"/>	Yoga mats, ping pong table, pool table, television set, board games, puzzles, and books.
Dining Tables	X	<input type="checkbox"/>	<input type="checkbox"/>	
Telephone Equipment	X	<input type="checkbox"/>	<input type="checkbox"/>	Each housing unit has a wireless hand held telephone that the youth use to make calls. Youth who are in the intake or quarantine process must make calls from inside of their cells. These youth and families report poor reception,



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				dropped calls, and difficulty in hearing due to loud echoing. The cell walls are made of cement. Replacing the current telephone with one capable of maintaining a stronger signal is recommended.
Zoom Equipment	X	<input type="checkbox"/>	<input type="checkbox"/>	Zoom equipment is kept in the programming room or office of each housing unit.
Computers, Laptops, and Chromebooks & Headphones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Computers and headphones are located in the programming room.
TV, Audio and Video Equipment	X	<input type="checkbox"/>	<input type="checkbox"/>	Pine 4 and Forrest 3 housing units have a television, DVD player, modem, and speakers.
MP3 Equipment	X	<input type="checkbox"/>	<input type="checkbox"/>	MP3's are kept at the staff desk on each housing unit. Headphones and chargers are also kept behind the desks.
Pencils	X	<input type="checkbox"/>	<input type="checkbox"/>	Small sized pencils are issued to each youth. Pencils are stored in ziploc bags that are labeled with each youth's name and posted up on the wall behind the staff desk. Youths must turn in their pencils back to the staff desk by 8:30 pm.
Fresh Drinking Water/Water Fountains	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Water faucets were turned off due to COVID-19 and the off and Igloo water coolers placed on the housing units were empty.
Cleaning & General Supplies / Equipment, & Secure Storage	X	<input type="checkbox"/>	<input type="checkbox"/>	Cleaners, mop, broom, sponges, and rags and other supplies are kept in a room that has a wash basin. The back half of the room sits behind a locked metal gate that is used for secure storage.



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Dining Tables	X			Tables are octagon in shape and seat 5. They are made of metal with round metal seats attached.
Food Warming/Cooling Equipment	X	<input type="checkbox"/>	<input type="checkbox"/>	There is a refrigerator and portable oven/warming equipment located near the entrance of each housing unit.
Food Service Equipment: Carts, trays, and utensils	X	<input type="checkbox"/>	<input type="checkbox"/>	Items were observed on the unit.
Housing Unit Kitchen	X	<input type="checkbox"/>	<input type="checkbox"/>	The kitchen has a refrigerator, sink, and cabinets for storage.
Kitchen: Food and Beverage Storage	X	<input type="checkbox"/>	<input type="checkbox"/>	
Bookshelves	X	<input type="checkbox"/>	<input type="checkbox"/>	Inventory needs to be sorted through and restocked. Outdated and damaged books should be replaced with books that are more linguistically and culturally appropriate for the population served at this facility. The bookshelves should also include religious books, a dictionary, thesaurus, and an atlas.
Comments	Institutional furnishings: The current furnishings are made of metal and hard plastics and evoke a stark correctional feel (e.g., sterile hallways and common areas, concrete, hard furniture) send a message to youth about how they are viewed and valued.			
Recommendations	<ul style="list-style-type: none"> ● Soften the environment of the housing unit by replacing dayroom furnishings with institutional "home-like" furniture ● The carpets on Forrest 3 and Pine 4 housing units are stained and damaged beyond repair and need replacing. ● The walls in the common area of the Forrest 3 need repainting. ● The main doors on each of the housing units need repainting. 			



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	<ul style="list-style-type: none"> • The pillars of the Pine 4 housing need repainting. • Update the programming rooms on each housing unit. • The showers on the housing units need professional power washing. • A new vacuum is needed on each housing unit.
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INTERIOR FACILITIES				
OBSERVATIONS	YES	NO	N/A	COMMENTS
Gym / Exercise Room	X	<input type="checkbox"/>	<input type="checkbox"/>	The gym floor needs routine maintenance and cleaning.
School: Classrooms	X	<input type="checkbox"/>	<input type="checkbox"/>	Classrooms were clean and well equipped. Please see the commission's 2023 Educational Inspection for additional information and recommendations.
Career Technical Education / Vocational Space	<input type="checkbox"/>	<input type="checkbox"/>	X	
Furniture: Desks & Workspace	X	<input type="checkbox"/>	<input type="checkbox"/>	
Equipment & Technology	X	<input type="checkbox"/>	<input type="checkbox"/>	
Library	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Create a Law Library section: Books should include updated copies of the following: Thomson Reuters California Juvenile Courts Practice and Procedure, the California Penal Code, Educational Code, and Vehicle Code, Immigration, Family Law, How To Guide for Conducting Legal Research, and a Legal Dictionary. • Periodicals: Provide access to newspapers and magazines



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				<ul style="list-style-type: none"> Remove outdated and damaged books and replace them with books that are more linguistically and culturally appropriate for the population served. The San Francisco Youth's Guidance Center has an outstanding library that offers books and magazines in just about every genre to appeal to youth with differing interests, reading abilities, and cultural backgrounds.
Dining Hall	X	<input type="checkbox"/>	<input type="checkbox"/>	The Dining Hall is used for religious services
Dining Hall: Restrooms	X	<input type="checkbox"/>	<input type="checkbox"/>	The restrooms are clean and operable. Youth are not permitted to use the restrooms inside the Dining Hall.
Dining Hall: Lighting	X	<input type="checkbox"/>	<input type="checkbox"/>	
Kitchen	X	<input type="checkbox"/>	<input type="checkbox"/>	Not currently in use.
Visiting Room: Main	X	<input type="checkbox"/>	<input type="checkbox"/>	Room is clean. There are 5 visiting tables of various sizes with chairs. There are
Visiting Room: Family	X	<input type="checkbox"/>	<input type="checkbox"/>	There is a small room adjacent to the main visiting room that is utilized for individual special family visits.
Visiting Room: Restroom	X	<input type="checkbox"/>	<input type="checkbox"/>	The gender neutral restrooms were closed.
Visiting Room: Water Fountain	X	<input type="checkbox"/>	<input type="checkbox"/>	The water fountain was turned off due to COVID-19.
Visiting Room: Temperature	X	<input type="checkbox"/>	<input type="checkbox"/>	The visiting room was very warm. The air conditioning did not appear to be working properly.
Recommendations	<p>Library</p> <ul style="list-style-type: none"> Include a Law Library section: Books should include updated copies of the following: Thomson Reuters California Juvenile Courts Practice and Procedure, the California Penal Code, Educational Code, and Vehicle Code, Immigration, Family Law, How To Guide for Conducting Legal Research, and and a Legal Dictionary. 			



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	<ul style="list-style-type: none"> ● Periodicals: Provide access to newspapers and magazines ● Remove outdated and damaged books and replace them with books that are more linguistically and culturally appropriate for the population served. The San Francisco Youth’s Guidance Center has an outstanding library that offers books and magazines in just about every genre to appeal to youth with differing interests, reading abilities, and cultural backgrounds. <p>Maintenance</p> <ul style="list-style-type: none"> ● The air conditioning system in the Administration building should be inspected to ensure it is operating properly.
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ENTRANCE & ADMINISTRATION BUILDING

AREA REVIEWED	YES	NO	N/A	COMMENTS
Entrance into the Youth Services Center	X	<input type="checkbox"/>	<input type="checkbox"/>	There are plants growing in the gutters along the roof. The plants are several feet high. See photos in the attachments.
Stairway and Elevators	X	<input type="checkbox"/>	<input type="checkbox"/>	The elevator and stairways leading to the facility are clean, in good repair and working order.
Lobby Furnishings	X	<input type="checkbox"/>	<input type="checkbox"/>	The lobby is decorated with two banks of chairs with each with an end table. Tables and chairs were clean and in good condition.
Lobby Restrooms	X	<input type="checkbox"/>	<input type="checkbox"/>	The restroom in the lobby is very clean, in good working order, and equipped with adequate supplies.
Lobby: Lockers	X	X	<input type="checkbox"/>	There is a bank of 24 lockers in the lobby. Lockers are clean and easy to operate. Visitors must secure personal items in a locker prior to entering the facility. Two lockers were out of order.
Lobby: Desk	X	<input type="checkbox"/>	<input type="checkbox"/>	The main lobby of the Juvenile Hall is not staffed. There is a telephone on the main desk that visitors use to call Admissions



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				to for assistance. Next to the telephone are visiting logs, court documents, and a Sign-In binder that are open and visible to the public.
Lobby Carpet	X	<input type="checkbox"/>	<input type="checkbox"/>	No obvious issues were noted.
Lobby Lighting	X	<input type="checkbox"/>	<input type="checkbox"/>	Lighting is dim, which can give visitors the impression the building is closed.
Lobby Temperature	X	<input type="checkbox"/>	<input type="checkbox"/>	The air conditioning in the lobby did not appear to be working.
Lobby Doors & Windows	X	<input type="checkbox"/>	<input type="checkbox"/>	
Lobby Information & Brochures	X	<input type="checkbox"/>	<input type="checkbox"/>	The commissions guidebook: How to Help Your Child After Arrest is available in English and Spanish.
Lobby Signage & Notifications	X	<input type="checkbox"/>	<input type="checkbox"/>	There is a TV attached to the wall that displays messages and information.
Admissions Lighting	X	<input type="checkbox"/>	<input type="checkbox"/>	
Admissions: Hallways	X	<input type="checkbox"/>	<input type="checkbox"/>	
Admissions: Drinking Fountains	X	<input type="checkbox"/>	<input type="checkbox"/>	The drinking faucets were turned off due to the COVID-19 pandemic. The facility anticipates they will be turned back on soon.
Admissions: Bathroom	X	<input type="checkbox"/>	<input type="checkbox"/>	The bathroom is in need of professional deep cleaning.
Admissions: Shower	X	<input type="checkbox"/>	<input type="checkbox"/>	The shower is in need of professional deep cleaning/power washing.
Admissions: Holding Cells		<input type="checkbox"/>	<input type="checkbox"/>	No obvious issues noted



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	X			
Admissions: Legal / Professional Visiting Rooms	X	<input type="checkbox"/>	<input type="checkbox"/>	The rooms are furnished with a table and chairs. The rooms and furnishing are clean.
Admissions: Law Enforcement Entrance	X	<input type="checkbox"/>	<input type="checkbox"/>	No obvious issues noted
Administration: Hallways	X	<input type="checkbox"/>	<input type="checkbox"/>	Clean and clear free from clutter.
Administration: Lighting	X	<input type="checkbox"/>	<input type="checkbox"/>	
Signs & Notices	X	<input type="checkbox"/>	<input type="checkbox"/>	There are sexual abuse prevention posters and various notices and information posted.
Administration: Conference & Meeting Rooms	X	<input type="checkbox"/>	<input type="checkbox"/>	Clean and well furnished.
Control Room:	<input type="checkbox"/>	X	<input type="checkbox"/>	We did not view the control room during our inspection.
Recommendations	<p>Front Entrance: Youth Services Center Request public works to remove plants that are growing inside of the gutters. Gutters throughout the facility should be inspected by public works and cleaned out before winter rains begin.</p> <p>Lobby of the Juvenile Hall</p> <ul style="list-style-type: none"> ● Store Log books, Sign-in binder, and any confidential documents in an area that cannot be viewed or photographed by the general public. ● Repair lockers in the lobby. ● Turn on the lights during business hours. 			



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EXTERIOR OF LOCKED FACILITY				
REVIEWED	YES	NO	N/A	COMMENTS
Facility Perimeter	X	<input type="checkbox"/>	<input type="checkbox"/>	
Lawns & Gardens	X	<input type="checkbox"/>	<input type="checkbox"/>	The soccer field is made of artificial turf. The facility also has two small gardens.
Concrete, sidewalks, and asphalt walkways	X	<input type="checkbox"/>	<input type="checkbox"/>	No obvious issues were noted.
Outdoor Recreation Areas	X	<input type="checkbox"/>	<input type="checkbox"/>	The outside recreation area is one of the highlights of this facility. The space includes a track, soccer field, and basketball court. Along the perimeter of this space are two small gardens, a chicken coop, and a BBQ Area. We recommend adding picnic tables to this space.
Exterior Paint and Windows	X	<input type="checkbox"/>	<input type="checkbox"/>	No obvious issues were noted.
Doors, Gates, and Fencing	X	<input type="checkbox"/>	<input type="checkbox"/>	No obvious issues were noted.
Gutters, Roof, Drains	X	<input type="checkbox"/>	<input type="checkbox"/>	Plants are growing out of some of the gutters. Gutters throughout the facility should be inspected by public works and cleaned out before winter rains begin. See attached photo.



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Security Lighting	X	<input type="checkbox"/>	<input type="checkbox"/>	No issues noted in the daylight.
Recommendations	<ul style="list-style-type: none"> ● Add picnic tables to the outdoor recreation space. The picnic tables will provide much needed outdoor seating and can be used to eat meals, work on projects, and the garden program. ● Ask Public Works to inspect the gutters throughout the facility and remove any plants and debris. 			

Signatures of Commissioners preparing this report:

Commissioner: Johanna Rasmussen

Date: **November 11, 2023**

Commissioner: Ameya Nori

Date: **November 11, 2023**

Attachments

- San Mateo County Juvenile Hall: Programming Schedules
- San Mateo County Probation Department: Juvenile Institutions: Food & Nutrition Data
- San Mateo County Juvenile Justice Realignment Block Grant Annual Plan
- San Mateo County Juvenile Justice Realignment Block Grant Annual Plan Addendum
- OYCR: State of California Youth Bill of Rights
- San Mateo County Probation Department: Video Visitation Parental Rules & Instructions
- San Mateo County Probation Department: Classification & Room Identification Form
- Photograph: Youth Services Center Front Entrance: Gutters along the roof



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PINE: 4 2023 WEEKLY SCHEDULE

	SUN	MON	TUES	WED	THURS	FRI	SAT	
AM SHIFT	Running Program (LMA) 7:15-8:00							
	BREAKFAST 8:10AM	BREAKFAST 8:00AM	BREAKFAST 8:00AM	BREAKFAST 8:00AM	BREAKFAST 8:00AM	BREAKFAST 8:00AM	BREAKFAST 8:10AM	
	OPEN REC 8:30-9:00			OPEN REC 8:30-9:00	OPEN REC 8:30-9:00			
	AM PROGRAM 9:30-11:00AM CHURCH SERVICES SILENT PROGRAM 11:00-12:30 PM TV SPORTS OPEN REC.	SCHOOL 8:45-2:40PM PE (LMA) 8:45-9:35	SCHOOL 8:45-2:40PM PE (LMA) 8:45-9:35	SCHOOL 9:00-12:30PM PE (LMA) 8:45-9:35	SCHOOL 8:45-2:40PM PE (LMA) 8:45-9:35	SCHOOL 8:45-2:40PM PE (LMA) 8:45-9:35	SCHOOL 8:45-2:40PM PE (LMA) 8:45-9:35	AM PROGRAM 8:30-10:30AM UNIT/ROOM CLEANING MOVIE 10:30AM-12:00PM MBA 12:00-12:30PM OPEN REC.
PM SHIFT	LUNCH 12:30PM	LUNCH 12:30-1:00PM	LUNCH 12:30-1:00PM	LUNCH 12:30-1:00PM	LUNCH 12:30-1:00PM	LUNCH 12:30-1:00PM	LUNCH 12:30PM	
	LMA 2:30-3:30PM	LMA 3:00PM	LMA 3:00PM	FLY 1:30-2:30PM	YOGA 3:00-4:00PM	LMA 3:00PM	ART OF YOGA 1:00-2:00PM	
	SHOWERS 3:50PM	SHOWERS 4:00PM	SHOWERS 4:00PM	YOGA/LMA 3:00-4:00PM	SHOWERS 4:00PM	SHOWERS 4:00PM	SHOWERS 3:00PM	
				SHOWERS 4:00PM				
	DINNER 4:00PM	DINNER 4:30PM	DINNER 4:30PM	DINNER 4:30PM	DINNER 4:30PM	DINNER 4:30PM	DINNER 4:00PM	
	BUILDING HEALTHY RELATIONSHIPS 6-7 PM	SUCCESS CENTERS (Job Readiness) 6-7PM	BIBLE STUDY Silent Reading 6-7PM	BEAT WITHIN 6-7 PM	YMCA (Sexual Violence Prevention) 6-7 PM	ART UNITY MOVEMENT (AUM) 6-7 PM	MOVIE NIGHT/OPEN REC.	
	FINANCIAL LITERACY 7-8 PM	OPEN REC.	OMEGA 7-8PM **LAST TUESDAY OF THE MONTH**	SUCCESS CENTERS ART 7-8PM	BRIGHTER DAY 7-8 PM	OPEN REC	6-8:30PM	
	OPEN REC 8-8:30PM	7:00-8:30PM	OPEN REC 7-8:30PM	OPEN REC 8-8:30PM	TV TIME/ OPEN REC 8-8:30 PM	7-8:30 PM		
	NIGHT SNACK 8:30PM	NIGHT SNACK 8:30PM	NIGHT SNACK 8:30PM	NIGHT SNACK 8:30PM	NIGHT SNACK 8:30PM	NIGHT SNACK 8:30PM	NIGHT SNACK 8:30PM	
ZOOM PHONE		PHONE CALL #1(10MIN.)		PHONE CALL #2(10MIN.)		PHONE CALL #3(10MIN.)	PHONE CALL #4(10MIN.)	
	ZOOM CALL DAY	<u>SET UP ZOOM CALL FOR THE WEEK</u>				ZOOM CALL DAY	ZOOM CALL DAY	

ALL SCHEDULED PROGRAMS ARE SUBJECT TO CHANGE, DUE TO UNFORESEEN CIRCUMSTANCES OR SURPRISE PROGRAMS

Secure Track- Long Term Youth Housing Unit



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FORREST 3 WEEKLY SCHEDULE

AM SHIFT							
BREAKFAST 8:30AM	BREAKFAST 8:15AM	BREAKFAST 8:15AM	BREAKFAST 8:30AM	BREAKFAST 8:15AM	BREAKFAST 8:15AM	BREAKFAST 8:30AM	BREAKFAST 8:30AM
PRG: CHURCH/SPECIAL TOPICS 9:00AM - 12:15PM	SCHOOL/GRADUATE PRG. 8:45AM-10:25AM S.BREAK 10:25AM-10:45AM LUNCH 12:30PM	SCHOOL/GRADUATE PRG. 8:45AM-10:25AM S.BREAK 10:25AM-10:45AM LUNCH 12:30PM	SCHOOL/GRADUATE PRG. 9:00AM-10:00AM S.BREAK 10:00AM-10:30AM LUNCH 12:30PM	SCHOOL/GRADUATE PRG. 8:45AM-10:25AM S.BREAK 10:25AM-10:45AM LUNCH 12:30PM	SCHOOL/GRADUATE PRG. 8:45AM-10:25AM S.BREAK 10:25AM-10:45AM LUNCH 12:30PM	SCHOOL/GRADUATE PRG. 8:45AM-10:25AM S.BREAK 10:25AM-10:45AM LUNCH 12:30PM	PRG: UNIT/ROOM CLEANING & OPEN REC 8:00AM-11:30AM MBA 10:00AM-11:15PM LUNCH 12:30
OPERATIONAL STAFF BREAK 1:00PM-2:00PM	SWEATER/PANTS EXCHANGE	ROBE EXCHANGE	SHEETS/BLANKET EXCHANGE		DOUBLE PACKS		OPERATIONAL STAFF BREAK 11:30AM-12:30PM
PM SHIFT							
LMA/Program 2:15PM	LMA 3:00PM	LMA 3:00PM	LMA: Yoga 2:00-3:00PM	LMA 3:00PM	LMA 3:00PM	LMA 3:00PM	LMA 2:00PM
SHOWERS 3:30PM	SHOWERS 4:00PM	SHOWERS 4:00PM	SHOWERS 3:00PM	SHOWERS 4:00PM	SHOWERS 4:00PM	SHOWERS 4:00PM	SHOWERS 3:00PM
DINNER 4:00PM	DINNER 4:30PM	DINNER 4:00PM					
OPERATIONAL STAFF BREAK 5:00PM-6:00PM	OPERATIONAL STAFF BREAK 5:00PM-6:00PM	OPERATIONAL STAFF BREAK 5:00PM-6:00PM	OPERATIONAL STAFF BREAK 5:00PM-6:00PM	OPERATIONAL STAFF BREAK 5:00PM-6:00PM	OPERATIONAL STAFF BREAK 5:00PM-6:00PM	OPERATIONAL STAFF BREAK 5:00PM-6:00PM	OPERATIONAL STAFF BREAK 5:00PM-6:00PM
PROGRAM: OPEN REC. 6:00-8:30PM	PROGRAM: OPEN REC. 6:00PM - 8:30PM	PROGRAM: BIBLE STUDY 6:00PM - 7:00PM PROGRAM: OMEGA 7:00PM - 8:30PM	PROGRAM: OPEN REC. 6:00PM - 7:00PM PROGRAM: BEAT WITHIN 7:00PM - 8:30PM	PROGRAM: FLY 6:00-7:30PM PROGRAM: OPEN REC 7:30PM - 8:30PM	PROGRAM: OPEN REC. 6:00PM - 7:00PM PROGRAM: ART 7:00PM - 8:30PM	PROGRAM: OPEN REC. 6:00-8:30PM	PROGRAM: OPEN REC. 6:00-8:30PM
NIGHT SNACK	NIGHT SNACK	NIGHT SNACK	NIGHT SNACK	NIGHT SNACK	NIGHT SNACK	NIGHT SNACK	NIGHT SNACK
PHONE CALLS	PHONE CALL #1 (10MIN.)		PHONE CALL #2 (10MIN.)		PHONE CALL #3 (10MIN.)	PHONE CALL #4 (10MIN.)	
ZOOM CALLS	ZOOM CALL #1 (15MIN.)					ZOOM CALL #2 (15MIN.)	

ALL SCHEDULED PROGRAMS ARE SUBJECT TO CHANGE, DUE TO UNFORESEEN CIRCUMSTANCES.

Intake Unit



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**Meals & Nutrition FY: 2022-2023
Hillcrest Juvenile Hall & Camp Kemp
Breakfast & Lunch**

2022-2023 Budget

Budget: \$1,707,000.00
Actual: \$1,705,714.36

Actual Program Costs

Personnel: \$1,117,965.65
Food: \$206,659.74
Other: \$381,088.97

Total Meals Served

Youth: 18,296
Staff: 668
Total: 18,964

Total Cost Per Meal

Cost Per Meal Youth: \$93.23
Cost Per Meal \$89.94
Including Staff Meal Costs

Youth Meals

Breakfast: 8,690
Lunch: 9,606
Total 18,296

Staff Meals

Breakfast: 6
Lunch: 662
Total: 668

Youth Meals ¹

Total Breakfast Cost: \$23,202.30
Total Lunch Cost: \$42,554.58
Total: \$65,756.88

Total Spent: \$206,659.74
Difference: \$140,902.86

Reimbursements ²

Breakfast: 8,690 @ \$2.28 - \$2.73 per meal	\$19,813.20 - \$23,723.70
Lunch: 9,606 @ \$4.25 - \$4.27 per meal	\$40,825.50 - \$41,017.62
Commodity: @ 0.365 per meal	\$6,679.04
General: @.08 per meal	\$1,463.68
Total Reimbursements Reported:	\$61,461.42 - \$72,884.04

¹ The Probation Department does not maintain data for dinner and snacks.

²Free & Reduced Breakfast & Lunch School Based Food Programs.



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**Meals & Nutrition FY: 2022-2023
 Hillcrest Juvenile Hall & Camp Kemp
 Breakfast & Lunch**

Youth Breakfast

- Monthly Average: 724 meals
- Actual Cost Per Meal: \$2.67
- Breakfast Total Cost: \$23,202.30

Month	Meals Served	Cost Per Meal	Subtotal
January	731	2.67	\$1,951.77
February	717	2.67	\$1,914.39
March	919	2.67	\$2,453.73
April	1045	2.67	\$2,790.15
May	911	2.67	\$2,453.73
June	778	2.67	\$2,077.26
July	562	2.67	\$1500.54
August	522	2.67	\$1,393.74
September	561	2.67	\$1,497.87
October	539	2.67	\$1,439.13
November	672	2.67	\$1,794.24
December	733	2.67	\$1,957.11
Total	8,690	2.67	\$23,223.66



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**Meals & Nutrition FY: 2022-2023
Hillcrest Juvenile Hall & Camp Kemp
Breakfast & Lunch**

Staff Meals

- Total Number of Meals: 668
- Monthly Average
- Actual Cost Per Meal: Unknown
- Total Cost: Unavailable

Month	Breakfast	Lunch	Total	Subtotal	Notes
January		47			
February		50			
March		64			
April		62			
May		70			
June		76			
July		64			
August		61			
September		57			
October		50			
November		58			
December		3**			Incorrect Data
Total	*6	659	668		

*Breakfast is not provided to staff

**This number is an outlier and appears to be incorrect. Staffing levels were unchanged.



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**HILLCREST JUVENILE HALL
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**Meals & Nutrition FY: 2022-2023
Hillcrest Juvenile Hall & Camp Kemp
Breakfast & Lunch**

Youth Lunch

- Monthly Average: 801 meals
- Actual Cost Per Meal: \$4.43
- Lunch Total Cost: \$42,554

Month	Meals Served	Cost Per Meal	Subtotal	Notes
January	839	\$4.43	\$3,716.77	
February	790	\$4.43	\$3,499.70	
March	1000	\$4.43	\$4,430.00	
April	1118	\$4.43	\$4,952.74	
May	984	\$4.43	\$4,359.12	
June	798	\$4.43	\$3,535.14	
July	615	\$4.43	\$2,724.45	
August	582	\$4.43	\$2,578.26	
September	636	\$4.43	\$2,817.48	
October	628	\$4.43	\$2,782.04	
November	773	\$4.43	\$3,424.39	
December	843	\$4.43	\$3,734.49	
Total	9606	\$4.43	\$42,554.58	



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**Juvenile Justice Realignment Block Grant
Annual Plan**

Date: December 30, 2021

County Name: San Mateo

Contact Name: John Keene, Chief Probation Officer

Telephone Number: (650) 312-5520

E-mail Address: jkeene@smcgov.org

Background and Instructions:

Welfare & Institutions Code Sections 1990-1995 establish the Juvenile Justice Realignment Block Grant program for the purpose of providing county-based care, custody, and supervision of youth who are realigned from the state Division of Juvenile Justice or who would otherwise be eligible for commitment to the Division of Juvenile Justice prior to its closure.

To be eligible for funding allocations associated with this grant program, counties shall create a subcommittee of the multiagency juvenile justice coordinating council to develop a plan describing the facilities, programs, placements, services, supervision and reentry strategies that are needed to provide appropriate rehabilitative services for realigned youth.

County plans are to be submitted and revised in accordance with WIC 1995, and may be posted, as submitted, to the Office of Youth and Community Restoration website.



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Part 4: Juvenile Justice Realignment Block Grant Funds

Part 5: Facility Plan

Part 6: Retaining the Target Population in the Juvenile Justice System

Part 7: Regional Efforts

Part 8: Data



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Part 1: Subcommittee Composition (WIC 1995 (b))

List the subcommittee members, agency affiliation where applicable, and contact information:

Agency	Name and Title	Email	Phone Number
Probation	John Keene, Chief Probation Officer (Chair)	jkeene@smcgov.org	650-312-5522
District Attorney's Office	Rebecca Baum, Assistant District Attorney	rbaum@smcgov.org	650-312-5512
Private Defender Program	Ron Rayes, Managing Attorney	ronr@smcba.org	650-312-5396
Human Services Agency – Children and Family Services	John Fong, Director	jfong@smcgov.org	650-802-3390
Behavioral Health and Recovery Services	Ziomara Ochoa, Deputy Director	zochoa@smcgov.org	650-573-3926
San Mateo County Office of Education	Jeneé Littrell, Deputy Superintendent	jlittrell@smcoe.org	650-802-5589
Superior Court of San Mateo County	Susan Etezadi, Juvenile Supervising Judge	setezadi@sanmateocourt.org	
Community Member	Susan Manheimer	semanheimer@outlook.com	
Community Member	Jane Smithson	jane.smithson@yahoo.com	
Community Member	Nick Jasso	youthvoice@flyprogram.org	650-759-2446



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Additional Subcommittee Participants			
Board of Supervisors	Don Horsley, District 3 Supervisor	dhorsley@smcgov.org	650-363-4569
Behavioral Health and Recovery Services	Regina Moreno, Clinical Services Manager II	rmoreno@smcgov.org	650-312-5352
San Mateo County Sheriff's Office	Mark Duri, Assistant Sheriff	MDuri@smcgov.org	650-363-4498
Redwood City Police Department	Dan Mulholland, Chief of Police	dmulholland@redwoodcity.org	650-780-7122
Juvenile Justice & Delinquency Prevention Commission	Monroe Labouisse, Commissioner	monroe.labouisse@gmail.com	650-619-5771
Fresh Lifelines for Youth (Community Based Organization)	Kate Hiester, Director	katehiester@flyprogram.org	650-213-6794
YMCA of San Francisco, Urban Services (Community Based Organization)	Margaret Hitchcock, Director of Clinical Services	mhitchcock@ymcasf.org	650-877-8642 x.61



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Part 2: Target Population (WIC 1995 (C) (1))

Briefly describe the County's realignment target population supported by the block grant:

Block grant funds will be used to support county-based custody, care and supervision of youth who were realigned from the Division of Juvenile Justice (DJJ) or who were otherwise eligible for commitment to DJJ prior to its closure. These youth will range in age from 14 to 25 years old and will have been adjudicated to be a ward of the juvenile court based on an offense described in subdivision (b) of Section 707 of the Welfare and Institutions Code. These youth will also include those described in Section 290.008 of the Penal Code.

San Mateo County fundamentally believes that youth and emerging young adults are best served in their natural communities and the use of detention is only appropriate when the individual's actions represent a significant danger to the community, themselves, or others. To this end, San Mateo County is committed to the use of alternatives to detention, where appropriate, and the utilization of diversion programs based within the community and local systems. San Mateo County plans to use the opportunity presented by Senate Bills 823 and 92 to create a transformative system of care for those within our target population. Therefore, San Mateo County has developed the Success and Opportunities Aspiring Readiness for Reentry (S.O.A.R.R.) Program for the block grant's realignment target population. The County is committed to meeting the needs of its newly realigned youth, including both male and female offenders, those requiring specialized treatment and care in the form of programs for survivors of sexual abuse and exploitation, LGBTQ+ youth, and gang-involved youth.

In San Mateo County, youth ordered by the court to be detained in a Secure Youth Treatment Facility, also known as a secure track program, will be housed within the Youth Services Center-Juvenile Hall (YSC-JH).

Demographics of identified target population, including anticipated numbers of youth served, disaggregated by factors including age, gender, race or ethnicity, and offense/offense history:

San Mateo County anticipates welcoming approximately 15 youth with Secure Youth Treatment Facility commitments to the S.O.A.R.R. Program. We are prepared to serve youth that have the needs noted in the section above, regardless of age, gender, race or ethnicity, with the exception of some sex offenders and those with significant mental health needs as we currently do not have programs in place to support these specific needs nor do we have capacity to create new ones.

Describe any additional relevant information pertaining to identified target population, including programs, placements and/or facilities to which they have been referred.

All the relevant information is described above.



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powers of a peace officer, supervision staff shall successfully complete training pursuant to Section 830 et seq. of the Penal Code.

Probation also has agreements with CBOs to provide gang prevention & intervention programs, including in-custody and reentry services. We are currently exploring a program specific to transgender youth.

Behavioral Health and Recovery Services (BHRS) Programs and Services

A division of the San Mateo County Health System, BHRS provides valuable mental health services to youth in the juvenile justice system. The BHRS clinical team provides trauma-informed services, taking into consideration Adverse Childhood Experiences (ACEs) which have been correlated with health and social problems across the lifespan. The team also uses the Neurosequential Model of Therapeutics (NMT) which is a developmentally sensitive, neurobiology-informed approach that integrates core principles of neurodevelopment and traumatology to inform clinical work with children, families, and the communities in which they live. BHRS will be providing the following services:

- **The Neurosequential Model of Therapeutics (NMT)**

BHRS began to implement NMT in 2012 within the youth system. An NMT assessment gathers information about adverse experiences from intrauterine to chronological age. The NMT assessment compares this youth with those in his/her same age group without a history of trauma. The results of this assessment inform the clinical work as well as offer parents/primary caregivers and other providers about the youth's current level of functioning which in turn assists in appropriate developmental interventions.

- **Individual Therapy/Counseling Services**

Individual therapy is offered to all youth detained at the YSC-JH upon intake. Additionally, referrals may come from the court, juvenile institutions, probation correctional health and school department staff, parents, community-based providers or youth may self-refer. In compliance with state regulations, youth who have mental health services included in an Individualized Education Program (IEP) or are prescribed psychotropic medications are routinely provided therapeutic services.

BHRS clinicians use a variety of evidence-based therapeutic modalities, for example: Eye Movement Desensitization Reprocessing (EMDR), Motivational Interviewing (MI), Art Therapy, Attachment Therapy, Cognitive Behavioral Therapy (CBT), Dialectical Behavioral Therapy (DBT), Internal Family Systems (IFS), Structural Family Therapy, and Acceptance and Commitment Therapy (ACT). These modalities target symptoms such as depression, anxiety, posttraumatic stress disorder, sleep disturbances, relational/attachment issues, substance use and abuse, and complex trauma.

BHRS clinicians often attend various multi-disciplinary meetings including IEP meetings, placement meetings, and CFT (Child and Family Team) meetings which are required by the state to assure that the voice of the client and family is part of the treatment planning for the youth, these include:



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- **Family Therapy**

BHRS clinicians provide family therapy to adolescents returning home from YSC-JH and out-of-home placements, in addition to youth detained at the YSC. The culturally diverse population served includes a significant higher number of Latino families from Mexico and Central America. BHRS clinicians are equipped to provide culturally and linguistically competent services primarily in the families' homes or another community-based location. BHRS clinicians require frequent collaboration with juvenile probation staff and numerous other community-based service providers. Therapeutic services include brief family therapy, long-term therapy, case management, crisis intervention, and family support within a family-focused best-practices model.

- **Group Therapy**

Group therapy is provided with a focus on mental health concerns, such as depression, anxiety, posttraumatic stress disorder, body image issues, emotional regulation, self-esteem, grief, intimate partner violence, and substance misuse. The structure of the group may be psychoeducational, skills development, support group or an interpersonal processing group. BHRS clinicians provide various therapeutic interventions using a trauma-focused lens and utilize activities such as multimedia, gardening, drumming, running, art, and music to promote healing and positive change. BHRS clinicians trained in Girls Circle and the Council of Boys can conduct groups using the One Circle Foundation curriculum. Information gathered from the BHRS clinical assessments is used to determine the needs of the youth and focus of the group.

- **Family Partner Services**

A BHRS staff member assists parents of youth that are currently involved with the juvenile justice system navigate the court and legal processes. The staff member supports advocates and provides a range of services which ensure successful linkages to other county agencies to help get basic needs met such as, housing and food as well as linkages to agencies providing immigration services, regional centers, and other support services. The Family Partner uses their lived experience as a tool to engage, retain and support the parents and families. The Family Partner provides insight to clinicians and Deputy Probation Officers (DPOs) that impact the therapeutic work and relationship, as well as the families' experiences, as they continue to be involved in the juvenile justice system.

- **Psychotropic Medication Management**

Two (2) psychiatrists provide psychotropic medication management for the youth while at the YSC-JH. The referrals are either generated by correctional health staff, clinicians, parents, or self-referrals. The psychiatrists work closely with the clinicians to ensure continuity of care upon a youth's release from the YSC-JH.

- **Court Ordered Psychological or Psychiatric Evaluation**

The staff psychologist and psychiatrists are responsible for completion of court-ordered psychological or medication evaluations. These evaluations help determine optimal treatment planning or placement options for the youth that has been assessed.



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The BHRS clinical team frequently provides consultation to institutions staff, DPOs, and correctional health staff regarding behavioral health concerns that arise with youth.

BHRS clinicians provide trainings, such as the "Six Core Strengths of the Neurosequential Model of Therapeutics," "Suicide Risk and Assessment," "Substance Use/Abuse" (which qualify for continued education training) to DPOs. BHRS staff also provide trainings in "Cultural Humility" and "Trauma 101."

Human Services Agency (HSA)

San Mateo County HSA - Children and Family Services (CFS), may provide support and services to eligible youth that fall within this population. Programs and services may include:

- **The Independent Living Program (ILP)**
Provides training, services, and benefits to assist current and former foster youth in achieving self-sufficiency prior to, and after leaving, the foster care system. Youth are eligible for ILP services from age 14 to the day before their 21st birthday, provided one of the following criteria is met:
 - The youth was/is in foster care at any time from their 14th to their 19th birthday.
 - The youth was placed in out-of-home care by a tribe or tribal organization between their 16th and 19th birthdays.
 - The youth is a former dependent who entered a kinship guardianship at any age and is receiving/received Kinship Guardianship Assistance Payments (Kin-GAP) between the ages of 16 and 18 years.
 - The youth is a former dependent who entered a Non-Related Legal Guardianship (NRLG) after attaining age 8 and is receiving/received permanent placement services.
- **Foster Youth Education and Employment Services Program (FYEESP)**
Provides education- and employment-related case management services to current San Mateo County dependent youth. Participating youth will receive secondary and post-secondary education support, job readiness training, career development and other supportive services.
- **Intensive Outpatient (IOP)**
Intensive case management will be provided by the youth's CFS social worker and a CFS CSEC social worker who provides secondary support.
- **TAY Summit**
Serves as a leadership opportunity for youth advocacy and youth-led training for our community
- **California Youth Connection (CYC)**
A youth advocacy group that drives policy at the state level and focuses on key foster youth priorities from a legislative perspective
- **Transitional Housing and Aftercare**
Includes case management services and support for youth ages 18-25 years that are part of the child welfare system



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The San Mateo County Office of Education (SMCOE)

The SMCOE Court and Community Schools Program provides a student-centered, standards-based curriculum that prepares students for future success. SMCOE engages in a unique and innovative partnership with the San Mateo County Community College District through Project Change which provides our students with opportunities to develop college and career readiness skills, complete California's high school requirements for graduation, and pursue college level courses for college credit.

We want our students to achieve a high school diploma, but we also provide support for students to pursue a High School Equivalency Test (HiSET) certificate or California High School Proficiency Examination (CHSPE) certificate. Additionally, students may participate in post-secondary educational opportunities, that might include technical training or work experience.

SMCOE provides differentiated instruction adapted to meet individual student needs. The curriculum is aligned to the Common Core State Standards and English Language Development (ELD) standards. Special Education and ELD services are provided for eligible students. Academic programming is provided year-round.

SMCOE's staff hold high expectations for every student. Student success is measured in terms of academic growth, teamwork and persistence, everyday motivation, positive and restorative interactions, and personal accountability. SMCOE will continue to meet the needs of and provide services to students served under SB 823.

Project Change

San Mateo County partners with the San Mateo County Community College District's Project Change to provide college readiness workshops and community college courses to detained youth. Services include priority enrollment, assistance with registration, book stipends, transportation assistance, career resources, access to online courses, and assistance developing an educational plan.

Success Centers

San Mateo County contracts with Success Centers to provide academic support services, job-readiness and vocational training, and a visual arts program.

Fresh Lifelines for Youth (FLY)

San Mateo County currently contracts with FLY, a CBO, to provide services to youth both within the facility as well as when they reenter their communities. Existing services provided include:

- **Law Related Education (LRE)**
A 12-week program built around helping high-school-aged young people understand their rights and responsibilities under the law, covering topics like police encounters, gang involvement, unlawful sex, and a mock trial. When possible, FLY takes young people on a field trip to a local college or university campus to connect them with post-secondary opportunities. The program engages volunteers – primarily younger people with interest or experience in the justice system themselves – to facilitate the lessons alongside staff. LRE uses motivational interviewing techniques, trauma-informed practices, restorative justice



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practices, strength-based practices, and tools to help youth develop Social Emotional Learning skills. Additionally, during the weekly classes, FLY staff and volunteers meet 1:1 with youth to build relationships.

- **Reentry Pre-Release Case Management**

Through connections in the LRE component of FLY's programs, reentry case managers (who help facilitate LRE) identify youth who are eligible and may qualify for programs. Case managers set up 1:1 meetings to get to know those youth, do initial assessments, and start building reentry plans with the youth, family, probation staff, and service providers. Reentry staff may also speak to their experiences with individual youth during court hearings where appropriate. (See additional FLY reentry services under community-based/reentry services below).

- **Career Pathways Navigator (CPN) Services**

CPNs partner with FLY case managers to support youth in pursuing their academic and career development goals. This is accomplished through a combination of group workshops and 1:1 coaching with detained youth. Recent workshops provided in the YSC-JH have included College Access Supports, Voting Rights, and Financial Literacy. A CPN has also recently met with youth to discuss their specific needs in reentering the school system, accessing funding to pay for community college costs, and managing their arrest history as part of the job search process. This service is currently available to detained youth based on referrals from FLY staff or probation staff.

With the expansion of services envisioned under the S.O.A.R.R. Program, FLY hopes to provide the following programs to realigned youth in San Mateo County:

- **STAY FLY** – The program was originally designed in response to SB 1004, which piloted in Alameda County and Santa Clara County, but has expanded to serve any justice-involved transition-aged youth (TAY) or youth 18-25-years-old in both communities. In-custody, the program includes systems navigation workshops, which include law-related and life skills education appropriate to the TAY population. These workshops, along with 1:1 support, build connection between STAY FLY case managers and young adults as they begin to transition into the community, where services expand (see explanation under community-based/reentry services below)
 - **Transitional Housing Support** – The possibility of exploring supportive transitional housing for youth who cannot safely stay in their homes to receive comprehensive, community-based services as an alternative to large, locked institutions. Modeled on housing for community members with substance use or mental health needs.

Rape Trauma Services (RTS)

San Mateo County contracts with RTS, a CBO, to provide services to youth who are victims of sexual assault and abuse. Current programs and services include victim advocacy, Prison Rape Elimination Act (PREA) training, Commercial Sexual Exploitation of Children (CSEC) programs, 24-hour crisis intervention hotline, trauma and sexual assault parent and family advocacy and case management, and psychoeducation groups.



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YMCA

San Mateo County will contract with Urban Services YMCA of San Francisco to provide additional services through the YMCA's Juvenile Sexual Responsibility Program (JSRP), which works with youth sexual offenders to help them cope with challenging emotions such as anger, anxiety, and depression in a positive way, create awareness and encourage accountability, and by incorporating a Neurosequential Model of Therapeutics.

Probation Department Programs

Probation Department staff currently facilitate a range of programs for detained youth at the YSC-JH. Some of these programs include:

- Girls Circle – A gender-relevant girls' program that allow girls to voice their experiences, develop positive connections, and gain skills to pursue meaningful goals in education, careers, and relationships
- The G.I.R.L.S. (Gaining Independence and Reclaiming Lives Successfully) Program – Interventions based on gender-responsive principles and the restorative justice philosophy, that centers on the belief in blending accountability and treatment to repair harm done and to heal personal and interpersonal relationships while forming positive connections within the larger community
- The Council for Boys and Young Men – A strengths-based group model that addresses risk factors and empowers participants to find belonging, build assets, and deconstruct harmful masculinity beliefs on their journey toward becoming respectful leaders and connected allies in their community
- Cooking and baking – Basic culinary arts
- Garden program – Horticultural training in creating onsite gardens
- Arts Unity Movement – Creative arts through music and conversation
- Essay program – Critical thinking and creative writing
- Large muscle activity – Exercise activities emphasizing repetitive body movement
- Niroga Yoga – Mindfulness training and yoga
- The Art of Yoga Project (AYP) - Trauma-informed yoga and art educators deliver our mindfulness-based programming



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Part 4: Juvenile Justice Realignment Block Grant Funds (WIC 1995 (3)(a))

Describe how the County plans to apply grant funds to address the mental health, sex offender treatment, or related behavioral or trauma-based needs of the target population:

San Mateo County plans to apply grant funds to enhance existing programs and address the trauma-based needs of both male and female offenders, long-term commitments, CSEC, LGBTQ+ youth, and those with gang involvement, who have sustained offenses under WIC 707(b). San Mateo County will be using grant funds to provide additional gender-responsive and trauma-informed training for probation staff and other county partners.

Describe how the County plans to apply grant funds to address support programs or services that promote healthy adolescent development for the target population: (WIC 1995 (3) (B))

San Mateo County will be looking at current trends and research in order to provide appropriate programs to youth. We will continue to work with CBOs to offer appropriate programs and provide appropriate and up-to-date staff training.

Programs can be administered by county partners such as mental health agencies, CBOs, faith-based organizations, or probation staff. Programs may include, but are not limited to:

- Cognitive behavioral interventions
- Management of stress and trauma
- Anger management
- Conflict resolution
- Trauma-related interventions
- Self-improvement
- Parenting skills and support
- Tolerance and diversity
- Healing-informed approaches
- Gender-specific programming
- Career and leadership opportunities
- Vocational, life skills and educational programming and certification
- Project Change (a local community college program that provides wrap-around student support services, direct access to postsecondary education for detained youth, and in-person college instruction inside juvenile facilities)
- Gang prevention and intervention
- Restorative justice
- Victim impact awareness
- Building empathy for crime victims
- Engagement with peer mentors or credible messengers (i.e., young adults with prior system and/or gang involvement)



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Describe how the County plans to apply grant funds to address family engagement in programs for the target population: (WIC 1995 (3) (C))

San Mateo County believes that youth should be housed close to their place of residence to help continue their connection to their families which will aid in their rehabilitation. Grant funds will be used to rebuild previous parenting programs managed by the Probation Department. These programs may include the "Parent Project" and/or "Staying Connected with Your Teen," both of which sunset after the staff assigned to them retired. There will also be an emphasis on providing parenting programs such as the "Positive Parenting Program" (Triple P) for youth in-custody that are already parents themselves. San Mateo County is planning on contracting with a CBO to provide these identified programs.

Describe how the County plans to apply grant funds to address reentry, including planning and linkages to support employment, housing and continuing education for the target population: (WIC 1995 (3) (D))

Within 30 days of a youth receiving a Secure Youth Treatment Facility commitment, San Mateo County will convene a multidisciplinary team (MDT) of probation, behavioral and mental health, and education staff, youth and their parents/guardians, as well as other treatment providers to put together an individual rehabilitation plan that must be approved by the court. In addition, the MDT will assist in developing a reentry case plan which may include programs and services in which the youth will be participating in the community after their release from custody including, but not limited to:

- Education
- Vocation/employment
- Mental health
- Alcohol and other drugs
- Pro-social activities
- Gang intervention
- Anger management
- Management of stress and trauma
- Parenting support
- Housing
- Government assistance (food, medical, etc.)

Confirmation regarding transition or warm hand-off of school placement (if applicable), employment, pro-social activities and other identified areas of need will be reviewed and agreed upon. Barriers to the reentry case plan will be identified and plans for mitigation will be strategized. The youth and parent(s)/legal guardian(s) will participate in, and agree on their responsibility to, the case plan for the youth's transition home and remaining in the community.



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Additionally, San Mateo County will expand its contract with FLY to provide the same amount and level of service to youth with Secure Youth Treatment Facility commitments. Comprehensive services include:

FLY Reentry Services

FLY currently provides the following reentry services for San Mateo County youth:

- **Reentry Case Management: 1:1 Case Management Meetings, Parent Meetings, and Advocacy**
The reentry case management and mentoring component intervenes more intensively with high-risk juvenile probation reentry youth to help them through a seamless transition from institutions, decrease recidivism and gang involvement, and increase constructive use of time through school and employment. Case managers develop Development Plans (service plans) with youth, to identify and build skills/supports for youth goals. Typically, there are at least three goals on a Development Plan: reducing justice system involvement, increasing educational or professional attainment, and a personal goal the youth has for developing better relationships, tools, or resources for long-term success. Case managers then meet regularly with youth to enact that plan, provide advocacy both alongside and on behalf of youth, and problem-solve as youth progress. The reentry program follows a Critical Time Intervention model, designed to repair the rupture between the youth and their community such that the youth has a stable, positive support network outside of FLY by the end of their time in case management. Case managers are trained and regularly evaluated on the use of trauma-informed practices, motivational interviewing, strength-based practices, Social Emotional Learning tools, leveraging youth assets, and supporting healthy youth development. Case managers collaborate with DPOs and service providers to help youth stay accountable to the terms of their probation and to troubleshoot challenges with the youth as they arise.
- **Reentry Pro-social Activities**
Activities include useful, pro-social events with exposure to positive peer groups, including field trips to local colleges and universities for detained youth to learn about opportunities to pursue higher education. For youth in the community, FLY holds a wide range of events, including hiking and backpacking trips, community service events, and game nights.
- **Career Navigation Workshops**
Similar to the work with youth in custody, the Career Pathways Navigator (CPN) provides specialized education, career, or basic needs supports through responsive workshops and 1:1 coaching and advocacy. The CPN collaborates with case managers when the youth's needs exceed the case manager's expertise or capacity. When needed, the CPN identifies content-area experts who can coach or train youth, such as around specific vocational interests (like entrepreneurship) or educational challenges (such as IEP/504 rights).

With the implementation of the S.O.A.R.R. Program, San Mateo County and FLY hope to expand programming to include the following services:



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- **STAY FLY** – Leading up to and following release, case managers work 1:1 with young adults to navigate the justice system and other systems of support. STAY FLY is designed to help young adults navigate the transition into adulthood and independence, leveraging FLY's experience with Critical Time Intervention, trauma-informed practices, and strength-based approaches. STAY FLY builds self-efficacy while connecting young adults to services and building robust and responsive systems of support around their increased needs in areas like housing, job training, healthcare access, and more.

BHRS Discharge and Planning Services

The BHRS clinician assesses whether the youth and/or family will benefit from the continuation of mental health services once a youth returns home. This assessment will also determine whether the current BHRS clinician continues to provide mental health services in the community or if a referral to a regional clinic is deemed appropriate. BHRS collaborates with probation and staff and other stakeholders to bridge services and develop a transitional plan for the youth.

Ongoing mental health services may include individual therapy, family therapy, psychiatric services, case management services, Family Partner services, and substance abuse services. TAY services, vocational and pro-social activities referrals are also a strong component of the BHRS discharge planning. In general, the creation of a solid discharge plan in close collaboration with youth and parents/primary caregivers is held as a standard of care by the BHRS clinical team.

Describe how the County plans to apply grant funds to address evidence-based, promising, trauma-informed and culturally responsive services for the target population: (WIC 1995 (3) (E))

As a Certified Evidence-Based Organization, San Mateo County implements data-driven policies and promotes evidence-based programs and promising practices to advocate for community and restorative justice. In this regard, the Probation Department has provided training on evidence-based programs through a justice lens, identifying cultural biases and trauma-informed care to all staff. Additionally, in its solicitation process for contracted services, the Probation Department requires that applicants have programs and services that are documented or verified as either evidence-based or a promising practice through available evidence-based clearinghouses.

San Mateo County will continue to implement these practices when choosing any providers for enhanced services or the creation of new ones.

One of the programs San Mateo County implemented in 2020 is WhyTry. This is an evidence-based SEL program which has been proven to be a successful intervention tool with juvenile justice- involved youth in areas of relationship, relevancy, and resiliency. In December 2020, a total of 50 YSC – JH staff -- Group Supervisors (GSs) -- were trained and certified as WhyTry facilitators. Currently GSs are delivering the WhyTry curriculum to youth in individual and group settings in topics including, but not limited to:



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- Surrendering the One-Up Relationship
- Your Decisions Have Consequences
- How to Deal with Peer Pressure
- Tearing off your Labels
- How to Manage you Defense Mechanisms
- How Living Within Society's Laws and Rules can make you Stronger

WhyTry is guided by the following principles:

- **Relationship**
GSs who implement the WhyTry program will establish a strong relationship of mutual respect and trust with youth, which is foundational to a full fidelity implementation of the program and positive outcomes.
- **Relevance**
WhyTry motivates juvenile justice-involved youth to take a greater interest in their own success and long-term personal development by understanding the relevance of actively participating, as well as motivating them to make long-term goals and apply themselves. WhyTry is a multi-sensory approach which engages youth by using relevant videos, music, images, and by engaging learners in physical activities.
- **Resilience**
The WhyTry program curriculum helps to develop greater resilience which in turn promotes youth to be better prepared with many of the challenges life brings.

Describe whether and how the County plans to apply grant funds to include services or programs for the target population that are provided by nongovernmental or community-based providers: (WIC 1995 (3) (F))

The San Mateo County Probation Department has an extensive history of collaborating with CBOs. We currently have contracts with five CBOs that provide in-custody and community-based services for San Mateo County youth. A detailed list is provided below:

CBO	Services Provided
Fresh Lifelines for Youth (FLY)	Law-related education, reentry services, education & career navigation
Mind Body Awareness Project	Mindfulness meditation and pro-social life skills program; emotion regulation and coping skills
Rape Trauma Services	Crisis intervention and advocacy, group therapy, ending cycles of violence and trauma training
Success Centers	Job readiness training, play writing, visual arts, academic study hall, coding, and healthy choices
The Art of Yoga Project	Yoga, creative arts and writing, mindfulness, and financial literacy curriculum



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With this grant, we will be expanding the services above to accommodate an anticipated 15 additional youth with Secure Youth Treatment Facility commitments that will be housed in our county. Proposed future programming may include:

- **YMCA – Juvenile Sexual Responsibility Program (JSRP)**
Usually a one-year program that works with sexual offenders and helps the youth cope with challenging emotions like anger, anxiety, depression in a positive and healthy way, incorporating a Neurosequential Model of Therapeutics.
- **Success Centers – Long-term Vocational Training**
Multi-phased construction and computer-coding training for youth serving longer-term sentences with links to internships and job opportunities during reentry.
- **FLY – Enhanced Case Management (In-custody & reentry)**
Provide TAY population with an intensive case management program, comprehensive and long-term skill building, professional development, and community engagement opportunities.

In addition, San Mateo County will explore the following program enhancements with our education partners:

- **Project Change (San Mateo Community College District)**
Offer expanded classes via Project Change at Gateway School and the YSC-JH on the following, depending on the population and faculty availability: 1) Keys to Success; 2) History of Ethnic Groups in the U.S.; and 3. General Psychology.
- **San Mateo County Office of Education**
Expand Work Experience Education resources so students can go out into the community to get support for resumes, interviews, and to address any issues and challenges they may have.

San Mateo County will also be exploring partnerships with CBOs to provide vocational programs for youth with Secure Youth Treatment Facility commitments that include community-based employment supports.

Other elective programs currently provided at the YSC-JH are included in the table below:

Program	Description
Life Skills	
Girls Circle	Gender-relevant girls' programs that allow girls to voice their experiences, develop positive connections, and gain skills to pursue meaningful goals in education, careers, and relationships



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Boys Circle	Gender-relevant boys' programs that allow boys to voice their experiences, develop positive connections, and gain skills to pursue meaningful goals in education, careers, and relationships
Omega	Interactive life-skills building and relevant speaker presentations
Project Change	Provides youth who have completed high school the opportunity to continue education into the community college arena
Cognitive Skills	Overcoming negative behavioral patterns
Spanish 101	Introduction to reading, writing, listening and speaking skills in Spanish.
A Brighter Day	Job training for youth
Cooking and Baking	Basic culinary arts
Garden Program	Horticultural training in creating on site gardens
Arts and Creative Arts	
Book Club	Forum to discover new books, increase literacy and focus on literary critique
The Beat Within	Writing/literature skills, visual and performing arts workshop
Arts Unity Movement	Creative arts through music and conversation
Essay Program	Critical thinking and creative writing
Physical Activities	
Large Muscle Activity	Required activity exercises that is planned, structured, and repetitive bodily movement that improves circulation and cardiovascular health
Activities Highlights Committee	Holiday-themed events, seasonal olympic games
Wellness and Mindfulness	
Bold and Beautiful Facials	Importance of facial hygiene and maintenance
Mind and Body Awareness	Mindful meditation
Niroga Yoga	Mindfulness training and yoga



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Recovery	
Alcoholics Anonymous (AA)	Provides youth a group of principles to help expel the obsession to drink and enable them to become happy and whole
Narcotics Anonymous	Provides basic messages of recovery so that youth involved with drugs can overcome addiction
Faith-based	
Bible Study	Provides youth the opportunity to participate in faith-based groups
Catholic Christian Services	Faith-based organization provides church services to youth



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Part 5: Facility Plan

Describe in detail each of the facilities that the County plans to use to house or confine the target population at varying levels of offense severity and treatment need, and improvements to accommodate long-term commitments. Facility information shall also include information on how the facilities will ensure the safety and protection of youth having different ages, genders, special needs, and other relevant characteristics. (WIC 1995 (4))

San Mateo County has designated its YSC-JH to serve as its Secure Youth Treatment Facility. Youth will be placed in appropriate, least restrictive housing and program settings. Housing assignments shall consider the need for single, double, or dormitory assignments or locations within the facility.

Youth will be classified based on Title 15 regulations, upon admittance to the facility and classification factors shall include, but not be limited to:

- Age
- Maturity
- Sophistication
- Charges and offense history
- Emotional stability
- Program needs
- Legal status
- Public safety considerations
- Medical / mental health considerations
- Physical disabilities
- Gender and gender identity of the youth

Depending on the youth's progress within the facility, periodic classification reviews, including provisions that consider the level of supervision and the youth's behavior while in-custody, will be conducted.

The youth shall not be separated from the general population or be assigned to a single occupancy room based solely on their actual or perceived race, ethnic group identification, ancestry, national origin, color, religion, sexual orientation, gender identity, gender expression, mental or physical disability, or HIV status. This does not include a youth requesting a single occupancy room.

Staff shall not consider lesbian, gay, bisexual, transgender, questioning or intersex identification or status when classifying youth.

Staff shall assess and screen each youth for the risk of sexual abuse based on the following information:

- Prior sexual victimization or abusiveness



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- Gender nonconforming appearance or manner; or identification as lesbian, gay or bisexual, transgender, queer or intersex, and whether the youth may, therefore, be vulnerable to sexual abuse
- Emotional stability and cognitive development
- The youth's perception of vulnerability
- Any other specific information about the individual youth that may indicate heightened needs for supervision, additional safety precautions, or separation from certain other youth

Staff will ensure respectful and equitable treatment of transgender and intersex youth. Youth will be housed in a unit or room that best meets their individual needs and promotes their safety and well-being.

In addition, in order to meet the needs of the secure track population, grant funds may also be used for infrastructure modifications that may include the following:

- Additional furniture
- Equipment for new programming such as culinary arts and trades
- Capital improvements/construction including modifying the existing structure (e.g. create walls, install new entrances, etc.) in certain areas to accommodate housing needs and new programming
- Enhanced technology (e.g. security, computers, drone detection) as needed

Part 6: Retaining the Target Population in the Juvenile Justice System

Describe how the plan will incentivize or facilitate the retention of the target population within the jurisdiction and rehabilitative foundation of the juvenile justice system, in lieu of transfer to the adult criminal justice system: (WIC 1995 (5))

SB 823 affirms the importance of housing youthful offenders closer to their families and communities to improve reentry outcomes. By providing evidence-based programs and services for youth with a Secure Youth Treatment Facility commitment to improve the outcomes of youth and public safety, San Mateo County will be well-positioned to keep juvenile cases within the juvenile system. The facility will provide comprehensive education, training, treatment, and rehabilitative services to promote community restoration and family ties and encourage young people to become law-abiding and productive members of society.



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Part 7: Regional Effort

Describe any regional agreements or arrangements supported by the County's block grant allocation: (WIC 1995 (6))

San Mateo County is a member of the statewide consortium developed through the collaboration of the California State Association of Counties (CSAC), the California Association of County Executives (CACE), and the Chief Probation Officers of California (CPOC). This consortium will ensure the availability of high-quality secure treatment beds in different regions of the state, provide high-quality services to youth in any region, and provide research, training, and technical assistance to all secure youth treatment programs.

As noted previously, San Mateo County plans to provide services to all its local realigned youth except for some sex offenders and/or those with significant mental health needs. This relatively small number of youths could be served through the consortium, but the financial details of any such arrangements are not known at this time.

Part 8: Data

Describe how data will be collected on youth served by the block grant: (WIC 1995 (7))

Data that will be collected on the **youth served** will include:

- Demographics – age, gender, ethnicity, date of birth, place of residence
- Case information – charges, time in custody (before/after Secure Youth Treatment Facility commitment)
- Prior cases – charges, time in custody (before/after disposition)
- In-custody programs – type of program, program enrollment, participation (how is the youth doing in the program), outcome
- Assessment information – from reentry case manager or the risk/needs assessment system; Ohio Youth Assessment System (OYAS)
- Post release:
 - Enrollment in reentry services identified in the case plan (education, housing, employment)
 - New law violations
 - Reentry supervision violations

Data that will be collected on the **program providers** (for both county services and CBOs) will include:

- Program dosage and frequency
- Participation in MDTs
- Timeliness of service delivery
- Post release:
 - Frequency of case manager check-in with youth



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- Services delivered as prescribed by the contract
- Timeliness of service delivery

Describe outcome measures that will be utilized to determine the results of the programs and interventions supported by block grant funds: (WIC 1995 (7))

Outcome measures for **youth served** may include:

- In-custody:
 - Percent of youth that participate in in-custody programs
 - Percent of youth that gain the skills to pursue positive personal, professional, and social goals in the facility and upon release
 - Percent of youth who show growth in Social Emotional Learning measures
 - Number of youths who receive reentry services
- Post release:
 - Number of youths enrolled in school
 - Number of youths enrolled in vocational training programs
 - Number consistently engaged in mental health treatment
 - Number consistently engaged in substance abuse treatment
 - Number consistently engaged in community programs
 - Number of youths employed after returning to their community (including information on place of employment, type of employment)
 - Number of youths who enter the adult system before the age of 25 after returning to their communities
 - Number of new law violations
 - Number of reentry supervision violations
 - Percent of youth basic needs identified at release addressed via referrals/assistance

Outcome measures for **program providers** (for both county services and CBOs) may include:

- In-custody:
 - Number of classes or programs completed
 - Number of MDTs attended
 - Number and type of assessments administered
- Post release:
 - Number of case manager contacts, visits with youth and/or other service provider
 - Number of programs, services identified in the reentry plan that were addressed in the community, to be broken down but not limited to the category below:
 - Education
 - Vocational
 - Employment
 - Mental health treatment
 - Substance abuse treatment



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**Juvenile Justice Realignment Block Grant
Annual Plan - Addendum**

Date: April 13, 2022

County Name: San Mateo

Contact Name: John Keene, Chief Probation Officer

Telephone Number: (650) 312-5520

E-mail Address: jkeene@smcgov.org



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Part 1: Therapeutic Detention

San Mateo County's detention practice has historically included the use of a therapeutic detention (THD) model. This model combines the philosophy of secure detention with comprehensive resources that aid in the youth's rehabilitation and successful reentry. These resources include health and dental services, mental health and substance abuse treatment, education and programs from cognitive skills, job readiness to yoga and mindfulness. Resources are provided in partnership with county agencies (Health, Behavioral Health and Recovery Services, County Office of Education) and various community-based organizations (CBOs). Although the existing juvenile hall structure was not constructed in a dorm-like, therapeutic setting, the county's commitment and philosophy of facilitating a wholistic rehabilitation for the youth, THD has evolved into standard practice.

Through the use of THD, San Mateo County is able to work with partners to develop a comprehensive approach to rehabilitation to not only treat mental health and substance abuse issues, but also provide an opportunity to learn more prosocial behaviors. Life skills is also a big component of THD and San Mateo County partners, with CBOs will provide services from art therapy, yoga, mindfulness and resiliency. Parents and/or guardians and family members also play a crucial role in participating in these programs to provide additional supportive adult models for the youth. Upon release, as part of their reentry plan, the youth is connected to a case manager that ensures that they are connected to community resources to continue their reintegration into their families.

Another component of San Mateo County's THD is the commitment to the belief that youth and emerging young adults are best served in their natural communities, and the use of detention is only appropriate when the individual's actions represent a significant danger to the community, themselves, or others.



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Part 2: Facility Improvements

San Mateo County's Success and Opportunities Aspiring Readiness for Reentry (S.O.A.R.R.) Program will deliver a robust reentry and aftercare model that provides comprehensive case management and connection to community services and resources. Improvements to the existing juvenile hall facility are and will be necessary to deliver seamless reentry and aftercare services to youth and young adults to aid in their rehabilitation and community reintegration.

Several improvements have already been made to help facilitate the youth's reentry:

1. **Warm handoff** – an area has been dedicated to offer CBOs office space to have meetings with the youth and/or their families or coordinate with other CBOs for any community-based services the youth may need. This dedicated space allows for a warm handoff and ensures continuity of care.
2. **Art therapy** – launched in 2020 in partnership with the San Mateo County Sheriff's Activities League (SAL). San Mateo County converted a housing unit within the juvenile hall to deliver an art therapy program headed by the SAL's Director of Community Outreach and Programming, who holds a master's degree in Art Therapy & Psychotherapy. This program provides self-exploration, self-expression, and creativity for youth as well as teaches them an increased sense of belonging, hope, and resiliency.
3. **De-escalation and sensory room** – in the same space as the art therapy program listed above, San Mateo County dedicated an area to provide a safe, trauma-informed environment that allows youths and young adults a place to calm down and regulate their feelings without the use of force or an isolation room. This room is designed to engage all of the senses and stimulate gross motor, fine motor and cognitive skills.

Future facility improvements will include support for the following programs:

1. **Wood shop program** – implementation of the wood shop program from San Mateo County's Camp Glenwood (Boys Camp), which closed in February 2019 due to a significant decrease in population. Not only will this program teach youth carpentry, engineering and math skills, but will also emphasize the use of perseverance, focus, patience and teamwork. Youth will also learn to adapt socially and emotionally through self-confidence, responsibility, appreciation for self and others, and respect for materials and safety.
2. **Dorm-like setting** – removing doors from the rooms in one of the existing housing units to provide a more open space for both housing and programming. Additional furniture will also be purchased to enhance the open environment this capital project aims to cultivate.
3. **Construction and trades program** – dedicate and reconfigure one of the existing housing units to accommodate Success Centers' *Green Construction* program. Success Centers has been a longtime valued CBO partner of San Mateo County and *Green Construction* will allow S.O.A.R.R. program youth to have access to a pre-apprenticeship construction and trades program designed specifically for young adults. *Green*



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Construction integrates hard skills training in construction and related trades with life skills training, academics, intensive case management, wraparound services, career coaching, and job placement and retention services. The program shall consist of three phases:

- **Phase I (Detention-based)**

The first phase is designed to provide in-custody participants with in-person, construction-related education, and hands-on activities. Education topics may include construction math and construction skills training as well as information needed to obtain comprehensive certifications such as NCCER, OSHA, HAZMAT and first aid/CPR. Hands-on activities shall be subject to the preapproval of the YSC-Juvenile Hall Superintendent. YSC-Juvenile Hall and Success Centers staff shall coordinate to identify a suitable space within the facility for hands-on activities. Improvements to the facility will include adding lockable storage cabinetry for bringing in construction equipment to assist in the delivery of the program such as power tools and hand tools that would aid in the teaching of using construction equipment.

Phase I participants may meet up to four days a week for three hours per session. Success Centers and San Mateo County Probation staff shall coordinate to develop workable schedules for each participant based on their needs and availability.

- **Phase II (Habitat for Humanity Internship)**

Phase II is meant for participants who have completed Phase I and been released from custody. In Phase II, participants will be given an opportunity to apply their learned skills through a paid, three-month internship with Habitat for Humanity in San Mateo County. Participants will be paid for their work at a rate of \$18/hour. During each internship period, Success Centers staff shall work with each participant and their site supervisors to address jobsite expectations and navigate potential workplace issues.

- **Phase III (Job Assistance/Career Support)**

Once participants complete Phase II, Success Centers shall connect participants with local unions and assist with completion of application materials (including associated fees) and providing any needed work gear such as steel-toed shoes, work gloves, et cetera. Success Centers staff shall follow up with participants for up to one year to offer barrier removal and support with challenges they encounter.



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Part 3: Data Request

The data requested is seen below:

- Disaggregated demographic and offense data for all of your youth with 707(b) and/or 290.008 offenses for 2019, 2020, and 2021
- Disaggregated placements for all of your youth with 707(b) offenses and/or 290.008 offenses [e.g., placed in juvenile hall, ranch, home etc.] for 2019, 2020, and 2021.

There are no San Mateo County youth with 290.008 offenses. The table below provides information for the data request noted in the bullet points above. Of note is that the 2019 data only includes information from July to December 2019 due to system limitations.

707(b) Offense	Gender	Age	Race	Placement
[Redacted Data]				



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Office of Youth and
Community Restoration



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GOVERNOR

The Office of Youth and Community Restoration (OYCR) Ombudsperson is responsible for developing a youth friendly document that explains the Youth Bill of Rights for youth that are in juvenile justice facilities in California. The law also requires that the Youth Bill of Rights be translated into Spanish and other languages. The OYCR Ombudsperson is required by law (Welfare and Institutions Code 224.74) to get feedback from youth, youth advocate and support groups, and groups representing children, families, children’s facilities, and other interested people in developing the document that explains the rights in a way that is youth friendly and easy for youth to understand. The law also requires that Probation Departments and Juvenile Justice facilities to give this document to youth, to explain their rights to them, answer any questions a youth has about these, and to provide the document to the parents or guardians of a youth in a juvenile justice facility (Welfare and Institutions Code 224.72).

In the table below we have listed the youth bill of rights as they are written in law in the blue column. In the orange column, we have listed those same rights in more youth friendly language.

The OYCR Ombudsperson needs your help with two things. First, we are asking for your feedback and help improving the youth friendly language. Second, we want to hear from you about the design of the Bill of Rights document that will be given to youth in juvenile facilities in California.

Please send all feedback to OYCR@chhs.ca.gov. We will accept feedback from stakeholders and the public from July 7, 2023 to July 31, 2023.

Statutory Language <i>(This column has the bill of rights as written in Welfare and Institutions Code 224.71)</i>	Youth Friendly Language <i>(This column has the rights written in more youth friendly language)</i>
It is the policy of the state that all youth confined in a juvenile facility shall have the following rights, which are established by existing law and regulation:	In our state, we have rules to protect the rights of young people who are in a juvenile hall, camp or other juvenile facility. These rights are based on the laws and regulations that exist. Below is a list of the rights:
a) To live in a safe, healthy, and clean environment conducive to treatment, positive youth development, and healing and where they are treated with dignity and respect.	You have the right to live in a safe, healthy, and clean place that assists you in getting the help, skills, and training you need to heal and return home. You have the right to be treated with dignity and respect.



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<p>b) To be free from physical, sexual, emotional, or other abuse, or corporal punishment.</p>	<p>You have the right to not be hurt or abused in any way. This includes physical, sexual, emotional, or any other abuse. No one is allowed to punish you by hitting you.</p> <p>You should tell your probation officer, attorney, or a trusted adult if you are being abused. You can also call the Office of Youth and Community Restoration Ombudsperson at 1-844-402-1880.</p>
<p>c) To receive adequate and healthy meals and snacks, clean water at any time, timely access to toilets, access to daily showers, sufficient personal hygiene items, clean bedding, and clean clothing in good repair, including clean undergarments on a daily basis, and new underwear that fits. Clothing, grooming, and hygiene products shall be adequate and respect the child's culture, ethnicity, and gender identity and expression.</p>	<p>You have the right to healthy food to eat, and clean water to drink at any time.</p> <p>You have the right to use the bathroom when you need to and to take a shower every day.</p> <p>You have the right to have clean bedding and clothes that fit you and are in good condition.</p> <p>You have the right to have clean underwear every day that fit you properly.</p> <p>You have the right to have the things you need for grooming (like soap, shampoo, deodorant, feminine products, and lotion) that respect your culture, ethnicity, gender identity, and expression. This means that you can have hair and body products that are best for your type of hair and skin and gender.</p>
<p>d) To receive adequate, appropriate, and timely medical, reproductive, dental, vision, and mental health services provided by qualified professionals and consistent with current professional standards of care.</p>	<p>You have the right to have timely access to doctors, dentists, eye doctors, reproductive care, and mental health services. All these services should be given to you by professionals who have the training and licenses to provide you with the type of care that you are getting.</p>
<p>e) To refuse the administration of psychotropic and other medications consistent with applicable law or unless immediately necessary for the preservation of life or the prevention of serious bodily harm.</p>	<p>You have the right to say no to certain medicines that are used to help with mental health. The only time this right can be taken away from you is if it is needed to save your life or protect you or others from serious harm.</p>



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	<p>Psychotropic medications are medicines used to help with mental health conditions. You should always talk with your doctor about your concerns and the risks of not taking a medication. If you want to stop taking a medication you are already on, you should work with your doctor to do this in a safe way. You can also tell your lawyer and probation officer how you feel about the medications you are taking, any side effects, or other concerns you might have about these medications.</p>
<p>f) To not be searched for the purpose of harassment or humiliation, a form of discipline or punishment, or to verify the youth's gender. To searches that preserve the privacy and dignity of the person and to have access to a written search policy at any time, including the policy on who may perform searches.</p>	<p>You have the right to not be searched just to make you feel bad or embarrassed, or to punish you. If they need to search you, they should do it in a way that respects your privacy and dignity.</p> <p>You cannot be searched just to verify your gender. You can ask to see the rules about searching at any time and these policies must say who can do the searches.</p>
<p>g) To maintain frequent and continuing contact with parents, guardians, siblings, children, and extended family members, through visits, telephone calls, and mail. Youth may be provided with access to computer technology and the internet for maintaining relationships with family as an alternative, but not as a replacement for, in-person visiting.</p>	<p>You have the right to keep in touch with your family, like your parents, brothers and sisters, other relatives, mentors, godparents, clergy, teachers, neighbors, and family friends. You can talk to them on the phone, visit them, or send them letters. If you have access to a computer, you can use it to connect with your family, but it shouldn't replace seeing them in person.</p>
<p>h) To make and receive confidential telephone calls, send and receive confidential mail, and have confidential visits with attorneys and their authorized representatives, ombudspersons, including the Division of the Ombudsperson of the Office of Youth and Community Restoration, and other advocates, holders of public office, state and federal court personnel, and legal service organizations.</p>	<p>You have the right to make private phone calls, send and receive private mail, and have private visits with your lawyer, the Office of Youth and Community Restoration Ombudsperson, advocates, court personnel, people who give you legal services, and people who hold a public office.</p> <p>You have the right to have these visits and letters be confidential, which means that the Probation Department is not allowed to be listening or recording these visits or looking at mail or letters</p>



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	that you send to these people or they send to you.
i) To have fair and equal access to all available services, housing, care, treatment, and benefits, and to not be subjected to discrimination or harassment on the basis of actual or perceived race, ethnicity, ancestry, national origin, language, color, religion, sex, sexual orientation, gender identity, gender expression, mental or physical disability, immigration status, or HIV status.	<p>You have the right to be treated fairly and equally. You should not be treated unfairly because of your race, ethnicity, ancestry, national origin, color, religion, sex, sexual orientation, gender identity and expression, mental or physical disability, immigration, or HIV status.</p> <p>You have the right to have fair and equal access to get help, find a place to live, get medical care, and other services you need.</p>
j) To have daily opportunities for age-appropriate physical exercise and recreation, including time spent outdoors and access to leisure reading, letter writing, and entertainment.	<p>You have the right to have time to play and do physical activities every day, and to go outside.</p> <p>You have the right to have books and time to read, to write letters, and to do fun things to do that match your age and maturity.</p>
k) To contact attorneys, ombudspersons, including the Division of the Ombudsperson of the Office of Youth and Community Restoration, and other advocates, and representatives of state or local agencies, regarding conditions of confinement or violations of rights, and to be free from retaliation for making these contacts or complaints.	<p>You have the right to talk to your lawyer, the Office of Youth and Community Restoration Ombudsperson, advocates, and certain people who work for the government about your rights being violated and what is happening inside the facility. You cannot be punished for contacting them.</p>
l) To exercise the religious or spiritual practice of their choice and to participate in or refuse to participate in religious services and activities.	<p>You have the right to practice your religion or spiritual beliefs. You can choose to go to religious services or not.</p>
m) To not be deprived of any of the following as a disciplinary measure: food, contact with parents, guardians, family, or attorneys, sleep, exercise, education, bedding, clothing, access to religious services, a daily shower, clean water, a toilet, hygiene products, medical services, reading material, or the right to send and receive mail; to not be subject	<p>No one is allowed to take away things, like food, talking to your family, sleep, exercise, education, bedding, clean clothes, going to religious services, a daily shower, clean water, a toilet, grooming products, medical care, reading materials, and sending or getting mail to punish you.</p>



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<p>to room confinement as a disciplinary measure; to access written disciplinary policies, including the right to be informed of accusations against them, have an opportunity to be heard, present evidence and testimony, and their right to appeal disciplinary decisions.</p>	<p>You have the right to be given the rules on discipline. You must be given these rules in writing.</p> <p>You have the right to not be locked in a room as a punishment.</p> <p>If someone accuses you of something, you have the right to know what it is, to say what happened and share things to defend yourself and appeal the decision if you think it's unfair.</p>
<p>n) To receive a rigorous, quality education that complies with state law, and the abilities of students and prepares them for high school graduation, career entry, and postsecondary education; to attend appropriate level school classes and vocational training; to have access to postsecondary academic and career technical education courses and programs; to have access to computer technology and the internet for the purposes of education and to continue to receive educational services while on disciplinary or medical status; and to have access to information about the educational options available to youth.</p>	<p>You have the right to get a good education that follows the law and helps you prepare for high school, college, or a job.</p> <p>You have the right to have access to the classes and training for your grade level.</p> <p>You have the right to attend college and job training programs.</p> <p>You have the right to use a computer and the internet for your school or job training program.</p> <p>You have the right to go to school and job training even if you are in trouble or not feeling well.</p>
<p>o) To information about their rights as parents, including available parental support, reunification advocacy, and opportunities to maintain or develop a connection with their children; to access educational information or programming about pregnancy, infant care, parenting, and breast-feeding, and childhood development; to proper prenatal care, diet, vitamins, nutrition, and medical treatment; to counseling for pregnant and post partum youth; to not be restrained by the use of leg irons, waist chains, or handcuffs behind the body while pregnant or in recovery after delivery; to not be restrained during a medical emergency, labor, delivery, or</p>	<p>If you are a parent, you have the right to get information and help to take care of your child, your rights as a parent, things that can support you as a parent, reunification help, and ways you can stay connected with your child.</p> <p>You have the right to get education and special training on pregnancy, caring for your baby, parenting, breast-feeding, and child development.</p> <p>You have the right to get proper medical care if you are pregnant, including prenatal care, food and nutrition that is best for pregnancy, vitamins, other medical treatment that is needed to keep</p>



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<p>recovery unless deemed necessary for their safety and security, and to have restraints removed when a medical professional determines removal is medically necessary; and to access written policies about pregnant, post partum, and lactating youth.</p>	<p>you and your pregnancy healthy, and counseling for you before and after your baby is born.</p> <p>You have the right to not be put in restraints like ankle or waist chains or handcuffs behind your back when you are pregnant or recovering after giving birth.</p> <p>You have the right to not be restrained during a medical emergency, labor, delivery, or recovery unless it is necessary for safety and security and to have them removed if a doctor or nurse determines you need to have them removed to provide you medical care.</p> <p>You have the right to access written policies that explain how pregnant, nursing, and new parents should be treated.</p>
<p>p) To attend all court hearings pertaining to them.</p>	<p>You have the right to go to all the court hearings that involve you.</p>
<p>q) To have counsel and a prompt probable cause hearing when detained on probation violations.</p>	<p>You have the right to have a lawyer and a court hearing, called a probable cause hearing, if you are being held in a juvenile facility for probation violations.</p>
<p>r) To make at least two free telephone calls within an hour after initially being placed in a juvenile facility following an arrest.</p>	<p>You have the right to make at least two free phone calls within an hour of when you first arrive at a juvenile facility.</p>

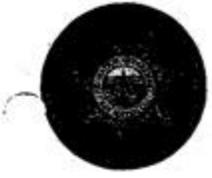
Youth Bill of Rights: Design Ideas

The document we will create has to have all the rights in it and written in a way that is easy for youth to understand. We also want the document to look youth friendly and we want your ideas on the design, colors, images, drawings, pictures, layout, size, fonts, and any other ideas you think are important for us to know when we decide how the Youth Bill of Rights will look.

Document Items	Your ideas:
Design	
Colors	



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**PROBATION DEPARTMENT
COUNTY OF SAN MATEO**

**Video Visitation
Parental Rules and Instructions**

In order to participate in Video Visitation, you must have a computer with a web cam or an Apple or Android smart phone/mobile device. For the video visits you will be using a service called ZOOM and, if you are using a mobile device, you must download the "ZOOM Cloud Meetings" application (app) ahead of time from either the Apple Store or Google Play Store (Android).

As with other visits, you will need to contact the YSC Juvenile Hall (JH) staff to set up your visitation. When doing so, you must provide an E-Mail address and phone number where you will be contacted at prior to the Video Visitation. The JH Staff will email you the Date and Time of the visit, along with a unique ZOOM Meeting Link.

You must be available just prior to the beginning of your visitation. You will be given a five-minute grace period to log in. Failure to log in will cancel your visit.

At the time of your assigned visit, you will open the email on you PC or phone/mobile device and click on/select the ZOOM Meeting Link. The ZOOM app will automatically open and you will be taken to the meeting/visit. Please make sure that your audio and video is turned on in the application.

If Juvenile Hall staff cannot reach you by telephone first, the video visitation will have to be cancelled or rescheduled.

There are number of rules and expectations that you need to understand prior to engaging in a Video Visitation:

- A. Know that any and all Video Visitations may be monitored by JH staff via a third-party monitoring with or without notice at any time during the visitation.
- B. All conversations are to be kept appropriate and should refrain from any talk of criminal behavior, drug related behavior, sexually related behavior or any other inappropriate type of conversation, as deemed by the JH staff.
- C. The video visitation is intended for parents or legal guardians to visit with their children and although we do not frown on including other family members or positive influences in the youth's life to be involved with the visitation, the parents or legal guardians should refrain from allowing the youth's friends and/ or acquaintances or other potentially negative influences in the youth's life from being involved. **Failure to comply with this may result in the loss of Video Visitation privileges.**
- D. **At no time are pictures allowed to be taken of the youth. Failure to comply with this may result in the loss of Video Visitation privileges.**
- E. If your child discloses to you, during your video visitation, any information that makes you fear for the safety or wellbeing you are asked to contact San Mateo County Youth Service Center at (650) 312-5200 immediately after your visitation and ask for the On- Duty Officer on Duty.



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PROBATION DEPARTMENT
COUNTY OF SAN MATEO
John T. Keene, Chief Probation Officer



Juvenile Hall Classification/Room Assignment Evaluation

ADMISSIONS STAFF FILLS OUT COMPLETELY

Name:		DOB:	PIMS #:
		Height:	Weight:
Biological Sex: <input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Intersex			
Sexual Orientation, how do you identify? <input type="checkbox"/> Heterosexual <input type="checkbox"/> Lesbian <input type="checkbox"/> Gay <input type="checkbox"/> Queer <input type="checkbox"/> Bisexual <input type="checkbox"/> Transgender (M to F) <input type="checkbox"/> Transgender (F to M) <input type="checkbox"/> Other <input type="checkbox"/> Gender Non-Conforming			
Charge(s):		First time in custody: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have the Miranda Rights been read to this youth: <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Provided youth with Juvenile Hall Facility Rules <input type="checkbox"/> YSC Handbook <input type="checkbox"/> PREA pamphlet provided	
Tattoos:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Identify Location:	Describe Tattoo:
Update Photo:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Updated in PIMS:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Moniker/AKA:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Comments:	
Behavior during Intake:	<input type="checkbox"/> Compliant <input type="checkbox"/> Noncompliant	Example of Noncompliance:	
Vulnerability (i.e. is the minor concerned for their safety, being targeted, etc.?)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Protective: (i.e. non associations/PC)	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Unit	Room #	Detention Reason (e.g. pre-identified youth, new bookings, 24 and 48-hour holds, probation violations, transfer holds, courtesy hold, and weekenders)	
Roommate Status			
History of Sex Offense: i.e. Blue Dot	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, NO roommate Blue Sticker in file	
History of peer/staff violence in Juvenile Hall:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Notes:	
Have you ever been sexually assaulted?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, NO roommate pending further evaluation. Notify medical and mental health staff and initial here:	
Do you have any Mental Health issues to disclose:	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, NO roommate pending further evaluation. Notify medical and mental health staff and initial here:	
Do you have any Medical issues to disclose:	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, include on Medical Screening Form and initial here:	
Physical Disability:	<input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, notify medical and initial here:	
Gang Member:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Notes:	
<input type="checkbox"/> Member <input type="checkbox"/> Associate <input type="checkbox"/> Former Member			
Admissions Staff Name:	Date:	Time:	

MUST BE COMPLETED BY UNIT STAFF

Unit Staff Review		
Is youth eligible to have a roommate?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Notes:
Special Instructions:		
Reviewed by (Unit Staff Name):	Date:	Time:
Youth Signature:	Date:	Time:

Approved by ISM: _____ Date: _____

COMPLETED FORM - Original: Admissions File Yellow: Unit File

N:\Inst Units Folders\Admissions\Forms\Classification Room Assignment Evaluation-revised-jk.docx
Rev 01-01-2019



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Entrance to the Youth Services Center

