



COUNTY OF SAN MATEO
Juvenile Justice and Delinquency Prevention Commission
222 Paul Scannell Drive • San Mateo, CA 94402

Minutes of the Juvenile Justice & Delinquency Prevention Commission

October 27, 2020 | 5:15-7:15 pm
Remote Meeting

MINUTES

Commissioners Present: Co-Chair, Toni Barrack; Co-Chair, Debora Telleria; Paul Bocanegra; Monroe Labouisse; Sathvik Nori; Susan Swope; Melissa Wilson; Douglas Winter

Commissioners Absent: Vice-Chair Rebecca Flores;

Additional Attendees:

Judge Susan Etezadi – Juvenile Court
Ron Rayes – Private Defender Program
Johanna Rasmussen – Potential Commissioner
Suki Reddy – Potential Commissioner
Ken Preiser – Potential Commissioner
Virginia Sandino – Potential Commissioner

Aurora Pena – Behavioral Health & Recovery Services
Ally Hoppis – Behavioral Health & Recovery Services
Pam Isaac – Charge Nurse, YSC
Tara Ford – Stanford Youth & Education Law Project
Austin Willis – Youth Commission Liaison

I. Administrative Business

- a. **Call to Order:** Co Chair Telleria called meeting to order at 5:16 p.m.
- b. **Roll Call and Establish Quorum:** A quorum was established at 5:16 p.m.
- c. **Welcome and Introductions**
- d. **Agenda Review:** Approved as distributed.
- e. **Approval of Minutes:** Approved as distributed.
- f. **Application Review:** Commissioner Swope made a motion to recommend Johanna Rasmussen as a Commissioner. Commissioner Labouisse seconded the motion. The motion passed unanimously.

II. Oral Communication: *None*

III. Department Highlights

- a. **Juvenile Court** (Etezadi)
 - Both courts are now open.
 - Open to the idea of using Zoom in court post COVID if the presiding judge authorizes its use.
- b. **Private Defender Program** (Rayes)
 - Reviewed effects of SB203 and SB823.



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- c. **Behavioral Health & Recovery Services** (Pena & Hoppis)
 - Telework therapy session continues in the facility and in the community.
 - GS are working hard to occupy youth with activities during COVID.
- d. **Probation** (Barrack)
 - Two youth were diagnosed with COVID during booking. One left the facility. The other joined the general population after two-week quarantine period and negative test. As a result, the health department has put the YSC is on a 28-day outbreak status.
 - There are 14 youth in YSC (12 boys and two girls) and three girls at Camp Kemp.
 - Youth will return to in-person learning in November.
 - Contract with WhyTry? has been approved.
 - Probation is reaching out to families to let them know about the free Ameelio app which allows them to send free cards and letters to their children.
- e. **Medical** (Isaac)
 - All youth have received their flu shots.

IV. Inspections Update

- a. The three school inspections were reviewed.
 - Commissioner Labouisse, moved to approve the YSC school inspection with the inclusion of the proofreading edits he forwarded and the edits Commissioner Wilson forwarded via email. The motion passed unanimously.
 - Commissioner Swope moved to approve the Canyon Oak school inspection. The motion passed unanimously.
 - Commissioner Wilson moved to approve the Camp Kemp school inspection. The motion passed unanimously.
- b. Camp Kemp and YSC final inspection reviews postponed until November.

V. Strategic Project Milestone Reviews

- a. **Develop Truancy Strategy** (Swope)
 - Have had one meeting since the last Commission meeting.
- b. **Parent Handbook** (Swope)
 - Ready for translation.
 - Other California JJC commissions have shown interest in our Parent Guidebook and will be able to adapt the guidebook for their use.
- c. **Describe Existing Transition Programs** (Labouisse, Telleria)
 - Continuing to interview key stakeholders.
 - Final report will be ready in November.
- d. **Marketing Strategy** (Barrack, Nori)
 - Introductory packet is complete and will be distributed to the Commission. Website improvements are complete.



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- Researching whether our JJDPC website can be independent.
- A stakeholder directory has been completed.
- Prospective Commissioner Rasmussen has volunteered to take on the marketing coordinator role if she is confirmed.

e. Elected Officials (Bocanegra, Labouisse)

- Had a positive meeting with Supervisor Carole Groom.
- Reach Coalition meeting led to follow up meetings being scheduled with the following people:
 - ✓ Cecilia Taylor, Menlo Park Mayor
 - ✓ Kalimah Salahuddin, President of the Board of Trustees for Jefferson High School District
 - ✓ Shara Watkins, San Mateo-Foster City School Board Trustee
 - ✓ Noelia Corzo, Board Vice President at San Mateo-Foster City School District
- Planning to meet with Supervisor Don Horsley.

f. Youth Recruitment (Wilson, Telleria)

- 17 people have expressed interest in joining the JJDPC, including five youth.
- An educational Power Point presentation has been created which can be used to present to groups of potential commissioners.

VI. Survey of Commissioner Interest in Positions for 2021 (Barrack)

- a.** Officer Nominations for 2021 include:
- Co-Chairs: Commissioners Barrack & Telleria
 - Vice-Chair, Administration: Commissioner Flores
 - Vice-Chair, Membership: Commissioner Wilson.
- b.** Vote for 2021 officers will occur at the November meeting.
- c.** Commissioners will review other role assignments so 2021 structure can be finalized in November.

VII. Youth Commission (Nori and Willis): No update

- The Youth Commission has met once for the 2020-2021 school year.

VIII. Announcements: *None*

Meeting adjourned 7:06 p.m.

Next Meeting: Tuesday, November 24, 2020