



Planning & Building Department Emerald Lake Hills Design Review Officer

Erica Adams

County Office Building
455 County Center
Redwood City, California 94063
650/363-1825

Notice of Public Hearing

EMERALD LAKE HILLS DESIGN REVIEW OFFICER AGENDA

Tuesday November 6, 2018
2:00 p.m.
Room 201, Second Floor
455 County Center, Redwood City

Emerald Lake Hills Design Review Officer meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Design Review Officer at least five (5) working days before the meeting at the contact information provided below. Notification in advance of the meeting will enable the Design Review Officer to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

SPEAKING AT THE PUBLIC HEARING:

All parties wishing to speak will have an opportunity to do so after filling out a speaker's form and handing it to the Design Review Officer. Time limits may be set by the Design Review Officer as necessary in order to accommodate all speakers. Audio recordings of previous Design Review meetings are available to the public upon request for a fee.

CORRESPONDENCE TO THE EMERALD LAKE HILLS REVIEW OFFICER:

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Website: www.co.sanmateo.ca.us/planning

MATERIALS PRESENTED FOR THE HEARING:

Applicants and members of the public are encouraged to submit materials to staff in advance of a hearing. All materials (including but not limited to models, pictures, videos, etc.) presented by any person speaking on any item on the agenda are considered part of the administrative record for that item, and must be retained by the Design Review Officer until such time as all administrative appeals are exhausted and the time for legal challenge to a decision on the item has passed. If you wish to retain the original of an item, a legible copy must be left with the Design Review Officer. The original or a computer-generated copy of a photograph must be submitted. Five (5) copies of written material should be provided for the Design Review Committee, staff and interested parties.

DECISIONS AND APPEALS PROCESS:

The Emerald Lake Hills Design Review Officer will make a decision when design review is the only application being considered, or make a recommendation to a different decision maker when additional planning applications are associated with the project (e.g., use permit, grading permit, etc.). Decision rulings for a project are appealable to the Planning Commission. Appeals must be filed no later than ten (10) business days following the decision at the San Mateo County Planning Counter (address listed above). Appeal application forms are available online and at the Planning Counter. The appeal fee is \$616.35 which covers additional public noticing.

AGENDAS ONLINE:

To view the agenda and maps for all items on this agenda, please visit our website at www.co.sanmateo.ca.us/planning. To subscribe to the Emerald Lake Hills Design Review Officer agenda mailing list, please send a blank email to: sanmateocounty@service.govdelivery.com.

Copies of the plans to be considered by the Emerald Lake Hills Design Review Officer are on file in the Planning Department and may be reviewed by the public. For further information on any item listed below, please contact the Design Review Officer.

NEXT MEETING:

The next Emerald Lake Hills Design Review Officer meeting will be on December 4, 2018.

AGENDA

Oral Communications to allow the public to address the Design Review Officer, on any matter not on the agenda. If your subject is not on the agenda, the Review Officer, will recognize you at this time. ***Speakers are customarily limited to five minutes.*** A speaker's slip is required.

REGULAR AGENDA

2:00 p.m.

- 1. **Owner:** Doug Kent
Applicant: Joe Sabel
File No.: PLN2018-00239
Location: 550 Lakeview, Emerald Lake Hills
Assessor's Parcel No.: 057-123-270

Consideration of a Design Review Permit for a new 3,627 sq. ft. single-family residence with an existing 413 sq. ft. detached garage on a 13,600 sq. ft. parcel. The existing single-family residence will be demolished. One significant tree is proposed to be removed. Application Deemed Complete: September 27, 2018.

- 2. **Owner:** Victoria Glynn
Applicant: Lisa Wellman
File No.: PLN2018-00029
Location: 715 Esther Lane, Emerald Lake Hills
Assessor's Parcel No.: 058-245-010

Consideration of a Design Review Permit recommendation for a major remodel and 1,364 sq. ft. addition, consisting of a new 552 sq. ft. garage, 812 sq. ft. of living area, and changes to exterior materials to an existing, 976 sq. ft. single-family residence, on a 11,608 sq. ft. parcel which is bisected by the San Francisco Public Utilities Commission (SFPUC) right-of-way. The project requires a Variance to allow a 12-foot front yard setback where 20 feet is required and continuation of a non-conforming/ 2-foot, 2-inch, left side yard where a minimum of 7.5 feet is required. No significant trees are proposed to be removed. A staff decision on the Variance will be made after November 6, 2018. Application Deemed Complete: October 9, 2018.

3. Adjournment

Agenda item published in the San Mateo Times on October 27, 2018.