

Juvenile Justice and Delinquency Prevention Commission San Mateo County, California

Adult Facility Inspection Report

Please respond to sections that apply to the facility you are inspecting.
Type or print clearly.

Facility Name: Burlingame Police Department

Address: Trousdale Drive, Burlingame, CA

Contact Person: Lt. Jay Kiely, kiely@burlingamepolice.org; Lt Bob Boll, boll@burlingamepolice.org

Phone Number: 650-777-4100

Date of Inspection: August 22, 2018

Date of Last Inspection: December 2015

Commission Inspection Team: Christine Ford, Mary Oleksy

Presiding Juvenile Court Judge: Judge Lee

Observations, Concerns, and Recommendations

Detention Log of Minors Reviewed? Yes No

Are detention logs periodically forwarded to the California Division of Juvenile Justice? Yes No

How frequently? Monthly

Are logs current, complete and legible? Yes No Comments: All logs were complete and legible with one exception. November 2017 log was missing several observation times while a minor was in secure detention.

Do logs reflect entry and exit times? Yes No Comments:

Are reasons for secured detention noted? Yes No Comments:

Is the offense noted? Yes No Comments:

Fire Inspection Report Reviewed? Yes No Date: November 30, 2016

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Any recommendations/concerns from last inspection? Have these been implemented?: We only saw a letter stating that there were no violations. There was no detailed report to review. We were told fire inspections are valid for two years.

Health Department Report Reviewed?

Yes No

Date: December 19, 2017

Any recommendations/concerns from last inspection? Have these been implemented?:

The report showed the PD had an excellent rating and all minimum standards had been met. There was no mention of concerns or recommendations from the previous inspection.

General Information

Number of minors held in detention during inspective review period:

2 Secured

11 Non-Secured

Are minors given an orientation prior to being detained? (Section 1540): Yes No

Describe: Minors are told when they are under arrest that they are being taken to the police station and that parents are being called. They are offered water and a snack. It is explained that they are detained until either a family member arrives or they are taken to the YSC. Minors are only put in secure detention if there is an escape or safety concern.

Comments: None.

How are minors in custody supervised? Most often, youth sit next to the officer who is working on the specific case, so they are in constant supervision.

In a Locked Cell (Section 1547)? By video and audio. Anyone with a computer in the PD can check in on youth. In particular, dispatch is always watching.

In Secure Custody outside of a cell (Section 1548)? N/A

In Non-Secure Custody (Section 1550)? Youth sit next to the officer who is working on the specific case, so they are in constant supervision.

How often are minors in custody observed? (Section 1548): Constantly if in non-secured, every 15 minutes if secured.

In a Locked Cell? Every 15 minutes.

In Secure Custody outside of a cell? N/A

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In Non-Secure Custody? Constantly.

How are minors in custody observed (video, audio device, personal observation, Section 1547)?: All options (video, audio device, personal observation), are used.

Is the observation logged?: Yes No Comments:

Is there constant auditory access to staff at all times?: Yes No Comments: The audio is constantly heard by dispatch and the minor can press a button in the secured cell if he/she needs to request assistance.

Is there any contact with adult inmates?: Yes No Comments:

Are males and females kept in the same room/area? Yes No Comments:

Are drinks (water) and snacks available, if requested?: Yes No Comments:

Is there access to toilets and washing facilities: Yes No Comments: They are taken to the PD locker room if needed.

Are there provisions available for clothing, blankets, etc.?: Yes No Comments: Blankets are available on site. Clothing would need to be purchased locally.

List the names, dates, intake and release times, and circumstances for all minors held for **longer than six hours**. (Attach any additional documents if necessary. **Names will be redacted prior to publication.**): None.

Secured Detention

Was the secured detention area observed? Yes No

Is the secured detention area a locked room? Yes No

Is a cuffing rail used for secured detention? Yes No

Comments: The youth holding cell is a 5 ½ by 7ft room with a built in bench. The door has a narrow window.

Are minors in secured detention informed of the following?:

The purpose/reason for being placed in secured detention: Yes No

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The length of time the secure detention is expected to last: Yes No

Informed of the six-hour limit of being held in secured detention: Yes No

For what purpose/reasons would a minor would be placed in secured detention?: If there is concern of escape or a safety risk i.e. violence towards an officer.

How often is secured detention reviewed and by whom? Every 15 minutes by the officer and by dispatch constantly.

Have any minors been held in secured detention for more than six hours?: Yes No

What is the proximity of the secured detention area to adult inmates? 20 feet

Describe the procedure for intoxicated or substance abusing minors: Youth are screened in the field; if they appear to be intoxicated or under the influence of drugs (or if there is evidence that they have used drugs/alcohol within 6 hours) they are taken to the hospital for medical clearance before being brought to the PD.

How frequently are intoxicated/impaired minors observed? An intoxicated youth would be likely to be kept with the officer for constant observation, but it is more likely that the youth would remain at the hospital for observation by medical personnel.

Is this observation documented in the logs? Yes No **N/A**

If cuffing rail is used: CUFFING RAIL NOT USED

Was cuffing rail observed and procedure explained? Yes No

How are youth secured?

Who approves the use of a cuffing rail? (e.g. Watch Commander):

How is the minor supervised? How frequently?:

What time limit is used when using cuffing rails? (30 min. limit):

Does the detention log note the use of cuffing rails?: Yes No

Comments

General comments or concerns that should be noted that haven't already been addressed?:

It is our observation that the police department intends to keep youth detained for as minimal amount of time as possible and communicates that to the youth rather than delineating that there is a 6 hour

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limit of being in secured detention. In addition, it's also difficult to predict how long detention will be when it is dependent upon the arrival of a family member. The youth holding cell is tight quarters and for anyone who is claustrophobic the combination of the cinder block walls and tiny door window could be anxiety-producing.

Signature of Commissioner(s) preparing this report:



Date: 10-30-18

Date:

