

Chairperson's Report

June 14, 2018

To: Coastside Design Review Committee (CDRC) Members
From: Stuart Grunow, Chairperson CDRC
CC: Joe LaClair, Planning Services Manager Planning & Building County of San Mateo
Camille Leung, Sr Planner
Dennis Aguirre, Design Review Officer

GENERAL

The previous version of Chairperson's Report can be found online. Click on "regular reports" in the first paragraph of <http://planning.smcgov.org/coastside-design-review-committee>

STORY POLES

Per the SMC Story Pole document: Story poles must be removed after 90 days if your project does not continue to date "certain". Story Poles must be erected 10 days in advance of the project's CDRC Design Review, or per CDRC discussion & vote the project will not be reviewed.

05.17.2018 Please send notices to the following locations:

CDRC DESIGN STANDARDS

CDRC to consider an overall approach to updating the CDRC Design Standards documents. SMC Planning Services Mgr, Joe LaClair has offered to advice and shepherd this effort re process for submittal and community input. (See previous Chair Report for discussion re Commercial Projects and Additional Dwelling Units (ADUs).

10.12.2017 Effort under discussion and to begin in 2018 – Approved 5-0

12.14.2017 Hold until 2018

01.11.2018 Conversation on how to begin this effort.

02.08.2018 Discussion update from Joe LaClair regarding long range planning

03.08.2018 Discussion – LCP update. List of things we would like to accomplish. Architectural design consultants. Joint MCC effort. When to have a longer meeting for in depth discussion?

04.12.2018 Discussion – LCP update. Meeting pushed back one week to May 17 so that all members can be in attendance and that an extended discussion can be had on the Design Standards and a wish list generated.

05.17.2018 CDRC Design Standards. Common goals for task force meeting to put goals before MCC based on revisions to Design Review Standards and The Community Design Manual within the Midcoast Land Use map area for residential and non-residential. Approved 8-0. CDRC requests SMC process flow chart.

LANDSCAPE DESIGN STANDARDS

CDRC new member Landscape Architect, Bruce Chan is also the Chairperson to the Advisory Committee on Planning Docs for MWELO and will be working with Stuart Grunow to revise the Landscape Design Doc in-process. This document will be distributed for CDRC review and published by SMC (per Joe LaClair) as an auxiliary doc to the CRDC Design Docs.

10.12.2017 SG is currently engaged in one more round of data input and will be ready for hand off to committee for editing by next meeting

11.09.2017 Up to date electronic file has been handed off to the Landscape Sub-Committee

12.14.2017 Update

01.11.2018 Update

02.08.2018 Discussion update from Joe LaClair regarding long range planning

03.08.2018 Update. Joe and Bruce need to meet. List of goals.

04.12.2018 No Change

05.17.2018 No Change

RECRUITING

The appointment for Eliza Manchester as he Alt Rep for Princeton is on the Sep 26th Bd Of Supv meeting agenda for consideration. This means Miramar Rep and Alt Rep are the only positions remaining! Linda Montalto - Patterson will continue to represent Miramar until new Reps are appointed.

11.09.2017 Annette Meriman is the Princeton Rep., Miramar Rep and Alt still outstanding.

12.14.2017 Alternate training on Dec 22, 2017 1:30-3:30pm Mezza Luna. Moss Beach Alt: Kris Lannin Liang, Princeton Eliza Manchester, Annette Merriman. New roster to be issued. Miramar alt

01.11.2018 Update

02.08.2018 Updated posting for Miramar

03.08.2018 Miramar posting expires 4/27 add map to posting. DR ordinance change to allow other committee members to review Miramar. Hold subject for discussion and vote.

04.12.2018 Montara alt rep has resigned. Post for new rep.

05.17.2018 No Change

Request for complete list of 2017 building permits

03.08.2018 Melanie request from staff

04.12.2018 Current list presented and discussed

05.17.2018 Chair proposes that this topic is no longer relevant to the scope of the CDRC and should be removed from discussion. SMC planning will provide quarterly updates. To be removed.

Request for complete list of 2017 building permits

05.17.2018 Clarification of "request for a vote" and "continuance" with regard to the relationship between CDRC and applicants. Please make it clear to applicants what the result of a vote might be through use of the committee discussion. To be removed.

ACTION ITEMS