

## Amy Ow

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**From:** Jessica Henderson-McBean <JHenderson-McBean@swca.com>  
**Sent:** Thursday, November 4, 2021 3:32 PM  
**To:** Camille Leung  
**Cc:** Kristen Outten; Amy Ow  
**Subject:** RE: Request for Highlands 2021 Monthly MMRP matrix docs

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Hi Camille,

The Compliance Matrices in the Sharepoint folder include two excel sheets (see bottom tabs) one which contains Mitigation Measures, the other contains COAs. You can toggle between them to view each.

**Jessie Henderson-McBean** | she, her, hers  
Project Wildlife Biologist

**SWCA Environmental Consultants**  
60 Stone Pine Road, Suite 100  
Half Moon Bay, CA, 94019  
O 650.440.4291 | C 805.712.8794



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**From:** Camille Leung <cleung@smcgov.org>  
**Sent:** Thursday, November 4, 2021 3:30 PM  
**To:** Jessica Henderson-McBean <JHenderson-McBean@swca.com>  
**Cc:** Kristen Outten <koutten@swca.com>; Amy Ow <aow@smcgov.org>  
**Subject:** RE: Request for Highlands 2021 Monthly MMRP matrix docs

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Hi Jessie,

Do you have a matrix for the Mitigation Measures? Need for this year. See attached as example.

Thanks!

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**From:** Camille Leung  
**Sent:** Wednesday, November 3, 2021 8:53 PM

**To:** Jessica Henderson-McBean <[JHenderson-McBean@swca.com](mailto:JHenderson-McBean@swca.com)>  
**Cc:** Kristen Outten <[koutten@swca.com](mailto:koutten@swca.com)>; Amy Ow <[aow@smcgv.org](mailto:aow@smcgv.org)>  
**Subject:** RE: Request for Highlands 2021 Monthly MMRP matrix docs

Thanks Jessie! I'll provide feedback on the requested info/materials shortly....


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**From:** Jessica Henderson-McBean <[JHenderson-McBean@swca.com](mailto:JHenderson-McBean@swca.com)>  
**Sent:** Wednesday, November 3, 2021 1:13 PM  
**To:** Camille Leung <[cleung@smcgv.org](mailto:cleung@smcgv.org)>  
**Cc:** Kristen Outten <[koutten@swca.com](mailto:koutten@swca.com)>  
**Subject:** RE: Request for Highlands 2021 Monthly MMRP matrix docs

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Hi Camille,

The monthly updates for the Compliance Matrix are saved on our project Sharepoint here:  [Compliance Matrix](#)

Furthermore, the Compliance Matrix is updated and provided to the County with the Monthly Reports, which are saved on the project Sharepoint here:  [Monthly Progress Reports](#)

In order to share those with Dave Michaels, we would have to approve his access to our Sharepoint, so it may be advisable to share them with him through the County Project website?

We have a couple of items on the Compliance Matrix that I would like to update with information from the County:

1. AES 1a requires a "finished floor verification" to certify that the structures are actually constructed at the height shown on the approved plans. Has this been completed or is it scheduled to be completed for Lots 9-11? If so, can you provide a date of completion?
2. BIO 3 requires a tree replacement plan be prepared. Has this plan been prepared yet for Lots 9, 10, 11? If so, can you please provide a copy and the date of completion?
3. GEO 5 requires soil testing during site grading. Can you please provide the dates of completion for this soil testing for Lots 9, 10 and 11?
4. Per COA #14 can you please confirm the date that NexGen recorded the Notice of Completion (I believe it was 11/9/2009) and the date of the San Mateo County recording fee (was this also 11/9/2009)?
5. Can you provide SWCA with a copy of the building permit so that we can update COA's referencing building permit requirements (COAs 41, 42, 43, 65, 66, 67)
6. COA's 62-67 pertain to the Fire Authority. Has there been coordination with the Project's compliance with the County Fire Department that we can use to update the compliance matrix?
7. What is the status of the Final Maps? Has this been recorded with the County for all lots or only 9-11?

Thanks so much!

**Jessie Henderson-McBean** | she, her, hers  
Project Wildlife Biologist

**SWCA Environmental Consultants**  
60 Stone Pine Road, Suite 100  
Half Moon Bay, CA, 94019  
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**From:** Camille Leung <[cleung@smcgov.org](mailto:cleung@smcgov.org)>  
**Sent:** Tuesday, November 2, 2021 9:01 PM  
**To:** Jessica Henderson-McBean <[JHenderson-McBean@swca.com](mailto:JHenderson-McBean@swca.com)>  
**Cc:** Kristen Outten <[koutten@swca.com](mailto:koutten@swca.com)>  
**Subject:** FW: Request for Highlands 2021 Monthly MMRP matrix docs

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Hi Jessie and Kristen,

Please send me a link to the requested matrices and I can forward to Dave Michaels.

Thanks!

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**From:** Dave Michaels <[dm94402@gmail.com](mailto:dm94402@gmail.com)>  
**Sent:** Tuesday, November 2, 2021 8:43 PM  
**To:** Steve Monowitz <[smonowitz@smcgov.org](mailto:smonowitz@smcgov.org)>; Camille Leung <[cleung@smcgov.org](mailto:cleung@smcgov.org)>; Amy Ow <[aow@smcgov.org](mailto:aow@smcgov.org)>; Dave Pine <[dpine@smcgov.org](mailto:dpine@smcgov.org)>  
**Subject:** Request for Highlands 2021 Monthly MMRP matrix docs

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Dear Staff,

Can you please provide the County's Mitigation Monitoring and Reporting Program (MMRP) monthly matrix docs for each month in 2021 (minus June which is already in the record)? Please provide these asap and in an accessible format per my 10/28 email. (fyi there are docs called "matrix" in the record but they do not appear to address the mitigations for those months).

Very truly yours,  
Dave