

# San Mateo County Continuum of Care - 2016 NOFA Review Panel Meeting

August 23<sup>rd</sup>, 2016, 9:00 am – 1:00 pm, Mary Ellen Room, 1 Davis Drive, Belmont

## Minutes

**Present:** Review Panel Members

**Committee support:** Kate Bristol (Focus Strategies); and HSA staff Selina Toy Lee, Jessica Silverberg, Brian Eggers, and Catherine Ngo.

Topic	Discussion	Action/ Next Steps
<b>Review of Rating and Ranking Policy</b>	Focus Strategies and HSA staff provided an overview of the Ranking and Review Policy (approved by the CoC Steering Committee in July 2016), the role of this committee, and aspects of the NOFA that impact scoring of projects.	
<b>Review and Discussion of Renewal Project Scores and Re-Allocation</b>	HSA staff presented the scores for the renewals, which were calculated based on the 15 objective scoring factors in the Ranking Policy. The panel asked questions about scores but did not identify any needed adjustments. The panel discussed the projects with the lowest scores and voted to re-allocate the lowest scoring project – Maple Street TH. The rest of the renewal projects were kept in their rank order by score.	HSA will notify applicants of the project ranking and whether or not their projects are included in the 2016 CoC application.
<b>Review and Discussion of New Project Scores</b>	The panel members individually scored the 4 new project applications prior to today's meeting, based on the eight factors listed in the Ranking and Review Policy.  The panel reviewed and discussed ranking of the new project applications, and rankings relative to the renewal projects. The panel voted to place the two highest scoring new projects into the Project Priority list in Tier 2: the Housing Authority new PSH and the LifeMoves new RRH (at a reduced amount to match the funds available through re-allocation of Maple Street).*	
<b>Proposed Project Priority List</b>	The panel finalized the project priority list ranking of 21 total projects.  Tier 1: 17 renewal projects Tier 2: 2 renewal projects and 2 new projects  Renewals/re-allocated to new projects: 1 project (Maple Street) re-allocated and funding given to LifeMoves New RRH project for families Not selected to be included: 2 new applications (StarVista and Retraining the Village)  See attachment for full list.	CoC Steering Committee will review and vote on the ranking at their meeting on August 26 <sup>th</sup>
<b>Closing</b>	Meeting adjourned at approximately 12:45 pm.	

\*The scores for the LifeMoves and StarVista new RRH projects were identical, so the panel initially selected the StarVista project because it serves homeless youth and the CoC has limited RRH capacity for this group. StarVista was asked to submit a revised proposal with a lower grant request to match the funds available through re-allocation. StarVista determined the project was not feasible at the reduced funding level so decided to withdraw their proposal. The panel then voted to include the LifeMoves new RRH project in its place.

## San Mateo County CoC Project Priority List – 2016 CoC NOFA

August 23<sup>rd</sup>, 2016

Tier	Rank	Project Name	Provider Name	Type	Grant Request	Running Total
1	1	S+C Tenant Based (SP13)	Housing Authority	PSH	\$69,875	\$69,875
	2	Vendome	LifeMoves	PSH	\$191,257	\$261,132
	3	S+C Tenant Based (SP14)	Housing Authority	PSH	\$64,077	\$325,209
	4	S+C Sponsor Based (SP2)	Housing Authority	PSH	\$1,146,966	\$1,472,175
	5	SHP Scattered Sites	Housing Authority	PSH	\$886,735	\$2,358,910
	6	S+C Tenant Based (SP10)	Housing Authority	PSH	\$2,226,452	\$4,585,362
	7	S+C Belmont Apartments (SP8)	Housing Authority	PSH	\$196,483	\$4,781,845
	8	Casa de Sor Juana Ines	CORA	TH	\$229,668	\$5,011,513
	9	Spring Street Transitional	MHA	TH	\$40,283	\$5,051,796
	10	SAFE	LifeMoves	RRH	\$145,911	\$5,197,707
	11	RRH 2015	LifeMoves	RRH	\$434,004	\$5,631,711
	12	PSH (SP16)	Housing Authority	PSH	\$1,051,041	\$6,682,752
	13	Redwood Family House	LifeMoves	TH	\$133,750	\$6,816,502
	14	SAYAT Program	MHA	PSH	\$74,666	\$6,891,168
	15	First Step for Families	LifeMoves	TH	\$504,212	\$7,395,380
	16	Safe Harbor Transitional	Samaritan House	TH	\$107,000	\$7,502,380
	17	HMIS	HSA	HMIS	\$80,110	\$7,582,490
2	18	Family Crossroads*	LifeMoves	TH	\$133,750	\$7,716,240
	19	SP 15 (Waverly Place)	Housing Authority	PSH	\$214,345	\$7,930,585
	20	PSH (SP18)**	Housing Authority	PSH	\$408,031	\$8,338,616
	21	New RRH 2016**	LifeMoves	RRH	\$230,050	\$8,568,666

\*Tier 1 threshold = \$7,589,390, so partial amount of Family Crossroads in Tier 1

\*\*New projects selected to be included in application are highlighted in green

<b>Renewal projects that were reallocated (not selected to be included in application)</b>	Maple Street	LifeMoves	TH	\$230,050
<b>New project applications received but not to be included in application</b>	Rapid Rehousing for Youth	StarVista	RRH	
	Retraining the Village	Retraining the Village	PSH	

<b>CoC planning grant (not ranked)</b>	CoC Planning/System Coordination	HSA	Plan-ning	\$224,558
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